

# POU Minutes

Of the meeting held on

Wednesday 25<sup>th</sup> March 2009 at 1.00 p.m. to 4.30p.m. held at:

**Counties Manukau District Health Board**

**Board Room, 19 Lambie Drive**

**Manukau City**

<b>Present</b>	Mr Taitimu Maipi (Chair), Mr Paul Cressey, Whaea Donna Richards Whaea Nganeke Minhinnick, Mr Martin Cooper, Ms Miria Andrews	
<b>Management in Attendance</b>	Mr Bernard Te Paa – GM Maaori Health Ms Sam Cliffe – Director Service Integration Suz Lockett (Minute taker)	
<b>Public In Attendance</b>	None	
<b>Presenters</b>	RHOT Cultural Concordance <ul style="list-style-type: none"> <li>▪ Ms Esther Blomfield, Mr Te Orohi Paul</li> </ul> HPV Campaign Promotional Material <ul style="list-style-type: none"> <li>▪ Ms Mibi Tibble-Williams</li> </ul> Whaanau Ora Plan Indicators <ul style="list-style-type: none"> <li>▪ Ms Doone Winnard</li> </ul> HTTM – Auahi Kore Marae <ul style="list-style-type: none"> <li>▪ Mr Tabuna Minbinnick</li> </ul>	
<b>Apologies</b>	Mr Gregor Coster, Mr Geraint Martin, Ms Anne Candy, Ms Ruth DeSouza, Prof Colin Mantell, Mr Donny Rangiaho, Mr Arthur Anae, Ms Tania Kingi.  <i>Moved: Taitimu Maipi</i> <i>Seconded: Mr Martin Cooper</i> <i>Carried</i>	
<b>Karakia</b>	Mr Martin Cooper	
<b>Item</b>	<b>Detail</b>	<b>Action</b>
<b>Procedural Matters</b>		
	Deputy Chair of the Board, Mr Paul Cressey assumed temporary Chair for POU. Due to the absence of Ms Anne Candy, a vote was put forward for an acting Chairperson. Mr Taitimu Maipi was nominated  <i>Moved: Mr Paul Cressey</i> <i>Seconded: Whaea Nganeke Minbinnick</i> <i>Carried</i>  <b>Register Of Interest</b> No alterations.	

	<p><b>Register Of Disclosure Of Specific Interest</b> No Disclosures</p> <p><b>POU Contact Information</b> No amendments</p> <p>Mr Bernard Te Paa advised that he has received notification from Mr Colin Mantell that he will be resigning due to his non availability to the committee as he is spending more time working in the South Island. He advised that he had enjoyed his time on the committee and wished them well with future deliberations.</p> <p><b>Recommendation</b> The letter to be forwarded to the Board and a letter of appreciation of his contribution be sent to Mr Colin Mantell on behalf of POU.</p> <p><i>Moved: Mr Paul Cressey</i> <i>Seconded: Mr Taitimu Maipi</i> <i>Carried</i></p>	<b>BTP</b>
<p><b>Chairperson Announcements</b></p>	<p><b>Ms Anne Candy's report was taken as read and approved.</b></p> <p><i>Centre of Health Innovation</i> Whaea Nganeko Minhinnick re-confirmed previous POU query regarding of Marae at the Centre. .</p> <p>Mr Bernard Te Paa advised that there are key issues for consideration:</p> <ol style="list-style-type: none"> <li>1. The intend to have a strong Maaori presence at the hospital</li> <li>2. To utilise the Marae complex for Tikanga Best Practice centre and other internal training sessions.</li> <li>3. To work in relationship with the Emergency Accommodation for whaanau.</li> <li>4. Having a Marae venue for whananu to retire to while support whaanau who are patients.</li> </ol> <p><i>Action:</i> Whaea Nganeko Minhinnick requested that the Taumatua present at the June Manawhenua Hui to discuss the Marae concept.</p>	<b>BTP</b>
<p><b>Confirmation Meeting Minutes</b></p>	<p><b><i>Minutes of meeting held Wednesday 18<sup>th</sup> February taken as read and confirmed with no amendments:</i></b></p> <p><i>Moved: Mr Taitimu Maipi</i> <i>Second : Mr Paul Cressey</i> <i>Carried</i></p> <p><b>ACTION ITEMS SUMMARY</b></p> <p><i>Te Whare Rapuora &amp; Ronald McDonald House</i> The CEO for Ronald McDonald house has been contacted and 3 dates weere given to POU. Email to be sent out to POU to confirm what date suits the majority.</p> <p><i>Oral Health</i> Concerns have been taken to the Executive Management team, CPHAC and the Board.</p> <p><i>CTA Funding</i> Process change is due to the Ministry of Health being unhappy with the previous uptake of this funding. Applications were re advertised.</p>	

	<p><i>Planning &amp; Funding Review</i> This is currently on hold due to the Budget review.</p> <p><i>Radio Waatea</i> Arranged that Manawhenua are able to contact Radio Waatea direct to advise of specific subjects they would like broadcast or through Turuki Health Care.</p> <p><i>Whare Rapuora</i> There is no report available. The main issue is the fire safety. MMH is dealing directly with the Fire Department.</p> <p><i>Research Strategy</i> Board has been advised.</p> <p><i>Career Branding</i> Chanda Warren &amp; Tuhakia Keepa attended the February Manawhenua hui. Work in progress.</p> <p><i>DAP</i> Hui was held on the 9<sup>th</sup> March with approximately 50 attendees, including Board, Providers and community. Minutes will be sent out this week.</p>	
<b>Presentations</b>		
<b>GM Report</b> Bernard Te Paa	Mr Bernard Te Paa's report was taken as read.	
<b>RHOT Cultural Concordance</b> Esther Blomfield & Te Orohi Paul	<p>Esther Blomfield, Hakopa and Te Orohi Paul presented on the Pricing model.</p> <p>POU received this report and noted progress to date, though due to the order in which RHOT presented, using the pricing first, there is now a conflict of interest. It was suggested to RHOT that if they wished to get input that they present to DHB Maaori Management.</p> <p><b>Recommendation:</b> POU formally receive the document and note the detail involved. POU requested RHOT to get input from DHB Management.</p> <p><i>Moved: Mr Paul Cressey</i> <i>Seconded: Wbaea Nganekeo Minbinnick</i> <i>Carried</i></p>	
<b>HPV Campaign Promotional Material</b> Mihi Tibble-Williams	<p>Mihi presented the current HPV brochures that are being used within the community. There are still concerns that the whaanau on the Maaori brochure look Pacific. Mihi advised that the general comments from the community are to have the names of the people on the brochure.</p> <p>CMDHB are currently appointing Community Advisors to help with questions. Currently collating all questions through to the nurses to formulate answers. Still no clear answer to the common question of "Why aren't boys also being vaccinated?"</p> <p>Ms Sam Cliffe advised there has been a great uptake of the 1<sup>st</sup> vaccination, but still need to encourage 2<sup>nd</sup> &amp; 3<sup>rd</sup> vaccine uptake.</p> <p><i>Mr Taitimu Maipi thanked Ms Mihi Tibble-Williams for the update.</i></p>	

<p><b>Whaanau Ora Plan Indicators</b> Doone Winnard</p>	<p>An important part of the Whaanau Ora Plan is its outcomes and indicators framework. The indicators (or medium term measures) that are in that framework are intended to <b>monitor</b> progress towards the goal of Whaanau Ora.</p> <p>Some of the indicators in the Plan are relatively straightforward to report to POU on a regular basis (for example immunisation rates). Others will take committed resource (time and money) to get the data needed for reporting (for example the proportion of Maaori staff in Maaori providers who are proficient in Te Reo Maaori).</p> <p>This presentation was an opportunity to discuss POU's priorities for collecting and reporting on these indicators and other monitoring information.</p> <p>It was agreed that monitoring information is vital for POU decision making and influence. It was further agreed indicator information that is able to be readily accessed would be reported to POU on a regular basis, including in the GM report.</p> <p><i>Moved: Mr Taitimu Maipi</i> <i>Seconded: Whaea Donna Richards</i> <i>Carried</i></p>	<p><b>BTP</b></p>
<p><b>DAP/Restructure /CMDHB Budget Review</b> Sam Cliffe</p>	<p>Ms Sam Cliffe advised that the Draft Restructure is currently on hold due to the Ministers instruction to ensure a zero deficit for 09/10, reinforced by the Board. This was instructed to the DHB 2 weeks ago. The Senior Management Team have been working on a line by line cost analysis to ensure breakeven. 1<sup>st</sup> phase has been to scale down internal costs, eg travel, catering etc. 2<sup>nd</sup> phase currently working on programmes services that can be taken out 3<sup>rd</sup> phase is to review NGO contracts. Sam expressed her sympathy and acknowledged that this is not a ideal exercise for all, but they are going through the most fairest and transparent process.</p> <p>POU stressed the importance of supporting Rangatiratanga thereby reducing impact as much as possible on Maaori in the community.</p> <p>Mr Taitimu Maipi thanked Ms Sam Cliffe for her update.</p>	
<p><b>HTTM – Auahi Kore Marae</b> Tahuna Minhinnick</p>	<p>Mr Tahuna Minhinnick advised that as of today there are 25/44 Marae now smoke free. 9 of these are school based Marae. HTTM utilised the strategy and support of Manawhenua in achieving this.</p> <p>Mr Taitimu Maipi thanked Mr Tahuna Minhinnick for his presentation to POU.</p>	
<p><b>Terms of Reference</b></p>	<p>These were not discussed due to time constraints. Mr Bernard Te Paa advised for the committee to read prior to the next meeting and highlighted the main differences:</p> <ol style="list-style-type: none"> <li>1. No quorum identified, need to agree on what defines a quorum</li> <li>2. Accountability has changed from previous ToR</li> <li>3. Delegated Authority</li> </ol> <p>Mr Paul Cressey advised that these ToR have been signed off by the Board and any alterations will have to be approved by the Board.</p> <p><i>Moved: Mr Taitimu Maipi</i> <i>Seconded: Mr Paul Cressey</i> <i>Carried</i></p>	

<b>General Business</b>	Mr Paul Cressey tabled a document from Mr Gary Jackson on the CMDHB Healthcare Expenditure by ethnicity and recommended that POU focus on how the money is spent.	
<b>Meeting Closed</b>	The meeting closed at 4.15pm  Karakia: Whaea Donna Richards	

Signed as a true and correct record of meeting 25<sup>th</sup> March 2009

Chair: Mr Taitimu Maipi

Date signed:

Recommendation (moved Ms Miria Andrews /seconded Whaea Donna Richards Carried;

The minutes of the meeting of the Counties Manukau District Health Board of 25<sup>th</sup> March 2009 are approved.