

# Pacific Health Advisory Committee

## Minutes

Of the meeting held on Wednesday, 15 April 2009, from 9am to 12pm in the Manukau Boardroom, CMDHB, 19 Lambie Drive, Manukau City

<b>Attendees</b>	Anae Arthur Anae (AA – Chair), Louisa Lavakula (LL), Dr Etuate Lui Saafi (ELS), Lope Ginnen (LG), Bernadette Pereira (BP), Nuku Rapana (NR)
<b>CMDHB</b>	Manu Sione (MS), Kirk Mariner(KM), Lani Stowers (LS) Ropeti Gafa (RG), Vicky Tafau (VT)
<b>Apologies</b>	Gregor Coster, Anne Candy, Sefita Hao'uli, Ruth De Souza, Philip Beilby, Roine Lealaialoto
<b>Absent</b>	Malia Hamani, Nuku Rapana (arrived at the meeting at 9.59am), Stephanie Erick-Peleti, Leau Peter Skelton

<b>Actions from Previous Meeting</b>	<b>Action Items</b>
PHAC would like to know what the scope and direction of future investments are that the MoH are looking at in terms of Family Carer Support. MH to report back to PHAC.	MH
It was raised that a recommendation be made by MS to the CFO that all Board members sitting on Advisory Committees, etc should be recompensed for their time and discussion was tabled around the level of information that members are required to keep up to date with.	MS/SH
MS to draft a letter of PHAC support for the Pacific Woman's Health Research Unit to assist in further applications for funding.	MS
AA keen to see a paper prepared for the Board – listing the achievements of the LotuMoui program. He has definite concerns over this program being put out to the community. AA is passionate about this program remaining neutral with the DHB. The paper is to be presented at PHAC next month and the Board in April.	AA/MS/KM
MS is to ask John Baker and Maika Veikune to provide more financial information, what other organisations are involved and further information around the process followed in developing this strategy.	MS
ES has been asked to provide his expertise as to whether or not this Health Research Strategy will enable the right outcome for Pacific peoples. This will take place as part of the discussion on Monday, 30 March.	ELS
MS to check the nomination process that was disseminated by the Board.	MS
AA to check with GC as to how tightly the membership process must be adhered to in the interest of getting 2 new PHAC members on board as quickly as possible.	AA
VT to source the expiry dates of all PHAC members.	VT
AA is keen to see CMDHB retain their involvement with PolyFest. He would like MS to investigate MoH again funding the required \$30k next year.	MS
MS to liaise with ACC to get more information around their sponsorship of schools and what is involved, financially, etc.	MS
MS advised the Committee that hospital beds are being sent to the Islands – due to the rollover of stock. BP has asked for 3 beds to be sent to the bedridden Nuns in Samoa – MS to liaise with BP.	MS/BP
BP asked MS to follow up and find out how many Pacific people are admitted per day.	MS
LG requested a copy of Nancy Sheehan's feedback document from the PHAC/PHT offsite on 30 March. MS will ensure this is disseminated.	MS

Topics	Discussion	Action Items
<b>Welcome</b>	<p>Meeting was opened at 9.05am with a prayer from Louisa Lavakula.</p> <p>Apologies were received from Anne Candy, Sefita Hao'uli, Ruth De Souza and Gregor Coster.</p> <p>Apologies were accepted by the Committee members that were present (this, however, was not a quorum).</p> <p><b>Moved:</b> Lope Ginnen</p> <p><b>Seconded:</b> Bernadette Pereira</p> <p>AA thanked the members that were present at the PHAC/PHT offsite on Monday, 30 March 2009, for their commitment and the effort made to be present.</p>	
<b>Minutes of the Previous Meeting</b>	<p>At this stage of the proceedings we did not have a quorum so the acceptance of the meeting minutes will be held off until further PHAC members arrive and a quorum is reached. As no quorum was reached during this meeting of 15 April 2009, the minutes of the last meeting (18 March 2009) will be ratified along with this meetings minutes at the next Pacific Health Advisory Committee meeting on Wednesday, 20 May, 2009.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p>	
<b>Procedural Matters</b>	<ul style="list-style-type: none"> <li>• AA to check with GC as to how tightly the membership process must be adhered to in the interest of getting 2 new PHAC members on board as quickly as possible.</li> <li>• Discussion ensued around the Terms of Reference and the process contained within around appointing new Committee members.</li> <li>• VT to source the expiry dates of all PHAC members.</li> </ul>	<p>AA</p> <p>VT</p>
<b>GM Report Manu Sione</b>	<ul style="list-style-type: none"> <li>• Waikato DHB has approached CMDHB on behalf of their Pacific Providers and asked for assistance. MS is conducting a review of this idea and will be reporting back to Waikato DHB in due course.</li> <li>• PolyFest was again a success with CMDHB's involvement. This is the last year that CMDHB will be sponsoring the event due to funding constraints. The 2009 funding came from funds accessed via MoH.</li> <li>• AA is keen to see CMDHB retain their involvement with PolyFest. He would like MS to investigate MoH again funding the required \$30k next year.</li> <li>• BP advised that ACC who also sponsored the event had the schools using ACC messages as part of their performances. MS advised that this is the result of ACC offering schools specific sponsorship.</li> <li>• MS to liaise with ACC to get more information around their sponsorship of schools and what is involved, financially, etc.</li> <li>• Niue is looking for a new Director of Health due to the illness of Dr Finau. CMDHB is assisting Niue with this appointment.</li> <li>• Medical treatment services for Samoa have now finished as all funding has been allocated.</li> <li>• MS advised the Committee that hospital beds are being sent to the Islands – due to the rollover of stock. BP has asked for 3 beds to be sent to the bedridden Nuns in Samoa – MS to liaise with BP.</li> <li>• Planning &amp; Finance of the Health Board in Samoa sent 3 representatives to CMDHB to monitor how systems, processes and services were run. AA suggested that when we next have a visitation like this, can we have a morning tea or lunch whereby PHAC can meet the representatives. This idea was supported by those around the table.</li> <li>• MS ran through the DNA Module 5 (MSC) Pilot that has been run by the Pacific Cultural Unit and the successes that have been achieved.</li> </ul>	<p>MS</p> <p>MS</p> <p>MS/BP</p>

Topics	Discussion	Action Items
	<ul style="list-style-type: none"> <li>• AA asked MS to explain the rationale behind ending the On Call service provided by the Pacific Cultural Unit. <ul style="list-style-type: none"> <li>• Nuku Rapana joined the meeting at 9.59am.</li> </ul> </li> <li>• BP asked MS to follow up and find out how many Pacific people are admitted per day.</li> <li>• Mangere Youth Health Initiative – due to financial constraints within CMDHB, this program has been put on hold. NR feels that due to the fact that the majority of the Pacific population is Youth, this project should not be shelved.</li> <li>• 2009/10 DAP and into 2010/11 will be low key due to the current financial environment.</li> <li>• AA suggested that PHAC needs to identify areas in the 2009/10 DAP that really need to be delivered on and this information should be presented to the Board.</li> <li>• Ala Moui document has been completed and will be presented to Tony Ryall. This document will be a 10 yr document not a 3 year document as previously advised. Out of the Ala Moui a 2 year strategic document will be produced.</li> <li>• PPD is to remain as it is however the MoH will be taking over the administration of this service to 18 DHB's. Auckland, Counties Manukau and Waitemata will retain the administration of their own PPDF.</li> </ul>	MS
<b>Diversity Sensitive Organisation</b> Kirk Mariner	<ul style="list-style-type: none"> <li>• KM looking for PHAC to endorse the PHT to create a robust Diversity Leadership strategy that they can present back to PHAC in 3 months time.</li> <li>• KM ran through the discussion paper contained within the meeting papers.</li> <li>• BP summarised the paper to mean that it is about creating awareness and applying that awareness to the practise of the service that is being provided. BP is looking forward to the investigation researching some tangible examples. Need to explore the cultural concepts of Pacific care and can that be the basis of the examples explored?</li> <li>• It was suggested that as Quality Improvement is at the forefront of the Board, it would be important to see how this paper can link in with that theme.</li> <li>• PHAC committee members around the table gave their support for the PHT to commence work on a Diversity Leadership Strategy.</li> </ul>	
<b>Pacific Workforce Development</b> Anne Fitisemanu	<ul style="list-style-type: none"> <li>• AF was asked if retention was a problem for Pacific within CMDHB. PHAC was advised this information was not available to the Pacific Health Team, if it was captured at all.</li> <li>• AF is keen to see a Pacific Staff Network started within CMDHB. A place where Pacific staff feel safe to voice their concerns and an environment whereby Pacific staff can support each other.</li> <li>• Discussion ensued around ideas for improving PWFD within CMDHB.</li> <li>• It was recommended that PHAC note the recommendations contained within AF's Pacific WFD plan and that the PHT will continue to feedback to PHAC around ongoing WFD work and the implementation of a Pacific Staff Network.</li> </ul>	
<b>Matters Arising from the Minutes</b>	<ul style="list-style-type: none"> <li>• Due to the fact that there was still no quorum – it was decided to run through any matters that arose from the previous minutes.</li> <li>• A question was raised by MS around the Motion passed in the last meeting around the LotuMoui program. The additional bullet point was clarified.</li> <li>• MS advised that the Minister's Advisory Group are just as keen as PHAC to see the LotuMoui program continue and endorse the paper that the PHT presented to PHAC at the March meeting.</li> </ul>	

Topics	Discussion	Action Items
	<ul style="list-style-type: none"> <li>This conversation was parked at 11.06am when Kim Arcus and Pauline Hanna joined the meeting.</li> </ul>	
<b>Locality Planning</b> Pauline Hanna Kim Arcus Kirk Mariner	<ul style="list-style-type: none"> <li>KM advised that this paper is a response to the feedback that was received by the PHT at the offsite on 30 March.</li> <li>Greater chronic conditions, inequalities will still exist, and our population going forward is an aging population – especially for Pacific.</li> <li>This information points towards not creating new hospital – but developing our Primary and Community Services – which need to be linked to our Intersectoral Services.</li> <li>Locality Planning is about ensuring that appropriate services are provided to cater for the needs of that community.</li> <li>Kim Arcus advised that more work will be done around what groups do make up the various Communities.</li> <li>Kim Arcus asked the representatives around the table if they had any good examples of models that work well in the CM communities. The Housing New Zealand Clendon model was raised – their networks within networks.</li> <li>LotuMoui was raised as a vehicle with direct access to Pacific Communities.</li> <li>The idea of a large community fono was raised – whereby all Community Groups across Manurewa are invited to attend. This idea was acknowledge by Kim Arcus and Pauline Hanna. Governance/Leadership would be the first issue discussed and then the second stage would be Health issues within communities.</li> <li>Feedback was asked for on MICH. It was reiterated that Communities feel strongly that a bottom-up approach would be better received than the top-down approach.</li> <li>Locality Planning is about getting the Stakeholders together and brokering a positive relationship.</li> <li>Government is supportive of CMDHB's locality approach.</li> <li>PHAC has noted the recommendations contained within the paper and will look forward to seeing Kim again in the next 2 to 3 months.</li> </ul>	
<b>Matters Arising from the Minutes</b>	<ul style="list-style-type: none"> <li>The matters arising discussion was continued at 11.56am.</li> <li>LG requested a copy of Nancy Sheehan's feedback document from the PHAC/PHT offsite on 30 March. MS will ensure this is disseminated.</li> <li>MS suggested that BreastScreening present an update to the next PHAC meeting.</li> <li>The minutes of the March meeting cannot be passed until the May meeting when a quorum is reached.</li> </ul>	
<b>Conclusion</b>	Meeting closed at 12.02pm. Closing prayer was given by Nuku Rapana. The next meeting is on Wednesday, 20 May 2009 at CMDHB Offices, 19 Lambie Drive, Manukau City.	
Signed as a true and correct record on <b>Wednesday, 20 May 2009</b> . <b>Chair:</b> Anae Arthur Anae <b>Resolution:</b> The minutes of the meeting of the Pacific Health Advisory Committee of Counties Manukau District Health Board of 15 April, 2009 were approved. <b>Moved:</b> Bernadette Pereira <b>Seconded:</b> Nuku Rapana <b>Carried:</b> Unanimously		