



Pacific Health Advisory Committee

Minutes

Of the meeting held on Wednesday, 20 June 2007 at 9am until 12pm at CMDHB, Manukau Boardroom, 19 Lambie Drive, Manukau City

Attendees	Anae Arthur Anae (AA), Peter Skelton (PS); Michael Chan (MC); Malia Hamani (MH); Jillian Dooley (JD); Paul Cressey (PC); Sefita Hauoli (SH); Louisa Lavakula (LL); Bernadette Pereira (BP1), Bernadette Pone (BP2)
CMDHB	Manu Sione (MS); Vicky Tafau
Apologies	Roine Lealaialoto (RL); Philip Beilby (PB)

Actions from Previous Meeting	Action Items
Sustainability Meeting – yet to be organised. Name: Last 4 Years/Next 4 Years/Where to from here? PHAC waiting for Pacific Health Division to organise.	MS
POU is forming a Cancer Committee – can Pacific do the same? MS to liaise with Bernard Te Paa. MS to feedback to PHAC.	MS
PHAC are to contribute to BreastScreen Counties.	PHAC
AF to feedback to PHAC on how many Anaesthetic Technician applications are Pacific. PHAC want to ensure these people are encouraged. AF to also feedback statistics on non-regulatory workforce (especially nursing). What is currently being done with existing non-regulated nurses coming in to New Zealand?	AF

	Action Items
Welcome Arthur Anae welcomed the Committee & Manu Sione. Opening Prayer: Peter Skelton	
Minutes Amendments to previous minutes: The minutes were accepted as a true and accurate record of the previous meeting held on the 16 May 2007. Moved: Malia Hamani Seconded: Peter Skelton	

Topics	Discussion	Action Items
Matters Arising	<p>Sustainability Meeting – yet to be organised. Name: Last 4 Years/Next 4 Years/Where to from here? PHAC waiting for Pacific Health Division to organise.</p> <p>POU is forming a Cancer Committee – can Pacific do the same? MS to liaise with Bernard Te Paa. MS to feedback to PHAC.</p> <p>5/6 July 2007 – Otara Health are running a Women's Health Conference at Hillary College.</p> <p>Mobile BreastScreening Unit – this is not being suitably communicated to the Community.</p> <p>PHAC are to contribute to BreastScreen Counties.</p> <p>Discussion ensued around Yearly Health Checks for individuals in the CountiesManukau area. It was suggested that this is an appointment that the GP would initiate with individuals. The TaPasifika Health Trust is currently running Men's & Women's Clinics and will provide information to PHAC.</p> <p style="text-align: right;">Paul Cressey joined the meeting at 9.30am Bernadette Pereira joined the meeting at 9.35am</p> <p>Screening was also discussed. What PHO's & Providers can carry these services?</p> <p>MS to meet with BSCM, Mhairi Porteous and conclude what actions we need to take to increase the uptake of screening within the Pacific community. Also to look at what medium term plans are in place to have a Pacific worker in this area.</p>	<p>MS</p> <p>MS</p> <p>PHAC</p> <p>MS</p>

Topics	Discussion	Action Items
<p>Update on Workforce Development Anne Fitisemanu</p>	<p>Update Pasefika Workforce Development Sub-Committee (PWDSC) established March 2006 Draft plan developed Draft Plan discussed/ presented to CMDHB, WFSC Final draft due June 30th pending approval from WFSC (Pacific) Draft project plan to PPD project group completed, submitted to MOH. 'Growing Pacific Nurses' a three pronged approach</p> <p>Next Steps Regroup the PWDSC to review draft WFD plan PPD funding proposal that was CMDHB led, was declined – reworking the model to increase responsiveness to Pacific Providers WF needs Seeking alternative funding and partner options for WFD priorities Present final WFDP to CMDHB WFC for approval (July)</p> <p>Student Taster Days – PHAC would be keen to support this. Discussion followed around how to get students interested in a profession in Healthcare. The resounding message from PHAC that AF is to feedback to her team is "Show Them".</p> <p>AF to feedback to PHAC on how many Anaesthetic Technician applications are Pacific. PHAC want to ensure these people are encouraged.</p> <p>AF to also feedback statistics on non-regulatory workforce (especially nursing). What is currently being done with existing non-regulated nurses coming in to New Zealand? Discussion ensued around Pacific Nurses. They have to regulate when they get here and they often give up and choose another profession.</p> <p>Further discussion took place on Cultural Competencies. How to upskill non-pacific Health Staff.</p> <p>Paul Cressey congratulated AF on her work – inspirational.</p>	<p>AF</p> <p>AF</p>
<p>Morning Tea @ 1015</p>	<p>Meeting resumed at 1025.</p>	

Topics	Discussion	Action Items
<p>PPDF Update Lani Stowers & Louisa Ryan</p>	<p>Overview</p> <ul style="list-style-type: none"> Brief -to disburse \$4.4 m PPDF by 30 June 2008 PPD Allocation Process Prioritisation Tool CMDHB PPD Plan National Development – Background <p>Provider wish list – do they integrate? Does it tie in with the CMDHB plan?</p> <p>New small providers – will they be supported or are they set up to fail? MS advised that they will always be supported – it is good management and good governance that will sustain a business.</p> <p>There is a need to look at setting up internal discussion forums.</p> <p>PPDF funding will fund businesses to move up a level.</p> <p>MS – Robust, sustainable organisations is the aim – CMDHB will not be successful unless the providers are successful.</p> <p>Where to From Here</p> <ul style="list-style-type: none"> Immediate <ul style="list-style-type: none"> Submit PPDF Allocations to MoH Finalise contract Contract process Disbursement of PPDF to providers Ongoing <ul style="list-style-type: none"> Implementation support Support of providers to develop PPD 3 year plans Monitoring and evaluation Discussion Forums (internal & external) - services development <p>Discussion ensued in regard to Disbursement of Funds – what lessons can CMDHB learn from the past?</p> <p>MC thanked LS and LR for their processes. It makes life easier for the Providers.</p>	

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<p>Pacific Physical Activity Module Rachel Enosa-Saseve & Rachael Lila</p>	<p>Summary of Consultation Findings Holistic approach is preferred Support needs to be communicated Barriers and motivators require evaluating (scale) Connection at a heart level is required for buy-in Partnership is required Family and fellowship are integral to P.I lifestyle Physical Activity Module must be multi-faceted to accommodate different age groups</p> <p>Project Recommendations</p> <ol style="list-style-type: none"> 1. Physical activity module needs to be integrated into <i>normal</i> church meetings 2. Align existing resources for Pacific ECEs 3. Continue to work with Ministers on a regular basis to bring vision and understanding 4. Provide active support and training to health committee members 5. Use events or 'incentives' to create momentum (working towards a shared goal that is attainable) <p>Would be good to see Youth Representatives on the Church Health committee.</p> <p>Need activities targeted at all age groups. The older population is getting left by the wayside. CMDHB needs to ensure that all churches are feeding back on what they are spending their grant on. Is it shared between age groups?</p> <p>Timeline</p> <table border="1" data-bbox="391 1301 1139 1823"> <thead> <tr> <th>Deliverable</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>Implement LotuMoui Grant Funded pgms</td> <td>June 07</td> </tr> <tr> <td>Final Advisory Group Meeting</td> <td>June 07</td> </tr> <tr> <td>Launch of module</td> <td>July 07</td> </tr> <tr> <td>Implement Community Education Sessions</td> <td>Aug – Sept 07</td> </tr> <tr> <td>Specialised training #1</td> <td>Oct 07</td> </tr> <tr> <td>Evaluation of Module</td> <td>Aug – Sept 07</td> </tr> <tr> <td>Specialised training#2</td> <td>Mar 07</td> </tr> <tr> <td>Ministers Programme</td> <td>Aug – Nov 08</td> </tr> <tr> <td>Community Games</td> <td>Aug - Nov 08</td> </tr> </tbody> </table>	Deliverable	Date	Implement LotuMoui Grant Funded pgms	June 07	Final Advisory Group Meeting	June 07	Launch of module	July 07	Implement Community Education Sessions	Aug – Sept 07	Specialised training #1	Oct 07	Evaluation of Module	Aug – Sept 07	Specialised training#2	Mar 07	Ministers Programme	Aug – Nov 08	Community Games	Aug - Nov 08	
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General Business	<p>Manu Sione was formally welcomed to PHAC by Anae Arthur Anae.</p> <p>MS gave an overview on what projects he has been involved with since coming on board with CMDHB.</p> <p>Talked to the expansion of the Cultural Unit.</p> <p>Gave a brief bio.</p> <p>Meeting concluded at 12pm with a prayer from Louisa Lavakule.</p> <p>The doors were opened to the Providers and an informal lunch was shared.</p>	
Conclusion	The next meeting will be held on Wednesday, 18 July 2007 at CMDHB Offices, 19 Lambie Drive, Manukau City.	

Signed as a true and correct record on Wednesday, 18 July 2007

Chair: Anae Arthur Anae

Resolution:

The minutes of the meeting of the Pacific Health Advisory Committee of Counties Manukau District Health Board of 20 June 2007 are approved.

Moved: Peter Skelton

Seconded: Sefita Hauoli

Carried: Unanimously