

Counties Manukau District Health Board Hospital Advisory Committee

Minutes

of the meeting of the members of the Counties Manukau District Health Board Hospital Advisory Committee held on Tuesday, 27th November 2007 at 9.00am at Middlemore Hospital, Meeting Room 2 & 3, Staff Centre

Present: Mr Paul Cressey (Acting Chair), Ms Airini Tukerangi (Chair), Mr Arthur Anae, Mr Bob Wichman, Mrs Miria Andrews, Mr Bob Clark, Mr David Collings

In attendance: Mr Ron Dunham, Mr Tony Hickmott, Ms Denise Kivell, Mr Mike Corkill, Mrs Pauline Hanna, Dr Don Mackie, Mrs Christine Lockhart (Secretary)

Apologies: Mr Pat Snedden, Mr Don Barker, Mr Nuku Rapana, Mr Geraint Martin, Mr Ron Pearson, Ms Airini Tukerangi (lateness), Dr Don Mackie (lateness), Mr David Collings (lateness)

1. Welcome

The Acting Chair welcomed all and present members. Mr Arthur Anae offered the karakia.

2. Apologies

Apologies were received from Mr Pat Snedden, Mr Don Barker, Mr Nuku Rapana, Mr Geraint Martin, Mr Ron Pearson. Ms Airini Tukerangi, Dr Don Mackie, and Mr David Collings for lateness.

Moved: Mr Paul Cressey **Seconded:** Mr Arthur Anae, **Carried:** Unanimously

3. Minutes of Previous Meeting

The minutes of the meeting held on 23rd October were confirmed.

Moved: Mr Paul Cressey **Seconded:** Mr Arthur Anae, **Carried:** Unanimously

4. Matters Arising

- Mr Ron Dunham to seek more clarification on the Mental Health Community Clinical FTE's vacancies definition.
- Breastscreening presentation on DNA's for the February meeting.
- Midwifery update presentation from Thelma Thompson for the February meeting.

Moved: Mr Arthur Anae **Seconded:** Mr Bob Wichman, **Carried:** Unanimously

5. Procedural Issues

5.1 Register of Interests

- Update Board member Paul Cressey and Miria Andrew's register of interests.

5.3 Terms of Appointments

- New committee members start in January 2008.

6. Board Advisory Committee Verbal updates

Members provided Advisory Committee updates.

CPHAC: Mr Paul Cressey provided an update.

- Mr Gerard Vaughan, Chief Executive of the Alcohol Advisory Committee (ALAC), presented to the Committee.
- DHB elections concerning the significant number of invalid votes at the recent election.
- DAP - CMDHNB has agreed with PHOs to involve them early in the process in a joint workshop with CMDHNB's Executive Management Team.
- Health for Older People presentation by Ms Jenni Coles and Dr Peter Gow.
- Programme Manager, Mhairi Porteous presented an update on Breast screening.

PHAC: Mr Arthur Anae provided an update.

- Programme Manager, Mhairi Porteous presented an update on Breast screening.
- LBD Benchmark Survey – Pacific Findings presentation by Gerardene Waldron.

POU: Mrs Miria Andrews provided an update.

- Maaori Disability Action Plan - Establishment Steering Group on behalf of POU and that steering group will report quarterly.
- Presentation by Doone Winnard was the Auahi Kore programme which is designed for the Maaori community to encourage Smoke Free. Recommended to increase cessation levels into the communities.
- Recognition of Pu Ora Matatini a Maaori Nursing Programme.

7. Open Committee Reports

7.1 Chief Operating Officer's Report

Mr Ron Dunham provided a summary on the Chief Operating Officer's report.

Key Points:

- **Elective Performance** – Remain behind target for elective surgery YTD but have significantly closed the gap during October. With the Anaesthetic Technician shortage resolving anticipating recovery early in the new calendar year.
- **Clinical Supplies** – Clinical supply costs have increased significantly over the last six months, primarily due to change in practice, procedure mix changes, cancer drugs, repair and maintenance of clinical equipment and budget allocation issues.
- **Patient Flow Project** – Key objective of the Patient Flow Project is to improve the quality of care experienced by adult patients attending Middlemore Emergency Care. The two key targets have been set which need to be achieved by 31st January 2008.
 - Compliance with MoH triage category times
 - Time from EC to admission <6 hours
- Emergency Care Model of Care Workstream where significant effort is currently focused:
 - Discussion document of Model of Care for Acute Patient in EC has been circulated to a wide clinical group for feedback.
 - A two phase solution is proposed:
 - A short term solution focuses on potential change to be tested within the current environment including the introduction of early decision making in the EC environment (a Senior Medical Officer up front of EC).
 - Component of the phase one solution will be tested using rapid cycle improvement also known as a Plan, Do, Study, Act (PDSA) cycle.

General Comments

- Ms Airini Tukerangi raised the question when was the review of the Transport Allowance due? Mr Tony Hickmott advised this comes under HealthPac and would need to discuss with the funder arm regarding increasing the allocation for CMDHNB patients. Mr Arthur Anae raised the question what is the cost per patient coming into the hospital and compare it with the funding allocation. Mr Ron Dunham suggested having a presentation included in the Annual Update for new staff the average cost and amount of dollars. Mr Tony Hickmott suggested that Ms Dianne Wilson provide a presentation to the new board members re cost versus patient of revenue.
- Mr Bob Clark suggests better communication in EC to patients on what category they are in.
- Mrs Miria Andrews commented that still some areas of concern i.e. quality of service in surgery. The challenge is getting patients to put pen to paper regarding their complaint.
- Mr Paul Cressey commented on Community Radiology 'is it increasing'. **Action:** Mrs Pauline Hanna to provide an update on Community Radiology.

- Ms Airini Tukerangi commented on Health Hearts Study. **Action:** Mrs Pauline Hanna to provide an update on the pilot study. Mr Paul Cressey raised the question why do we start another project instead of continuing with the prior projects? Mr Mike Corkill advised there is a Health Target Report coming out of the MoH which the main board members would be interested in. **Action:** Mrs Pauline Hanna to a summary version to the main board members.
- **Financial Performance** - The paper was taken as read and noted. Mr Tony Hickmott summarised the financial performance. Key Points:
 - Overall the month result as a deficit of \$672k a \$214k favourable variance. YTD the Provider Arm has a \$9k unfavourable variance.
 - Revenue of \$1.8m has been deferred to offset the main contract underperformance.
 - The major unfavourable revenue variances relate to revenue deferral and ACC as result of not all claims being processed offset by CTA Revenue (Nursing) being higher than expected and private patient revenue.
 - Nursing Personnel costs are \$185k favourable for the month, as result of not all the impact of Labour Day costs being expensed in October.
 - The Staff Service Centre (Payroll) continues to focus on resolving outstanding issues and preparing for the back payments as result of the NZNO settlement.

7.2 Clinical Indicators

The report was taken as read and noted. Mr Mike Corkill provided an update on the Clinical Indicators.

Key Points:

- Clinical Indicators are up for review with some of the indicators not showing the correct data and is misleading. Mr Mike Corkill touched on the clinical indicators that are outside of control limits.
- Acute Care Indicators – Pharmacy errors are incorrect, does not reflect Medication errors. **Action:** Mr Ron Dunham and Mr Don Mackie to follow this up. Mr Ron Dunham advised the Pixus Business Case has been signed off by EMT and 3 being trialled in certain areas.
- CAPD sill within control limits, secondary analysis could be a trend.
- Dr Mary Seddon is doing the review of the Clinical Indicators. Once the Clinical Indicators have been set a presentation to the main Board by Mr Mike Corkill.

General Comments

Mrs Airini Tukerangi commented on the Patient Satisfaction indicator. Mr Mike Corkill advised there are issues regarding the type of questions that are being asked. Also an issue of patients putting pen to paper.

Action: Mr Mike Corkill to provide explanations on any Clinical Indicators that fall outside the control limits.

Moved: Mr Bob Clark **Seconded:** Mrs Miria Andrews, **Carried:** Unanimously

The Committee resolved (moved Mr David Cossey/seconded Mr Bob Wichman that the public and media be excluded from the item on Industrial Relations, Report on Service Redesign, Risk Register, Anaesthetic Technician update (OPIA s 9(2)(i), Standing orders Schedule 2 cl 2(g) to enable the carrying out of commercial activities. The motion was carried unanimously.

The Committee opened the meeting to the public 11.30am.

9. Presentations

There were no presentations.

10. General Business

Ms Airini Tukerangi acknowledged management supporting the committee of information and taken the concerns/business cases to the Board, appreciation of work and support. Acknowledgment of staff with major changes/structural changes in the last 18 months. Thank you fellow members for your support at this board level. Merry Christmas and look forward for HAC starting up in the New Year.

Mr Ron Dunham thanked the Board members and congratulated them on the best functionality committee and chairmanship. Congratulations job well done.

Mr Bob Clark closed the meeting with karakia. Meeting closed at 11.40am.

11. Next Meeting

To be held Tuesday 22nd January 2008 at 9.00am, Meeting Rooms 2 & 3, Staff Centre, Level 2, Middlemore Hospital.

Signed as a true and correct record on the 26th day of February 2008.

Chair: **Mr Paul Cressey**

Recommendation (moved **Mr Bob Wichman**/seconded **Mr Arthur Anae**)

The minutes of the meeting of Counties Manukau District Health Board Hospital Advisory Committee of 27th November 2007 are approved.