

Counties Manukau District Health Board Hospital Advisory Committee

Minutes

of the meeting of the members of the Counties Manukau District Health Board Hospital Advisory Committee held on Tuesday 26th May 2009 at 9.00am, CMDHB, Manukau Room, 19 Lambie Drive, Manukau

- Present: Mr Paul Cressey (Chair), Mr Don Barker, Ms Ruth DeSouza, Mr Bob Clark, Ms Colleen Brown, Ms Lope Ginnen, Ms Anne Candy, Mr Nuku Rapana, Mr Arthur Anae, Ms Rereokeroa Shaw, Mr Michael Williams
- In attendance: Mr Geraint Martin, Mr Ron Pearson, Mr Ron Dunham, Dr Donald Mackie, Mr Tony Hickmott, Mr Richard Laktin, Ms Denise Kivell, Mrs Pauline Hanna, Mrs Christine Lockhart (Secretary)
- Apologies: Professor Gregor Coster, Mr Bob Wichman, Ms Stella Ward. Ms Rereokeroa Shaw, Mr Michael Williams, Ms Miria Andrews for lateness. Mr Ron Pearson for early departure.

1. Welcome

The Chair welcomed all present members. Mr Bob Clark offered the karakia with Ms Ruth DeSouza.

2. Apologies

Apologies were received from Prof Gregor Coster, Mr Bob Wichman and Ms Stella Ward. Ms Rereokeroa Shaw, Mr Michael Williams and Ms Miria Andrews for lateness. Mr Ron Pearson for early departure.

Moved Ms Lope Ginnen; **Seconded** Mr Don Barker; **Carried** Unanimously

3. Ratification of Previous Minutes 28th April 2009.

Resolution:

The minutes of the meeting held on Tuesday 28th April 2009, having been circulated, were taken as read and confirmed.

Summary of Actions

The Summary of Actions was noted.

Moved Ms Lope Ginnen; **Seconded** Mr Don Barker; **Carried** Unanimously

4. Matters Arising

- Ms Pauline Hanna advised the Management Cap KPIs reporting being finalised and will be available for the board meeting.

Swine Flu update

Ron Dunham provided an update on the Swine Flu Influenza. New Zealand is still maintaining a rigid boarder control regime to ensure that every effort is made to prevent the spread of Influenza A (H1N1) commonly known as Swine Flu, within the country. There are 9 confirmed cases of Swine Influenza (H1N1) in New Zealand (as at 25 May 2009). All confirmed results are for travellers – there has been no documented community transmission in New Zealand so far. Remain aware that this is the start of the regular flu season and most common flu strains have similar symptoms.

Resolution

Mr Paul Cressey noted the appreciation from the Hospital Advisory Committee to the CMDHB team who have put in covering the Swine Flu Influenza and the success of it.

Moved Mr Paul Cressey; **Seconded** Mr Arthur Anae; **Carried** Unanimously

5. Procedural Issues

There were no Procedural Issues.

6. Board/Advisory Committee Verbal Updates by Members

Board: Mr Paul Cressey provided an update.

- Final DAP & Budget – nil deficit.

DiSAC: Ms Colleen Brown provided an update.

- CMDHB Carparking/Drop Off Zones presented by Matt Slade.
- List of CMDHB policies being reviewed.
- Disability Taxi's was discussed.

PHAC – Noted no update

CPHAC – Noted no update.

POU – Noted no update.

7. Open Committee Reports

7.1 Chief Operating Officer's Report: Mr Ron Dunham reported on the COO report.

Volumes

April was another busy month for the Provider Arm, with a further 711 patients being discharged during the month compared with April 2008. Elective Surgery performance for the month was pleasing with a 14% increase in patients treated during the month.

Surgical

Gynaecology remains behind contract, but throughput has improved over the last six months with greater reliability of Anaesthetic Services. Mr Don Mackie commented the Gynaecology Services have a shortage of Junior Doctors and the ones that they have are less skilled. The service has a clear focus on training between their SMO and Registrar.

Action: Ms Pauline Hanna to provide a projectory on "How long before you get surgery?"

9. Presentation – Midwifery Workforce Update

Ms Nettie Knetsch, Ms Debra Fenton and Ms Thelma Thompson presented Midwifery Workforce Update.

Key Points:

- Current Midwifery FTE and Trend September 2008 RM FTE on OneStaff was 83, YTD April 2009 RM FTE on OneStaff is 90 (headcount 137). Net gain of number of midwives over 07/08 was 6 and YTD 08/09 is 10 (headcount) and 9.8 (FTE), most due to new graduates.
- Internal Bureau FTE YTD average is 15 FTE per month, and external bureau FTE (and contracted LMC shifts) is about 4 FTE per month.
- AUT joint Midwifery Education Service is steady on 1.5 FTE per month.
- Womens Health now have contracts in place with some 35 independent LMC (midwives) for when they do a shift on our roster at MMH or one of our primary maternity units, this is amounting to an average of 4 FTE per month

Resolution

Mr Paul Cressey acknowledged the positive Midwifery Workforce update and thanked the team for their success so far and would like to see an update in 12 months on how far they have got with the 20 FTE shortfall.

Moved Mr Paul Cressey; **Seconded** Ms Ruth DeSouza; **Carried** Unanimously

7. Open Committee Reports

7.1 Chief Operating Officer's Report continued...

Medicine

Emergency Care volumes 11% higher than this time last year. A key activity in early June will be a workshop to allow an opportunity for services to evaluate their success rate of meeting the 6 hour target and to identify the challenges for the whole hospital faced in achieving the 95%.

Radiology Unreported Studies

Reporting of 2006 to 2008 unreported studies is complete. Radiology working with the Clinical Directors to decide how far back do they need to go.

Laboratory

Test volumes increasing overall at approximately 5% across the Laboratory continue to stretch the existing resources, including staffing, instruments and facilities, especially Microbiology reflecting the increase in screening patients and staff for MRSA and ESBL.

Mr Ron Dunham commented the Laboratory Budget will be affected due to LabTests and will be highlighted in the risk register.

Regional Nutrition and Food Service Project

Concerns were raised regarding the temporary location for the kitchen and the difficulty around the Regional Collaboration.

Resolution

Mr Paul Cressey noted the frustration and difficulty around the Regional Collaboration for the Nutrition and Food Service future at CMDHB and requested solutions to be brought forward to the main board meeting.

Moved Mr Paul Cressey; **Seconded** Mr Michael Williams; **Carried** Unanimously

Testsafe Audit

Mr Paul Cressey pleased CMDHB are taking the Testsafe Access Audit seriously.

Breastscreening

Ms Anne Candy commented on the fabulous 25% increase.

Mental Health

Change of focus and ongoing programme in educating staff. A "Future Directions" document for Liaison Psychiatry is due to be finalised by end of May, detailing the short, medium and long term plans for this service.

CMO, DON, Director of Allied Health

Ms Ruth DeSouza commented on the fantastic Nursing/Midwifery awards event held in the Academic Lecture Theatre.

Human Resources

Mr Paul Cressey noted the Human Resource report was very good.

Financial Performance – Mr Richard Laktin reported on the Financial Performance.

The report was taken as read and noted.

Overall the month result was a deficit and a unfavourable variance. Still tracking in alignment with year end forecast. Depreciation is expected to come in close to the monthly budgeted amounts for the remaining two months of the year.

Operational Volumes – Mr Tony Hickmott reported on the Operational Volumes.

The report was taken as read and noted.

Clinical Indicators – Dr Don Mackie reported on the Clinical Indicators.

The report was taken as read and noted.

- CMDHB Healthcare associated ESBL and MRSA graphs include community as well as hospital. **Action:** Mr Don Mackie to provide non conalised to conalised graphs, separate the community and hospital.
- Non-surgical Management of Miscarriage and Laparotomy in Ectopic Prequancy Management was discussed. **Action:** Mr Don Mackie to discuss with Dr Keith Allenby and provide an update at the next meeting.

IDF Volume Variance – Mrs Pauline Hanna reported on the IDF Volumes. The report was taken as read and noted.

Resolution

Received the Chief Operating report.

Moved Mr Don Barker; **Seconded** Ms Lope Ginnen; **Carried** Unanimously

The Committee resolved (moved Mr Michael Williams/seconded Ms Colleen Brown) that the public and media be excluded from the item on the Chief Operating Officer Report, Industrial Relations, Radiology (RIS), Report on Service Redesign – Towards 20/20, Risk Register (OPIAs 9(2)(i), Standing orders Schedule 2 cl 2(g) to enable the carrying out of commercial activities. The motion was carried unanimously.

The Committee opened the meeting to the public.

Moved Mr Michael Williams, **Seconded** Ms Colleen Brown **Carried** Unanimously

10. General Business

Mr Paul Cressey reiterated the pheonomial work load that CMDHB staff are doing for the Swine Flu Influenza A. That the Hospital Advisory Committee acknowledge the staff are working extremely well.

Mr Bob Clark closed the meeting with karakia. Meeting closed at 12.00pm.

11. Next Meeting

To be held Tuesday 23rd July 2009 at 9.00am, Manukau Room, CMDHB, 19 Lambie Drive, Manukau.

Signed as a true and correct record on the 23rd day of June 2009.

Chair: **Mr Paul Cressey**

Recommendation (moved **Ms Lope Ginnen**/seconded **Mr Don Barker**)

The minutes of the meeting of Counties Manukau District Health Board Hospital Advisory Committee of 26th May 2009 are approved.