

# POU Minutes

Of the meeting held on

Wednesday 15<sup>th</sup> April 2009 at 1.00 p.m. to 4.30p.m. held at:

**Counties Manukau District Health Board**

**Board Room, 19 Lambie Drive**

**Manukau City**

<b>Present</b>	Ms Anne Candy (Chair) Mr Taitimu Maipi, Mr Paul Cressey, Whaea Donna Richards Whaea Nganeko Minhinnick, Ms Miria Andrews, Mr Arthur Anae, Ms Tania Kingi (arrived at 1.30pm)	
<b>Management in Attendance</b>	Mr Bernard Te Paa – GM Maaori Health Suz Lockett (Minute taker)	
<b>Public In Attendance</b>	None	
<b>Presenters</b>	<ul style="list-style-type: none"> <li>▪ Te Wana Kouka – Suicide Prevention</li> <li>▪ Mental Health First Aid for Whaanau</li> </ul> These items were both deferred till the May Hui with apologies given to presenters.	
<b>Apologies</b>	Mr Gregor Coster, Mr Geraint Martin, Ms Ruth DeSouza, Mr Donny Rangiaho, Ms Sam Cliffe, Mr Martin Cooper <i>Moved: Ms Anne Candy</i> <i>Seconded: Mr Arthur Anae</i> <i>Carried</i>	
<b>Karakia</b>	Mr Arthur Anae	
<b>Item</b>	<b>Detail</b>	<b>Action</b>
<b>Procedural Matters</b>		
	<p><b>Register Of Interest</b> Addition to Paul Cressey – Chairman of National Universal Medicines List Steering Group</p> <p>Removal of Mr Colin Mantell due to resignation on POU.</p> <p><b>Register Of Disclosure Of Specific Interest</b> No Disclosures</p> <p><b>POU Contact Information</b> No amendments</p> <p><i>Moved: Mr Paul Cressey</i> <i>Seconded: Mr Taitimu Maipi</i> <i>Carried</i></p>	

<p><b>Chairperson Announcements</b></p>	<p>Ms Anne Candy acknowledged and thanked Mr Taitimu Maipi for chairing the March hui in her absence.</p> <p>Ms Anne Candy advised that in the new Terms of Reference a confirmed Deputy Chair must be nominated and advised to the Board in writing. Ms Anne Candy nominated Mr Taitimu Maipi for this position in her absence and it was put to the committee.</p> <p>Whaea Nganeko Minhinnick reiterated her concerns regarding protocols for the last hui and our addressing of manuhiri. This was discussed with Mr Taitimu Maipi accepting full responsibility for the poor processes during the Fit for Purpose presentation. He advised that he had discussed the issue with the presenters later that day. Mr Bernard Te Paa had also contacted them and apologised.</p> <p><i>Recommendation:</i> Mr Taitimu Maipi be nominated as Deputy Chair for POU.</p> <p><i>Moved: Ms Anne Candy</i> <i>Second : Mr Paul Cressey</i> <i>Carried</i></p> <p><b>Action</b> <b>Ms Anne Candy to take this nomination to the May Board Meeting.</b></p> <p><b>Manawhenua Organ Donation Hui</b> Ms Anne Candy gave her apologies for not being able to attend due to Council commitments and asked for an update.</p> <p>Whaea Nganeko Minhinnick, Whaea Donna Richards, Ms Tania Kingi, Ms Miria Andrews and Mr Bernard Te Paa attended and commended Manawhenua on this hui. There were approximately 50 attendees. The presenters were extremely brave and were well received. Whaea Nganeko advised that the some organisations did not attend due to Tikanga so need to ensure this is clarified for future hui. Ms Anne Candy advised that this is a very healthy issue taking place and the dialogue will continue in the community.</p> <p><i>Recommendations:</i> To seek more information from the DHB through POU regarding Donor and Transplantation</p> <p>POU acknowledges and congratulates Manawhenua on the success of the hui that have been held</p> <p><i>Moved: Mr Paul Cressey</i> <i>Second : Mr Arthur Anae</i> <i>Carried</i></p>	<p>AC</p>
<p><b>Confirmation Meeting Minutes</b></p>	<p><b><i>Minutes of meeting held Wednesday 25<sup>th</sup> March 2009 taken as read and confirmed with the following amendments:</i></b></p> <p>Page 2 grammar error – change Where to were</p> <p><i>Moved: Ms Maria Andrews</i> <i>Second : Whaea Donna Richards</i> <i>Carried</i></p> <p><b>ACTION ITEMS SUMMARY</b></p>	

	<p><i>Resignation of Colin Mantell</i> Colin Mantell's letter of resignation has been given to the Board Secretary and Mr Gregor Coster for sign off.</p> <p><i>HealthCare Expenditure by Ethnicity</i> Request that Mr Gary Jackson present further information to Pou in the May hui.</p> <p><i>Training</i> POU request some financial management training. DHB Board members to take this to the Board for consideration.</p> <p>Ms Anne Candy will take to the Board the requested for Financial Training for POU.</p> <p><i>Centre of Health Innovation</i> The Project Manager of the Marae and Whare will meet with Manawhenua as requested.</p> <p><i>Renaming of Adult Building at MMH</i> There are a number of buildings with name changes required and Matua Whitiara and Whaea Tauia are to meet with Whaea Donna.</p> <p><i>Oral Health</i> The Board have advised the providers on the expectation of service and numbers and advised they would not accept figures lower than these. Currently staying with the current provider and continue to monitor results.</p> <p>POU to request to the board an update and to reiterate their continued concern</p> <p><i>Moved: Whaea Donna Richards</i> <i>Second : Whaea Nganeko Minbinnick</i> <i>Carried</i></p>	
<b>Presentations</b>		
<p><b>GM Report</b> Bernard Te Paa</p>	<p>Mr Bernard Te Paa's report was taken as read.</p> <p><b>Te Tumu Whakararae</b> Tariana Turia attended this hui and advised that her key focus is on the up skilling and capacity of Maaori Providers. Believes in promoting relationships. Margie Apa also presented discussing MPDS funding and supporting WFD. All General Managers' expressed concern regarding local budget constraints.</p> <p><b>Finance/Budgets</b> POU asked for a verbal update on the current financial review being undertaken internally. All 08/09 funding was being reviewed, with no carry-overs for 09/10 expected..</p> <p>Mr Paul Cressey suggested POU could consider writing a letter to the Board acknowledging the tight financial position, but requesting that Maaori Health Budget be maintained going forward, not reduced.</p> <p>It was requested that the meeting be moved into Confidential - 2.10pm <i>Moved: Mr Arthur Anae</i> <i>Second : Ms Miria Andrews</i> <i>Carried</i></p>	

	<p>Moved out of Confidential - 2.55pm</p> <p><i>Moved: Whaea Donna Richards</i>  <i>Second : Whaea Nganeke Minbinnick</i>  <i>Carried</i></p> <p><b>Recommendation:</b>  POU acknowledged the Budget Report for Maaori Health, including the reduction of the 700k from the General Manager.</p> <p>After receiving this information, POU moved that the Board members on POU take the following recommendation to the Board:</p> <ol style="list-style-type: none"> <li>1. That the Board consider the implications of reducing the Maaori Health budget in light of delivery of the Whaanau Ora Plan</li> </ol>	
<p><b>Terms of Reference</b></p>	<p>Ms Anne Candy went through the ToR and the committee requested the following changes be taken back to the Board for consideration:</p> <p>Functions 2.1  Change wording to:  d) Provide Board perspective to Maaori health innovation, kaupapa Maaori and Maaori provider development.  e) advise on strategic actions to be undertaken to ensure mainstream providers deliver services to Maaori in a effective and culturally appropriate manner.  h) remove as the same at a).</p> <p>Quorum  6.1. Number not identified, using the 50/50 +1 it should be noted that the quorum is 7.</p> <p><i>Recommendation to Board</i>  POU would like to have a co-opted member from Te Ora o Manukau approved by the Board.</p> <p><i>Moved: Ms Tania Kingi</i>  <i>Seconded: Whaea Donna Richards</i>  <i>Carried</i></p>	
<p><b>General Business</b></p>	<p>Mr Bernard Te Paa suggested that the May hui be work around the repositioning of POU, focussing on strategic issues, Restructure and Budget Process, \$\$ utilisation information and Board information. Specific themes to be held bi-monthly. Suggestions to be given.</p> <p>It was agreed that the new Presenters Assessment Template is working well, though challenging.</p> <p>Treaty of Waitangi training hasn't happened through the Board. Mr Bernard Te Paa will follow up.</p> <p>Orientation Policy  It was moved that the manuals i – x be sent out to all committee members.</p> <p><i>Moved: Ms Anne Candy</i>  <i>Seconded: Mr Arthur Anae</i>  <i>Carried</i></p>	

<b>Meeting Closed</b>	The meeting closed at 4.55pm Karakia: Whaea Donna Richards	

Signed as a true and correct record of meeting 15<sup>th</sup> April 2009

Chair **Ms Anne Candy** (Date signed: )

**Recommendation (moved Mr Taitimu Maipi /seconded Whaea Donna Richards Carried;**

**The minutes of the meeting of the Counties Manukau District Health Board of 15<sup>th</sup> April 2009 are approved.**