

Minutes of Meeting of the Pacific Health Advisory Committee  
held in the Boardroom, DHB Offices, Lambie Drive, Manukau  
on Thursday 27 February 2003 at 2.00pm

Present: Dr Juliet Walker (Chair), Dr Siro Fuata'i, Ms Ailua Fatialofa, Mr Nonumalo Taufao Lurch, Mrs Metua Faasisila, Mr Ika Tameifuna, Mr Tu'uta Pome'e and Rev Tavake Tupou

In attendance: Mr Stephen McKernan, Mr Tony Brown and Mr Lincoln Papali'i

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**1. Welcome and Introductions**

The Chair welcomed all members and officers to the meeting, noting that there were no members of the public or media present.

Rev Tavake Tupou offered the opening prayer.

**2. Apologies**

Dr Debbie Ryan, Mr Sefita Haouli and Ms Bernadette Pone.

Moved: Ms Ailua Fatialofa

Seconded: Dr Siro Fuata'i

**3. Minutes of last meeting-dated 28 November 2002**

The minutes of the last meeting were confirmed and approved.

Moved: Mr Nonumalo Taufao Lurch

Seconded: Dr Siro Fuata'i

**4. Matters Arising**

Under Point 4, Mrs Metua Faasisila noted that the issue of Pacific Prioritisation was raised at CPHAC and it was noted that "Pacific" is a priority for CMDHB and is reported on as such, through a variety of accountability mechanisms by CMDHB.

Under Point 5, it was noted that the Committee had requested officers to invite the Pacific Disability team of the Ministry of Health to the March 2003 PHAC meeting.

**5. Procedural**

***Disclosure of Interest***

Members confirmed that disclosures remained unchanged as documented in previous minutes. Mrs Metua Faasisila asked that it be noted that she was a member of the Procure Pacific Advisory Committee.

***Committee Re-appointments***

It was agreed that Rev. Tavake Tupou would be re-appointed to the Pacific Health Advisory Committee (PHAC).

It was agreed that Mr Nonumalo Taufao Lurch be appointed to the Hospital Advisory Committee (HAC).

It was agreed that Ms Ailua Fatialofa would step down from HAC, due to conflicting commitments, but she would remain as a member of PHAC.

Mrs Metua Faasisila term ends on 19<sup>th</sup> March and it was agreed that she be confirmed as being available for re-appointment to both PHAC and CPHAC as a PHAC representative.

It was agreed that the Chairperson and members of PHAC would appoint Board members as the need arose. Members also agreed to review the Terms of Reference and determine some "guiding principles" around the process for future committee membership and appointment.

## **6. Pacific Health Leadership Programme**

The information on the Pacific Health Leadership Programme was noted by the Committee.

## **7. CEO Report – GM Pacific Health position**

The CEO, Mr Stephen McKernan spoke to the Committee on the position and the role of the GM Pacific Health. He said that the position had been advertised on a wide basis with a closing date of 14 March 2003. Mr McKernan noted that the process for selection and the composition of the interviewing panel was still to be determined and welcomed feedback and guidance from PHAC members. Mr McKernan gave his full support and assurance to the Committee on the importance and priority to CMDHB of both Pacific Health issues and the role of the Pacific Health team.

The Committee thanked Mr McKernan for discussing the issue with the Committee and thanked him for the opportunity to provide input and participate in the process and agreed that there should be at least two or three members on the panel.

Following the departure of Mr McKernan the possibility of a second panel comprising community representatives was also discussed. It was agreed that the Chairperson would discuss this with the CEO.

Dr Juliet Walker and Dr Siro Fuata'i were nominated and agreed to be on the panel. Mrs Metua Faasisila was also nominated and agreed to be on the panel but reserved the option to disengage should there be a conflict with her work programme.

## **8. Committee Priorities**

It was agreed that it was important to re-set priorities for PHAC for the forthcoming year. The Chairperson, Dr Juliet Walker, will determine an appropriate date and time for a workshop to discuss this matter.

## **9. Draft District Annual Plan**

The information on the Draft District Annual Plan was noted by the Committee.

## **10. Workforce Update**

This item was re-scheduled for the March 2003 meeting.

## **11. Pacific Mental Health Plan - Presentation.**

This item was re-scheduled for the March 2003 meeting.

## **12. Committee Updates**

This item was re-scheduled for the March 2003 meeting.

## **13. Other Business**

Mr Tu'uta Pome'e sought clarification on the process of funding allocations to disability providers in the Counties Manukau area following advice from the Ministry of Health which seemed to conflict with the current understanding.

It was agreed that Mr Tu'uta Pome'e would make a presentation to the PHAC at its March 2003 meeting with the invitation to the Pacific Disability team from the Ministry of Health (noted under Point 4 above) being moved from March to April.

There was no other business and the meeting closed at 4.15.

Mr Nonumalo Taufao Lurch offered the closing prayer.

The next meeting will be held on Thursday 27 March 2003.

## **Action Points**

### **Item 4**

- The invitation to the Ministry of Health's Pacific Disability team be moved from March to April.

### **Item 5**

- Members to review the Terms of Reference and determine some "guiding principles" around the process for future committee membership and appointment.

### **Item 7**

- The PHAC Chairperson to discuss the possibility of a second panel comprising community representatives with CEO, Mr Stephen McKernan.
- Dr Juliet Walker nominated and agreed to be on the panel.
- Dr Siro Fuata'i nominated and agreed to be on the panel.
- Mrs Metua Faasisila nominated and agreed to be on the panel but reserved the option to disengage should there be a conflict with her work programme.

### **Item 11**

- Apologies to be given to Mr Tevita Hingano for the postponement of his presentation and that he be invited to present at the March 2003 meeting.

### **Item 13**

- Mr Tu'uta Pome'e to make a presentation to the PHAC at its March 2003 meeting.