

Dear Participant

This is a reminder that you are enrolled on the following:

**NZIM/CMDHB Managerial Excellence Programme
February Commencement
08.30am to 5.00pm**

If you haven't diarised these dates – now is the time to do it!

Please find below your timetable (please note can be subject to change).

Topic	Facilitator/Assessor	Venue	Dates
Prep. For Learning & DISC Communications	Robyn Walshe	TBC	Monday 7 & Tuesday 8 February 2011
Communications Part One Assessment Due	Robyn Walshe		Monday 7 March 2011
Quality Improvement	Steve Briggs	TBC	Monday 7 & Tuesday 8 March 2011
Quality Assignment	Steve Briggs		Monday 11 April 2011
Applied & Project Management	Garry Miller	TBC	Monday 11 & Tuesday 12 April 2011
Project Proposal Due	Gary Miller		Monday 2 May 2011
Change Management	Cindy Lincoln	TBC	Monday 2 & Tuesday 3 May 2011
Change Management Assignment due date	Cindy Lincoln		TBC
Leadership	Lester Levy	TBC	Monday 13 & Tuesday 14 June 2011
Leadership Assignment due date	Lester Levy		Monday 11 July 2011
Communications	Robyn Walshe	TBC	Monday 11 July 2011
Communications Part Two Assessment Due	Robyn Walshe		Thursday 11 August 2011
Peer Support session	Garry Miller	TBC	Thursday 11 August 2011 (8.30am – 10.30am only)
Peer Support session	Garry Miller	TBC	Thursday 8 September 2011 (8.30am – 10.30am only)
Final Project & Communications Part 3 Reflective journal due date	Garry Miller & Robyn Walshe		Monday 10th October 2011
Presentation Skills	Cindy Lincoln	TBC	Monday 10 & Tuesday 11 October 2011
Formal presentation day	Cindy Lincoln		Thursday 10th November 2011
Graduation	Thursday 10th November (after the presentations).		



NZIM Diploma in Management (Advanced) Level 6 – booking form

In order to graduate with the NZIM Diploma in Management (Advanced) Level 6 successful completion of two additional modules as part of the NZIM Public programme are required. See below timetable for options.

The CMDHB in-house programme incorporates the following modules:

- Quality Improvement (Quality Management) (993)
- Applied and Project Management (936/992)*
- Leadership (930)*
- Change Management (962)
- Special topic (Communications) (990)

Investment \$950+gst (per module – rates valid for any bookings made in 2011 only)

Investment \$1500+gst (per module – rates valid for any bookings made outside of 2011)

Full Name: _____

Email: _____

Signature: _____

Topic	Facilitator	Dates	Booking Tick here (minimum two)
(933) Human Resource Management	Jan Alley	Day 1 Tuesday 2 August 2011 Day 2 Wednesday 3 August 2011	
<i>(933) Human Resource Management</i>	Jan Alley	Tuesday 4 October 2011	
(932) Operations Management	Leith Oliver	Day 1 Tuesday 6 September 2011 Day 2 Wednesday 7 September 2011	
<i>(932) Operations Management</i>	Leith Oliver	Tuesday 18 October 2011	
(994) Strategic Management	Leith Oliver	Day 1 Monday 3 October 2011 Day 2 Tuesday 4 October 2011	
<i>(994) Strategic Management</i>	Leith Oliver	Tuesday 1 November 2011	
(933) Human Resource Management	Jan Alley	Day 1 Tuesday 6 March 2012 Day 2 Wednesday 7 March 2012	
<i>(933) Human Resource Management</i>	Jan Alley	Tuesday 1 May 2012	
(932) Operations Management	Leith Oliver	Day 1 Tuesday 3 April 2012 Day 2 Wednesday 4 April 2012	
<i>(932) Operations Management</i>	Leith Oliver	Tuesday 15 May 2012	