

Counties Manukau District Health Board Hospital Advisory Committee

Minutes

of the meeting of the members of the Counties Manukau District Health Board Hospital Advisory Committee held on Tuesday 25th May 2010 at 9.00am, Manukau Room, CMDHB, 10 Lambie Drive, Manukau

- Present: Mr Paul Cressey (Chair), Mr Don Barker, Mr Bob Clark, Mr Arthur Anae, Ms Colleen Brown, Ms Lope Ginnen, Mr Michael Williams, Mr Nuku Rapana, Ms Miria Andrews
- In attendance: Mr Ron Dunham, Dr Don Mackie, Mr Geraint Martin, Mr Tony Hickmott, Mr Richard Laktin, Ms Denise Kivell, Mrs Pauline Hanna, Mr Martin Chadwick, Mrs Christine Lockhart (Secretary)
- Apologies: Ms Ruth DeSouza, Ms Anne Candy, Ms Rereokeroa Shaw, Mr Bob Wichman, Prof Gregor Coster, Ms Miria Andrews (lateness)

1. Welcome

The Chair welcomed all present members. Mr Bob Clark offered the karakia.

2. Apologies

Apologies were received from Ms Rereokeroa Shaw, Mr Bob Wichman, Prof Gregor Coster, Mr Geraint Martin, Mr Ron Dunham. Ms Colleen Brown, Mr Paul Cressey, Ms Miria Andrews, Mr Michael Williams, Mr Nuku Rapana and Ms Pauline Hanna for lateness.

Moved Mr Arthur Anae, **Seconded** Ms Ruth DeSouza **Carried** Unanimously

3. Ratification of Previous Minutes 27th April 2010

Resolution:

The minutes of the meeting held on Tuesday 27th April 2010, having been circulated, were taken as read and confirmed.

Moved Ms Lope Ginnen **Seconded** Mr Arthur Anae, **Carried** Unanimously

Summary of Actions

Summary of Actions read and noted.

3. Matters Arising

- Very High Intensive Users (VHIU) project continues with the 4 locality based coordinators -research component driven by Prof Harry Rea has been turned down by the National Health Board.
- The RIS PAC Business Case is with the Minister's office.
- The Main Entrance Concierge has been in place for 2 weeks.

4. Procedural Issues

There were no Procedural Issues.

6. Board/Advisory Committee Verbal Updates by Members

POU - Noted no Verbal Update.

DiSAC - Ms Colleen Brown provided an update.

- The DiSAC May meeting was held at the Manurewa Marae. Ms Colleen Brown acknowledged Ms Sam Cliffe and Ms Nellie-Ann for the work well done in organising the community meeting.

Board – Mr Paul Cressey provided an update.

- Medication Safety rates dropping.
- EC numbers compared population.
- Medico Legal update.
- Radiotherapy treatment for cancer.
- Risk Register.
- Name change discussion of Manukau Health Park.

CPHAC: Noted no Verbal Update.

PHAC - Mr Arthur Anae provided an update.

- Continuation of the Health Equity discussion.

6. Open Committee Reports

7.1 Chief Operating Report. Dr Ron Dunham reported on the COO report.

Project Houston

Project Houston is about to be launched that will create a Communication Hub like no other within Middlemore Hospital. This Communication Hub will be the power house of the Hospital and will bring a number of key activities (communications, operations, monitoring, coordinating and systems) together, all operating from a central location.

H1N1 Influenza

Staff uptake 40% through internal vaccinations, patient's uptake now over 3000. Will be establishing key vaccination areas for next year's campaign.

Smokefree

The Smokefree health target results for Counties 71% a great improvement. The data collection methodology has been changed.

Recommendation

Mr Paul Cressey recommended the recognition on the significant change of staff culture. **Action:** Place the Smokefree results for April in the Staff Connect with the recognition from the Chair HAC.

POAC

28% increase in referrals, with YTD 18% increase.

Volumes

April was another busy month for the Provider Arm, with an increase of 383 patient discharges compared with April 09. Exceeded the volumes with 8% above the target, now focusing heavily on the long waiting patient's i.e. FSA's.

Revenue

CPS overdue invoices have been paid.

Surgery

Taken as Read.

Kidz First

Taken as Read.

Womens Health

Ms Colleen Brown raised the question is free breast screening discussed when patients come into Women's Health? What percentage are the women's ages? There is nothing on the CMDHB website regarding free breast screening. **Action:** Mr Ron Dunham to provided feedback at the next meeting.

Medicine

6 Hours Can Be Ours initiative achieved 96% against the goal "all patients are transferred or discharged from EC within 6 hours unless clinically indicated". Work continues to identify the remaining issues that are preventing from achieving 100% within six hours. Patient volumes in April 10 were 7300 which represents a 6.5% increase on this time last year. The 6 Hours Can Be Ours initiative has been announced as a finalist in the IPANZ GEN-I Public Sector Excellence Awards.

Demand for Gastroenterology procedures have continued to grow. Outsourcing contract is on track to be completed by 30 June 10. An updated status report for waiting time will be completed end of May to assess if more outsourcing is required.

General Comment

Mr Paul Cressey raised that a post implementation review for Ascribe and Pyxis to be presented to HAC. **Action:** Mr Ron Dunham to follow this up.

Mental Health

There have been a couple of high profile issues recently. **Action:** Mr Ron Dunham to invite Clinicians from Whirinaki to provide an update on the service.

ARHOP

Taken as Read.

Chief Medical Officer, Director of Nursing, Director of Allied Health

Safe Staffing Healthy Workplace (SSHW) now in the 8th month, have lodged an application for additional 3 month funding from the National SSHW Unit. The next stage is to progress on an organisational level on Care Capacity Demand Matching and build on key pieces of complementary work being undertaken.

Human Resource

Learning & Development is please to provide all staff with the opportunity to learn more about cultural diversity with a range of modules from Kiwi Competence (understanding why New Zealanders behave the way they do). **Action:** Mr Ron Dunham to invite Learning & Development to present the CMDHB Diversity Programme to HAC.

Facilities

The Cleaning and Orderly Service are working extremely well.

Car parking will be a challenge for next 12 months with the extension of 2 levels of the Western Campus Carpark building. To free up parking spaces looking at free train tickets and fleet cars to be taken home. Need to challenge the process on FBT. Investing on Manukau Health Park for the flow off traffic.

Quality

EC implementation of 4 machines complete and staff are reacting favourably. Seven more ward machines will be installed this calendar year, completing all acute medical and surgical wards. The programme will then move into theatres following a supplier-initiated upgrade which will take the last months of 2010.

General Comment

Mr Geraint Martin advised he has requested from Pharmacy and Quality Improvement Unit to present to the Board on Medication Safety.

Mr Arthur Anae and Ms Colleen Brown both commented the need to get the information out showing how well CMDH B are doing, need to communicate out into the community.

Financial Performance

The report was taken as read and noted. Mr Richard Laktin reported on the financial performance

Operational Volumes

The report was taken as read and noted. Mr Tony Hickmott reported on the operational volumes.

Bed Occupancy

The report was taken as read and noted. Mr Tony Hickmott reported on the Bed Occupancy.

Action: Place Bed Occupancy on the Risk Register.

Resolution

Received the COO report, Financial Performance, Operational Volumes.

Moved Mr Michael Williams **Seconded** Mr Nuku Rapana **Carried** Unanimously

IDFs – Volume Reconciliation

The report was taken as read and noted. Ms Pauline Hanna provided a brief overview.

Dashboard

Ms Pauline Hanna provided a brief overview.

The Draft Dashboard was discussed and works in progress. **Action:** Email feedback to Ms Pauline Hanna and updated draft Dashboard to be presented in July meeting.

Resolution

Received the IDF and Dashboard.

Moved Mr Arthur Anae **Seconded** Mr Don Barker **Carried** Unanimously

The Committee resolved (moved Mr Arthur Anae/seconded Mr Don Barker) that the public and media be excluded from the item on the Radiotherapy, Industrial Relations, Chief Operating Officer Confidential Report, FMP Committee Report, Report on Service Design, Risk Register, Establishment of Renal Dialysis and Regional Nutrition and Food Service Business Case (OPIAs 9(2)(i), Standing orders Schedule 2 cl 2(g) to enable the carrying out of commercial activities. The motion was carried unanimously.

10. General Business

There was no General Business.

Mr Bob Clark closed the meeting with karakia. Meeting closed at 12.20pm.

11. Next Meeting

To be held Tuesday 22nd June 2010, 9.00am, Manukau Room, CMDHB, 19 Lambie Drive, Manukau.

Signed as a true and correct record on the 22nd day of June 2010.

Chair: **Mr Paul Cressey**

Recommendation (moved **Mr Arthur Anae**/seconded **Mr Paul Cressey**)

The minutes of the meeting of Counties Manukau District Health Board Hospital Advisory Committee of 25th May 2010 are approved.