

Counties Manukau District Health Board Hospital Advisory Committee

Minutes

of the meeting of the members of the Counties Manukau District Health Board Hospital Advisory Committee held on Tuesday, 28th August 2007 at 9.00am at Middlemore Hospital, Meeting Room 2 & 3, Staff Centre

Present: Ms Airini Tukerangi (Chair), Mr Arthur Anae, Mr Bob Wichman, Mr Don Barker, Mr Bob Clark, Mr Paul Cressey, Mr David Collings

In attendance: Mr Ron Dunham, Mr Tony Hickmott, Dr Don Mackie, Mr Michael Corkill, Ms Denise Kivell, Mrs Pauline Hanna, Mrs Michelle McCallum-Jones, Mrs Christine Lockhart (Secretary)

Apologies: Mr Geraint Martin, Mr Ron Pearson, Mr Nuku Rapana, Mr Paul Cressey (lateness), Mr David Collings (lateness)

1. Welcome

The Chair welcomed all and present members. A special welcome to Mr Michael Corkill as the new External Auditor of Clinical Standards replacing Mr Pat Frengley. Introductions were made from the Hospital Advisory Committee. There were no public in attendance. Mr Bob Clark offered the karakia.

2. Apologies

Apologies were received from Mr Geraint Martin, Mr Ron Pearson and Mr Nuku Rapana. Mr Paul Cressey and Mr David Collings for lateness.

Moved: Mr Bob Wichman **Seconded:** Mr Arthur Anae **Carried:** Unanimously

3. Minutes of Previous Meeting

The minutes of the meeting held on 22nd May were confirmed.

Moved: Mr Bob Wichman **Seconded:** Mr Arthur Anae **Carried:** Unanimously

4. Matters Arising

There were no Matters Arising.

Moved: Mr Bob Clark **Seconded:** Mr Bob Wichman **Carried:** Unanimously

5. Procedural Issues

- Noted the Quick Reference Guide as included in the Hospital Advisory Committee agenda.

6. Board Advisory Committee Verbal updates

Members provided Advisory Committee updates.

POU: Ms Airini Tukerangi provided an update.

Key Points:

- Fit For Purpose presentation by Sharon Shea presenting an update on the Strategy of Assessment and Audit of Maaori providers.

7. Open Committee Reports

7.1 Chief Operating Officer's Report

Mr Ron Dunham provided a summary on the Chief Operating Officer's report.

Key Points:

- Provider Arm Balanced Scorecard – Ms Mary Seddon currently working on this with better clinical quality indicators. The targets are set at a national specification and previous years activities.

Action: Follow up on Maori patients for DNA's and Breast screening.

- Elective Services – As indicated there is concern on Anaesthetic Technician recruitment. Currently 14 technicians below establishment and this has resulted in 25 sessions per week being cancelled in July.

The following strategies will improve Anaesthetic Technician availability over the next two months;

- Advertising in the UK and contacting agencies has resulted in the recruitment of one additional technician who will arrive in New Zealand in September.
 - One Anaesthetic Technician returning from long term leave in September and another in October.
 - One UK technician recruited last year arriving in early September.
 - Five trainee technicians who commenced in February will be available to staff theatres in the next six weeks.
 - Additional local technicians have been employed (0.5).
- Production plan has been put in place for 2007/08 and this has supported the business cases for additional resources to increase internal production during 2007/08.
 - SSU Review – Actions are underway including processes for the streamlining of preventative maintenance, equipment validation and external service contracts for SSU are being revised with these functions to transfer from Theatre responsibility to biomed and engineering services over the next few months.

- Recruitment – Denise Kivell advised a group will be visiting the Philippines late October looking at nurses for Theatre, ICU, EC with a link with ADHB for Cardiothoracic nurses. Also looking at 'Return to Nursing' which their registrations have lapsed.

Action: Rheumatic Heart Disease study – which schools?

7.3 Financial Performance

The paper was taken as read and noted. Mr Tony Hickmott summarised the financial performance.

Key Points:

- The July's result for the Provider Arm was a surplus of \$825k for the month, a \$11k favourable variance against budget.
- The major unfavourable revenue variances relate to additional electives, CTA and ACC as result of budget phasing.
- Significant favourable expenditure movements in July relate to Medical, Nursing and Allied Health, Management and Administration personnel costs, partially offset by outsourced personnel costs.
- New Acting Staff Centre (Payroll) Manager in place. Kiwisaver implementation and resolving outstanding payroll issues continues to be the main focus within the Staff Centre. Internal Audit is currently undertaking an Audit of Payroll/Staffing processes within the DHBs which impact on the Staff Service Centre.
- Noting Elective volumes were up 204 Wies or 23% more than the same month last year. The Acute volumes were down 380 Wies or 9% less than July 06.

The Committee resolved (moved Mr Arthur Anae/seconded Mr David Collings that the public and media be excluded from the item on Industrial Relations, Report on Planning and Service Reconfiguration, Risk Register, Business Case Haematology Cell Counter (OPIA s 9(2)(i), Standing orders Schedule 2 cl 2(g) to enable the carrying out of commercial activities. The motion was carried unanimously.

The Committee opened the meeting to the public 11.00am.

Moved: Mr Bob Wichman, **Seconded:** Mr David Collings, **Carried:** Unanimously

9. Presentations

Mr Johan Rosman and Ms Justine Patterson presented an update on the Renal Project.

- Increasing demand for:
 - Kidney dialysis exceeds population growth.
 - Average growth in Auckland 8-9% (1998-2004).
 - CMDHB growth >11% some years.
 - Patients at high risk of developing End Stage Kidney Disease (ESKD) are those with diabetes, hypertension and elderly.
 - High growth in patients accessing dialysis within Maori and Pacific groups.
- The CMDHB Renal Project objective to provide quality, cost effective renal care.
- Choice of Renal Replacement Therapy
 - Increase home dialysis ratio from current *34%) to 50% of patients accessing dialysis by December 07.
- Transplantation
 - Increase awareness among the Auckland region communities of kidney donation and transplantation with a view to increase the rates of transplantation.
- Quality of Patient Care
 - Continue CMDHB project to reduce rates of patients on PD developing peritonitis.
 - Ensure a timely switch from PD to HD (and vice versa).
 - Improve the care of the elderly with kidney disease.
- Access to Renal Care
 - Continue the strategy whereby no patient is accepted onto a RRT programme without full clinical review by a renal physician.
- Promote New Knowledge/Practice in Primary Care
 - Design an education programme for primary care to promote the importance of early detection of renal disease. Include a Chronic Kidney Disease module in the CCM programme.
- Remaining 'project work' to be continued by operational staff.

General Comment

Ms Denise Kivell commended Mr Johan Rosman and Ms Justine Patterson on the Renal Project and the pathways. Key point is the elderly and paediatrics.

Ms Airini Tukurangi suggested the presentation be presented to POU. Ms Airini Tukurangi to discuss with Mr Bernard Te Paa.

10. General Business

Ms Denise Kivell apologised for the September meeting.

Mr Arthur Anae closed the meeting with karakia. Meeting closed at 11.45am.

11. Next Meeting

To be held Tuesday 23rd October 2007 at 9.00am, Meeting Rooms 2 & 3, Staff Centre, Level 2, Middlemore Hospital.

Signed as a true and correct record on the 25th day of September 2007.

Chair: **Ms Airini Tukurangi**

Recommendation (moved **Mr Bob Wichman**/seconded **Mr Arthur Anae**)

The minutes of the meeting of Counties Manukau District Health Board Hospital Advisory Committee of 28th August 2007 are approved.

