

POU Minutes

Of the meeting held on

Wednesday 18th February 2009 at 1.00 p.m. to 5:15 p.m. held at:

Counties Manukau District Health Board

Board Room, 19 Lambie Drive

Manukau City

Present	Ms Anne Candy (Chair), Ms Tania Kingi, Mr Paul Cressey, Ms Ruth DeSouza, Mr Arthur Anae, Whaea Donna Richards (1.30pm), Whaea Nganeko Minhinnick (1.45pm), Mr Timi Maipi.
Management in Attendance	Tony Kake Henare Mason Rawinia Herewini – Mariner Mihi Tibble-Williams Sam Cliffe Karli Menary (Minute taker)
Public In Attendance	None.
Presenters	Research Strategy Update <ul style="list-style-type: none"> ▪ <i>Dr John Baker</i> Centre of Health Innovation <ul style="list-style-type: none"> ▪ <i>Louise Kerridge</i> Workforce Brand <ul style="list-style-type: none"> ▪ <i>Chanda Warren-Cooper</i> POU Presentation Template <ul style="list-style-type: none"> ▪ <i>Tania Kingi</i>
Apologies	Mr Gregor Coster, Ms Miria Andrews, Mr Martin Cooper, Prof Colin Mantell, Mr Donny Rangiaho, Mr Bernard Te Paa. Whaea Donna Richards (for lateness), Whaea Nganeko Minhinnick (for lateness). <i>Moved: Anne Candy</i> <i>Seconded: Ruth DeSouza</i> <i>Carried</i>
Karakia	Mr Henare Mason

Item	Detail	Action
Procedural Matters		
	<p>Register Of Interest Anne Candy – Add Quality Council for Presbyterian Support, Northland.</p> <p>Ruth DeSouza – Remove Waitakere City Mayoral Task Force on Family Violence.</p> <p>Register Of Disclosure Of Specific Interest Nothing further added</p> <p>POU Contact Information No amendments</p> <p>Order of Business/Agenda Move General Manager’s Report to item five on the agenda.</p> <p><i>Note:</i> It was suggested that the General Manager’s report to be moved earlier in the agenda for future meetings.</p>	Other secretaries to be advised of the addition and removal of these interests.
Chairperson Announcements	<p>Ms Anne Candy Terms of Reference finalised and approved by the Board. Will be given a written document outlining what is a Treaty relationship and what is a Treaty partnership.</p> <p>The terms of Reference do not refer to POU’s delegated authority. This has yet to be finalised.</p> <p>First meeting between Manawhenua and the Board will be happening very soon. Board is keen to foster this relationship.</p>	Anne Candy
Confirmation Meeting Minutes	<p><i>Minutes of meeting held Wednesday 17th December taken as read and confirmed with no amendments:</i></p> <p><i>Moved: Paul Cressey</i> <i>Second : Tania Kingi</i> <i>Carried</i></p> <p>ACTION ITEMS SUMMARY</p> <p><i>Centre of Health Service Innovation</i> Ask Louise Kerridge, after her presentation,</p>	Bernard Te Paa

	<p>whether a meeting with Manawhenua has taken place.</p> <p><i>Re Naming of Adult Medical Centre Building</i> Arrangement for Manawhenua to visit building site not yet made.</p> <p>Action Arrange visit to building site.</p> <p>MATTERS ARISING</p> <p><i>2009 POU Hui Dates</i> Ms Anne Candy unable to attend scheduled POU hui on 25th March 2009. Mr Timi Maipi to take position as Chair for this hui.</p>	<p>Bernard Te Paa</p>
<p>Presentations</p>		
<p>GM Report Tony Kake</p>	<p><i>Governance Management Talent Pool</i> Sheena Te Pani is coordinating this Fit For Purpose project which is aimed at putting together a talent pool of various professionals such as lawyers and accountants to provide support to providers. Arau Ora have discussed possibility of shared services.</p> <p>Action Suggest to Ms Sheena Te Pani that input from Arau Ora into this project be sought.</p> <p><i>HPV Update</i> Laine Marsh has been appointed as the new HPV Coordinator. Focus on ensuring that parents can make an informed decision about the HPV Vaccination.</p> <p><i>Well Child</i> Baby Friendly Hospital Initiative launched last Friday.</p> <p>Continued poor oral health outcomes are a concern. Question raised whether the regional Oral Health service currently being provided is appropriate.</p> <p>Recommendation: POU bring to the Board's attention its concern at the continued lack of service provision of Oral</p>	<p>Tony Kake</p> <p>Anne Candy/Miria</p>

	<p><i>Carried</i></p> <p><i>Radio Waatea</i> Manawhenua would like to utilise Radio Waatea programme to promote future activities/events e.g Organ donation & Xenotransplantation hui.</p> <p>Action Agreed to communicate with Radio Waatea and Turuki Health Care about creating an opportunity for Manawhenua take to be communicated through the station.</p> <p><i>Whare Rapuora</i> Concern raised about current status of Emergency Accommodation. Some CMDHB staff seem to believe that the service is no longer available.</p> <p>Recommendation: That a communication be sent to all staff notifying that the Emergency Accommodation is open.</p> <p>Recommendation: Arrange to visit the Ronald McDonald Lounge and House to see an example of emergency accommodation.</p>	<p>Bernard Te Paa</p> <p>Bernard Te Paa</p> <p>Tony Kake/Paul Cressey.</p>
<p>Research Strategy Update – John Baker.</p>	<p><i>Research Strategy Update</i></p> <p>John Baker presented an overview of the revised Research Strategy.</p> <p>CMDHB have not previously had a research strategy. This strategy has been developed with input from Maaori Research Review Committee, who envisage that the strategy will provide better opportunities for Maaori to gain from research and gain as researchers.</p> <p>John Baker asked Pou to:</p> <ol style="list-style-type: none"> 1. Provide feedback on the revised strategy; 2. Approve the revised CMDHB research strategy; and 3. Comment on the components of goal 3, which will help the Maori Research Review Committee in partnership with CCRep to develop an implementation plan to progress the strategy into successful outcomes for Maaori. 	

	<p>Issue of ownership of research raised. The benefits of Maaori owning research were highlighted.</p> <p>Tania Kingi considered that more thought needed to be given to some indigenous research concepts before the strategy could be supported. Document titled “Power Relations and the Process of Research”, which has been previously supported by POU, distributed for consideration.</p> <p><i>Recommendation: Approve the revised research strategy; continue to provide comment on the strategy in its entirety through the Maaori Research Review Committee.</i></p> <p><i>Moved: Timi Maipi</i> <i>Seconded: Whaea Donna Richards</i> <i>Carried</i></p> <p>Action Advise Board that POU have approved the revised research strategy and will continue to provide comment not only on Goal 3, but also the entire Research strategy, through the Maaori Research Review Committee.</p>	Bernard Te Paa
<p>Centre of Health Services Innovation – Louise Kerridge</p>	<p><i>Centre of Health Services Innovation</i></p> <p>Louise Kerridge provided an overview of CMDHB’s proposal to develop a ‘Centre for Health Services Innovation’ on its Western Campus, adjacent to Middlemore Hospital.</p> <p>Member questioned why a Marae would be built as part of the Centre of Health Services Innovation project, when there are a number of existing Marae in the area. Suggested that it would be more appropriate to resource the existing Marae instead.</p> <p>Concern raised that if CMDHB is trying to create a workforce that is reflective of the CMDHB community, Te Waananga o Aotearoa, and Te Whare Waananga o Awanuiaarangi should be explicitly included as</p>	

	<p>a tertiary institute partner in this project.</p> <p>Support for general idea of Centre of Health Services innovation, but concern that the focus seems to be on the “building” not about improving health.</p> <p>Concern also raised that there seems to be a strong hospital focus in this project rather than a primary care focus.</p> <p>Emphasized that Maaori Health initiatives need to be central to this concept.</p> <p>Current documentation/reports are not explicit enough on how Maaori will be involved or how Maaori Health will benefit.</p> <p><i>Recommendation: That input into the development of the ‘Centre of Health Services Innovation’ be sought from Manawhenua immediately.</i></p>	
<p>Brand Workforce – Chanda Warren - Cooper</p>	<p><i>Brand Workforce</i></p> <p>Maaori Health Careers – Workforce Branding initial concepts presented to POU.</p> <p>Developed by Wayne Gillies of Gillies Ltd. Brand in current form supported by Ministry of Health who consider that this should be a national brand rather than a regional brand as initially considered.</p> <p>Proposed next phase: consultation and further development/refinement of the brand.</p> <p>Issue of potential plagiarism raised.</p> <p>Question raised whether the use of the pukana in a contemporary setting is appropriate.</p> <p>Brand not endorsed by POU in its current form.</p> <p><i>Recommendation: That POU receive the Maaori Health Careers – Workforce Branding presentation.</i></p> <p><i>Recommendation: That the Career Branding project team meet with Manawhenua to discuss the Brand/ concept developed to date.</i></p>	

<p>HPV Campaign Promotional Material – Mihi Tibble Williams</p>	<p><i>Agreed that the HPV Campaign Promotional Material presentation be deferred to the next POU meeting.</i></p> <p>Action Include HPV Campaign Promotional Material presentation on Agenda for next POU meeting.</p> <p><i>Moved: Anne Candy Seconded: Whaea Donna Richards Carried:</i></p>	<p>Bernard Te Paa</p>
<p>POU Presentation Template – Tania Kingi</p>	<p><i>POU Presentation Template</i></p> <p>Tania has reviewed past POU presentations and pulled out some key information that the committee may need when deciding whether to endorse a presentation.</p> <p>Provides a starting point, sets out what information POU is looking for prior to receiving the presentation and during the presentation.</p> <p>Template supported by members.</p> <p>Next piece of work should look at what presentations should be requested by/ brought to POU.</p> <p><i>Recommendation: That the template be endorsed and the requirement that all presentations and reports follow this format be effective immediately.</i></p> <p><i>Moved: Anne Candy Seconded: Paul Cressey Carried.</i></p> <p>Action: Advise management that all presentations and reports to POU should follow this template from this point onwards.</p>	<p>Bernard Te Paa</p>
<p>General Business</p>		
<p>2009 – 2010 District Annual Plan</p>	<p><i>District Annual Plan</i></p> <p>Arau Ora had no involvement in the District Annual Plan. Neither did POU.</p> <p>POU involvement in this process essential.</p>	

	<p>District Annual Plan information session scheduled for 9 March 2009 at Manurewa Marae.</p> <p>Action: Send out panui to POU advising of upcoming DAP Information Session.</p> <p>Recommendation: <i>POU requests that they be involved early in the development of the District Annual Plan, including the allocation of budgets.</i></p> <p><i>Moved:</i> Tania Kingi <i>Seconded:</i> Whaea Nganeko Minhinnick Carried</p>	Tony Kake
Manawhenua/ Tainui MAPO Relationship	Manawhenua and Tainui MAPO to discuss relationship and future contribution to CMDHB/ POU.	
Meeting Closed	The meeting closed at 5.15pm Karakia: Henare Mason.	

Signed as a true and correct record of meeting 18th February 2009

Chair **Ms Anne Candy** (Date signed: _____)

Recommendation (**moved** Mr Taitimu Maipi /**seconded** Mr Paul Cressey **Carried**;

The minutes of the meeting of the Counties Manukau District Health Board of the 18th February 2009 are approved.