

# POU Minutes

Of the meeting held on Wednesday 15<sup>th</sup> November 2006 at 1.00 p.m. to 4.00 p.m. at **Committee Meeting of Counties Manukau District Health Board, Board Room, 19 Lambie Drive Manukau City**

<p><b>1. Present:</b></p> <p><b>Management in Attendance:</b></p> <p><b>Public in Attendance:</b></p> <p><b>Presenters:</b></p>	<p>Mr. Pat Snedden (Chairperson), Ms Miria Andrews, Mr Tahuna Minhinnick, Mr Arthur Anae, Ms Jillian Dooley, Mr. Taitimu Maipi, Mr Tukuroirangi Morgan, Ms Denise Ewe, Ms Tania Kingi, Ms Airini Tukerangi, Mr Paul Cressey,</p> <p>Mr Bernard Te Paa, Mr. Tuhakia Keepa, Ms Hannah Honey, Mr Kerry Hini, Ms Louisa Wall, Mrs Catherine Manning</p> <p>Nil</p> <p><b>CMDHB:</b></p> <p>Maori Workforce Development – Mr. Tuhakia Keepa Heart Guide Aotearoa – Mr Kerry Hini Youth Health Activity – Ms. Gilli Sinclair Cancer Control Strategy – Ms. Helen Brownlie Cultural Responsiveness Training - Mr. Denis Grennell, Ms Ellen Norman and Mr Tony Spelman</p>	
<p><b>2. Apologies:</b></p>	<p>Mr Donny Rangiaho, Professor Colin Mantell, Mr. Neil Woodham, Ms Dolly Rewha</p> <p><b>Moved:</b> Ms Airini Tukerangi <b>Seconded:</b> Mr Arthur Anae</p>	
<p><b>3. Karakia</b></p> <p><b>4. Nga Mate</b></p> <p><b>5. Mihi Mihi</b></p>	<p>Karakia and Mihimihi by Mr Tukuroirangi Morgan</p> <p>Mr Alex Kaihau, Mr. Warren Cooper</p> <ul style="list-style-type: none"> <li>• The Chair Welcomed Members of the POU and welcomed Ms Denise Ewe as mandated representative from Manawhenua .</li> <li>• The Chair welcomed Louisa Wall as new staff.</li> </ul> <p>The following items were confirmed on the Agenda:</p> <ol style="list-style-type: none"> <li>1) General Business – <ol style="list-style-type: none"> <li>a) Powhiri CEO</li> <li>b) Manawhenua Feedback</li> <li>c) Board Meeting – Feb at Manawhenua Marae</li> <li>d) Update / Discussion with Providers</li> <li>e) Update / Discussion with MAPO</li> </ol> </li> </ol>	<p><b>Action</b></p>

	<p>2) Pou Administration</p> <p>3) Cultural Responsiveness Presentation</p> <p>4) Workforce Development</p> <p>5) General Managers Report</p> <p>6) Youth Health Activity</p> <p>7) Heart Guide Aotearoa</p> <p>8) Agenda was confirmed by all present</p>	
6. Minutes of Previous Meeting:	<p><b>Ratification of Minutes</b></p> <p><b>Moved:</b> by Mr. Tahuna Minhinnick</p> <p><b>Seconded:</b> by Ms Jillian Dooley</p>	
7. Matters Arising:	<p>Amendment to page two bullet point 2 – Trust Health Care</p> <p>Update provided by Mr. Taitimi Maipi</p> <ul style="list-style-type: none"> <li>Amendment reads: <p>“Miria raised whether Pou was the appropriate forum to raise issues concerning individual providers.”</p> </li> </ul> <p><b>Moved:</b> Mr. Tahuna Minhinnick</p> <p><b>Seconded:</b> Ms Jillian Dooley</p>	<p><b><u>Action carried Forward</u></b></p> <p>Te Roopu Waiora be invited to present to POU at a future meeting of POU.</p>
8. General Business	<p>Item (a) CEO Powhiri</p> <p>The Powhiri for the new CEO, Mr Geraint Martin is being held on the 4<sup>th</sup> of December 2006 commencing at 9.00am at Makaurau Marae.</p> <p>Invites have gone to Counties Manukau participants and providers to come on to the Marae at 9.00am</p> <p>Mr Martin to arrive at 9.30am supported by ADHB, WDHB. His family will arrive in the new year.</p> <p>Item (b) feedback from meeting with Manawhenua</p> <p>The Chair attended a meeting with Manawhenua. Discussed the current status of the MOU with the Board, and the strategic relationship agreement. Confirmed appointments to POU, reflected on the current relationship and the best way to move this forward</p> <p>Recommendation that a workshop be held with POU Board Reps and Manawhenua on December 13<sup>th</sup> from 10am - 1pm. The workshops to discuss:</p> <ol style="list-style-type: none"> <li>MOU</li> <li>Strategic Relationship Agreement.</li> </ol> <p>The Chair informed POU that the February Board meeting will be held on a Manawhenua Marae to discuss outcomes from the December workshop.</p> <p>Item (c) Board and POU meeting dates:</p>	<p><b>Action</b></p>

	<p>CMDHB Board meetings 1<sup>st</sup> Wednesday of the month from February 7<sup>th</sup> 2007. This meeting to be held on Manawhenua Marae and will discuss Dec outcomes.</p> <p>POU hui 3<sup>rd</sup> Wednesday of the month except Feb, Mar, June and Sept. which will be third Tuesday.</p> <p>Item (d) – Maori Providers</p> <p>Hui to be held with providers early new year.</p> <p>Item (e) – Discussion with MAPO</p> <p>Hui to be held between the Board and MAPO to take place early in the new year.</p>	
<p><b>9. POU Administration</b></p>	<p>Ref: POU Administration Position' Paper</p> <p><b>POU Membership and Tenure</b></p> <p>After discussion by POU the following recommendations were agreed:</p> <p><b>Tenure</b></p> <ol style="list-style-type: none"> <li>1. POU members will serve a two year term from February 07 – November 08</li> <li>2. POU will co-opt two further members, to meet skill gaps in POU. Co-opted members tenure to be confirmed upon appointment.</li> <li>3. POU to actively encourage deputation and public access to POU.</li> <li>4. POU members need to return to their constituent groups to confirm on-going mandate. To be reconfirmed by February 07.</li> </ol> <p><b>Moved</b> Mr. Tukuroirangi Morgan</p> <p><b>Seconded:</b> Mr. Tahuna Minhinnick</p> <p><b>Membership</b></p> <p>Membership will remain as follows:</p> <ol style="list-style-type: none"> <li>1. Six Members from the Board</li> <li>2. Two Members from Manawhenua</li> <li>3. Two Members from Tainui MAPO</li> <li>4. Two Members from the Maori Providers</li> <li>5. Two Coopted Members as and when identified</li> </ol> <p><b>Protocols</b></p> <p>A template be established that looks at the following issues:</p> <ol style="list-style-type: none"> <li>1. Venue</li> <li>2. Tikanga</li> <li>3. Opportunities</li> <li>4. Community needs</li> </ol>	<p><b>Action:</b> POU Members to re-confirm representation on POU by February 07</p>

	<p>5. Format for representations</p> <p>6. Public inclusion</p>	
<p><b>10. Cultural responsiveness Training</b></p> <p>Mr. Denis Grennell</p> <p>Mr. Tony Spelman</p> <p>Ms Ellen Norman</p>	<p>The Chair invited Mr Tony Spelman, Mr Denis Grennell and Ms Ellen Norman to present.</p> <p>Copy of Presentation attached to Pou agenda</p> <p>The Chair thanked presenters and opened the floor for questions and discussion:</p> <p>Timi raised the question as to why this was a Pilot and not rolled out across the organisation?</p> <p>Bernard responded that this was an opportunity to test the assumption of service level rollout vs. organisational for greatest impact. Service rollout seems to be the better option. Budget has been assigned for 07/ 08 year and this is now ready to rollout across the organisation on a service by service basis.</p> <p>Question raised as to how Tikanga policies and services would be co-ordinated as a result of this programme?</p> <p>Bernard responded that they would engage with senior management to rollout to all services.</p> <p>Paul asked whether those who contract to the DHB will receive this training?</p> <p>Bernard advised that PHO's and providers are being canvassed and that a business case is being developed to identify the best option.</p> <p>Airini asked if the programme would integrate with accreditation?</p> <p>The policy was rolled out prior to accreditation and the DHB was commended for its work. The aim is to have this integrated into all policies.</p> <p>Timi reminded POU that they exists as a result of the Tikanga best practice policy. On-going support from the Board is needed to fully integrate the policy and training.</p> <p><b>Resolutions:</b></p> <ol style="list-style-type: none"> <li>1. <i>The Chair asked that the POU receive presentation and endorse the programme</i></li> <li>2. <i>That the Plan be resourced through the Maori Health Plan</i></li> <li>3. <i>That a further update be provided to POU on the implementation to providers</i></li> <li>4. <i>That POU recommend that Board members participate in the programme</i></li> <li>5. <i>That POU endorse a vote of thanks to Ellen Norman for her outstanding contribution to CMDHB</i></li> </ol> <p><b>Moved:</b> Mr Paul Cressey</p> <p><b>Seconded:</b> Ms. Airini Tokerangi</p>	

<p><b>11. Maori Workforce Development</b> <b>Mr Tuhakia Keepa</b></p>	<p>The Chair invited Mr Tuhakia Keepa to present. Copy of Presentation attached to POU agenda</p> <p>The Chair thanked Mr Tuhakia Keepa and opened the floor for questions and discussion:</p> <ul style="list-style-type: none"> <li>• POU suggested that a careers day at Kura be held to link in with a national campaign to encourage students into health.</li> </ul> <p>Tuhakia advised Pou of the think tank committee that has been established with representation from:</p> <ul style="list-style-type: none"> <li>• Nursing</li> <li>• Allied Health</li> <li>• Manukau Institute of technology</li> <li>• Maori Health</li> <li>• Kura</li> <li>• Auckland University</li> </ul> <p>The purpose of this forum has been to develop idea's to inspire Maori into health.</p> <p>Pou recommended developing idea's on:</p> <ul style="list-style-type: none"> <li>• Bring a child to work day</li> <li>• Designing Books for Kura Kaupapa Maori</li> <li>• Working with other sectors to develop promotional strategies</li> <li>• Promoting a day in the life of .....</li> <li>• Cadetships</li> </ul> <p>A concern was raised that science is not attractive to rangatahi, which impacts on health as a career.</p> <p><b>Resolution:</b></p> <p><i>The Chair thanked Tuhakia and asked that the Maori Workforce development report be received</i></p> <p><b>Moved:</b> Mr Taitimi Maipi</p> <p><b>Seconded:</b> Ms Jillian Dooley</p>	
<p><b>12. Cancer Control Strategy</b> Healen Brownlie</p>	<p>The Chair invited Ms Helen Brownlie to present. Copy of Presentation attached to agenda of Pou</p> <p>The Chair thanked Ms Helen Brownlie and opened the floor for questions and discussion:</p> <p>Denise Ewe commented around how sobering the presentation was but that there are minimal services to address the need.</p> <p>Miria asked how Maori needs will be met and how this fits with the Whaanau Ora Plan?</p> <p>Bernard informed POU that this was identified in the Whaanau Ora Plan and he would be looking at reporting to POU in March 07.</p> <p><b>Resolution:</b></p> <ol style="list-style-type: none"> <li>1. <i>The Chair asked that the POU receive presentation</i></li> </ol>	

	<p>2. <i>The Chair resolved that the Pou endorse the Plan</i></p> <p>3. <i>That a further update be provided to POU by March 07</i></p> <p><b>Moved:</b> <i>Mr Taitimi Maipi</i></p> <p><b>Seconded:</b> <i>Ms Jillian Dooley</i></p>	
<b>General Managers Report</b>	<p>The Chair invited Mr. Bernard Te Paa to present his report.</p> <p><b>Highlights from report</b></p> <p>1. Regional Maori Public Health Plan This is being developed with Tainui MAPO and Ministry of Health's public directorate and aims to increase Public health initiatives to Maori.</p> <p>2. PHO's planning day A planning day was held for all PHO's. The day that was well attended and supported</p> <p>3. Regional Maori Mental Health Plan The Action plan is almost complete and will be available for Pou in February 07.</p> <p>4. Scholarships Applications closed on the November 3<sup>rd</sup> Mr. Tukuroirangi Morgan asked that recipient names be made available as they may be receiving other scholarships also.</p> <p><b>Resolution:</b> <i>The Chair moved that the report be received</i></p> <p><b>Moved:</b> <i>Mr Pat Snedden</i></p> <p><b>Seconded:</b> <i>Mr Tukuroirangi Morgan</i></p>	<b>Action</b>
<b>13. Heart Guide Aotearoa</b> Kerry Hini	<p>The Chair invited Mr. Kerry Hini to present.</p> <p>Copy of Presentation attached to agenda of Pou</p> <p>The Chair thanked Mr Kerry Hini for the presentation and opened the floor for questions and discussion:</p> <p>Question was raised as to what are the challenges for this plan.</p> <p>Kerry informed Pou that lifestyles and debunking myths are the hardest for whanau to overcome. CMDHB are working with Procure and TKoH to implement this project.</p> <p><b>Resolution:</b></p> <p>1. <i>The Chair asked that the POU receive and endorse the project</i></p> <p>2. <i>The Chair resolved that POU approve the 06/07 budget of \$165,000</i></p> <p><b>Moved:</b> <i>Mr. Paul Cressey</i></p> <p><b>Seconded:</b> <i>Ms. Miria Andrews</i></p>	

