

Counties Manukau District Health Board Hospital Advisory Committee

Minutes

of the meeting of the members of the Counties Manukau District Health Board Hospital Advisory Committee held on Tuesday, 27th February 2007 at 9.00am at Manukau Room (Boardroom), CMDHB, 2/19 Lambie Drive, Manukau

- Present:** Ms Airini Tugerangi (Chair), Mr Paul Cressey, Mr Arthur Anae, Mr Donald Barker, Mr David Collings, Mr Bob Wichman, Mr Bob Clark, Mrs Miria Andrews
- In attendance:** Mr Chris Fleming, Mr Don Mackie, Ms Denise Kivell, Mr Tony Hickmott, Mrs Pauline Hanna, Mrs Christine Lockhart (Secretary)
- Apologies:** Mr Pat Snedden, Mr Nuku Rapana, Mrs Jo Cameron, Mr Ron Pearson, Mr Don Barker (lateness), Mr David Collings (lateness), Mrs Miria Andrews (lateness)
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1. Welcome

The Chair welcomed all and present members in the new Boardroom (Manukau Room). Congratulations were made to Mr Chris Fleming of his new appointment in Australia. There were no public in attendance. Mr Bob Clark offered the karakia.

Apologies

Apologies were received from Mr Pat Snedden, Mr Nuku Rapana, Mrs Jo Cameron, Mr Ron Pearson, Mr Don Barker, Mr David Collings, and Mrs Miria Andrews for lateness.

2. Moved: Mr Arthur Anae **Seconded:** Mr Bob Wichman, **Carried:** Unanimously

3. Minutes of Previous Meeting

The minutes of the meeting held on 23rd January were confirmed.

Moved: Mr Don Barker, **Seconded:** Mr David Collings, **Carried:** Unanimously

4. Matters Arising

- Vacancy Reporting is in the process of being developed.

5. Procedural Issues

- Ms Airini Tugerangi welcomed Ms Denise Kivell to the meeting and introduced as Acting Director of Nursing.

6. Board Advisory Committee Verbal updates

Members provided Advisory Committee updates.

CPHAC: Mr Paul Cressey provided an update.

Key Points:

- Tainui Pandemic Planning presentation by Timi Maipi, Raukura Trust.

PHAC: Mr Arthur Anae provided an update.

Key Points:

- Oral Health presentation from ARDS - potential five year service plan for Community Dental Services for 0-12 year old children.

DiSAC: Mr Don Barker provided an update.

Key Points:

- New Disability Strategy Coordinator appointed Matt Slade.

POU: Ms Airini Tukerangi provided an update.

Key Points:

- Ms Airini Tukerangi reiterated the population of pre-school children with poorest oral health are not being seen. The recommendation from POU to proceed through Regional Community and CMDHB looking at a better coordinated approach for under 5's for enrolment in preschools.

7. Open Committee Reports

7.1 GMs' Report

The report was taken as read and noted.

Key Points:

Kidz First/Womens Health

- Outpatient Capacity – Paul Cressey raised is concern in regards to the 'need to be seen and taken of the list if no response received'. It was noted that the clinicians still keep following up until a response has been received.
- Papakura Maternity – second highest on record of deliveries.
- Colposcopy – Ms Airini Tukerangi extended congratulations of the approach which had been taken to improve the status.

Surgical & Ambulatory Care

- Elective Surgery Results – The month's WIES results were pleasing with acute volumes being down for the month the year to date results to 3.0% below contract year to date. The service is confident that the forecast for elective surgery will be achieved. Patient volumes available for both internal provision or private sector volumes are falling short. This is predominantly associated with referral patterns.
- Mr Paul Cressey commented great to see the results; however there are still GPs not sending in referrals. Mr Chris Fleming advised there are a number of initiatives being embarked;
 - § Running additional evening clinics in specific specialties at Manukau to increase the inpatient waiting list and to lower the threshold of accepting FSA referrals.
 - § Working with the media liaison manager to engage local media at an editorial level to identify our success and where we have additional capacity. Investigating advertising opportunities to increase awareness that our thresholds have reduced.

Action: Mr Chris Fleming advised he will present the MoH results of Standardised Intervention Rates resulting from speciality group workshops at the March meeting.

Action: Mrs Pauline Hanna advised she will present the Intervention Rate report at the March meeting.

General Comment:

- Ms Airini Tukerangi acknowledged the need for relationship building and communication with GPs. Information online showing where there are gaps and are we on the right track? Need to enhance the work that is in progress and being done as this is not happening fast enough. This is a priority and requires more robust communication strategy. Feedback to HAC on how these meetings are going. Mr Paul Cressey reiterated need to communicate the success to the community.
- Mr Chris Fleming advised there will be a presentation to the Minister when he visits in April.
- CAP Plan – The Capacity Planning model is an initiative aligning workforce and patient demand to get a better alignment.

Medicine/Acute Care/Clinical Support Division

- Patient Information Service – Provider Arm wide initiative by CMDHB. Integration on Electronic and Discharge Summary to link up. Mr Paul Cressey commented that NZ Health Information Standards Organisation are commissioning the National Medicine Terminology Standards.

Mental Health/Intermediary Care

- Ms Miria Andrews suggested Child & Youth present the development of 'He Kakano' to POU.

Clinical Board Indicator Reporting

- Mr Chris Fleming advised due to the timing of the papers being distributed, the Clinical Board indicators have not been considered by the Clinical Board. Mr Chris Fleming noted the comments had not been edited in the Clinical Indicator report.

General Comment:

- Mr Paul Cressey commented there is a recurring theme on workforce.
- Mr Chris Fleming advised CMDHB is working with AUT/MIT developing new roles and working with schools and developing an academic compass. There is a meeting be organised between Mr Geraint Martin, Mr Don Mackie, Mr Ron Pearson, Ms Denise Kivell, AUT and MIT representatives.
- Ms Airini Tukerangi commented there is a need to pick up the pace, revisit or have another strategy. What are the challenges? Positive of what is occurring?

Action: Need more action from Workforce Development.

Mr Pat Frengley arrived 9.55am.

7.3 Clinical/Quality Report

Report of the External Auditor of Clinical Standards was taken as read and noted.

- Pat Frengley provided a brief summary of the Clinical Indicators traffic lights and was satisfied with the explanations provided on the following;
 - ED Triage times - Problems acknowledged and solution proposed. Requires an Organisational response.
 - Radiology – Problems acknowledged and no solution proposed. Issues to do with prioritisation of Radiologists tasks. Some innovation and lateral thinking is required.
 - Monitoring of Anti-coagulation Therapy – Initiatives are underway in the community.
 - CAPD Peritonitis Incidence – Initiatives showing improvement. All Renal Service indicators showing improving trends.
 - Unplanned Re-admissions to Tiaho Mai – Audit planned to look at reasons.
 - Histology Reports – Work in progress with CMO.

Action: Hospital Advisory Committee to request the results of the audit and the proposed solutions for Unplanned Re-admissions to Tiaho Mai.

- A decision has been made by the coroners to no longer provide automatically copies of the post-mortem reports for inclusion in the hospital medical record or to be held by Bereavement Care Services for Mr Pat Frengley's regular review.

Action: Mr Don Mackie suggested Mr Pat Frengley attend a meeting with him and the coroner to discuss.

The report was accepted.

Moved: Mr Arthur Anae, **Seconded:** Mr Don Barker, **Carried:** Unanimously

7.2 Financial Performance

The paper was taken as read and noted. Mr Tony Hickmott summarised the financial performance.

Key Points:

- Overall January's result for the Provider Arm was a deficit of \$847k for the month, a \$293k favourable variance against budget and \$1,204k favourable variance YTD.
- CMDHB Total MoH volumes for January 07 were 8% (359 WIES) less than contract and down 1% (26 WIES) on January 06.

Action: The HAC requested for a presentation on Benchmarking Data (including Health Roundtable). Tony Hickmott to follow this up.

7.4 healthAlliance Report

The report was taken as read and noted.

Ms Nettie Knetsch, Ms Thelma Thompson, Ms Sue Miller, Ms Nishi Chander, Ms Elizabeth Farrell arrived 10.30am.

9. Presentations

Midwifery Workforce Update

Ms Nettie Knetsch, Ms Thelma Thompson provided a brief update on Midwifery Workforce Update.

Current situation as per January 07

- 37 FTE vacancy in Midwifery, but 16 FTE filled by Bureau Midwives.
- 8 FTE over in Nursing and increasingly employing nurses on Postnatal Floors to work with Midwives in the delivery of postnatal care.
- Over the years increasing Enrolled Nursing and Health Care Assistant FTE. There is now a deliberate strategy to increase this further and have Health Care Assistant working across more maternity areas and assist Midwives with non clinical duties as well as limited scope for clinical duties.

Developments for 2007

- 9 New Graduate Midwives commenced February 2007.
- Midwifery Development Service joint initiative with AUT to increase midwifery student placement at CMDHB commenced February 2007.
- 3 UK midwives on their (as a direct result of October UK Expo) and potentially 5 more. March UK Expo for further recruitment.
- Work has commenced on formalising the role of HCA's and establishing scope of practice and training for these new roles.

Movement of FTE over the years

	Budget 02/03	Actual 02/03	Budget 06/07	Actual Jan 07
Senior MW	22	18	20	17
Reg. MW	104	104	140	103
Reg. Nurses	24	28	30	38
Enrol. Nurses	-	-	-	4
HCA	6	6	17.6	17
Bureau MW	-	6	-	15

Fruit in Schools

Ms Sue Miller, Ms Nishi Chander, Ms Elizabeth Farrell provided a brief update on Fruit in Schools.

- Funded by the Ministry of Health through DHB Public Health Nursing Service Model.
 - 3 Health Promoting Schools (HPS) facilitators
 - All Public Health Nurses (PHN's) involved
 - Available to all Primary and Intermediate schools.
 - Unique HPS model developed by Kidz First PHN's: Tipu Ka Rea (meaning 'to grow expand and multiply') refers to the process of developing as a HPS.
- Health Promoting School works together with all members of its community to identify and address issues of concern to them.
 - Encourages student, staff, parent and community involvement.
 - Works through the Tiriti o Waitangi principles of: Partnership and Protection.
 - Not a Programme, but an ongoing Process. Has no End.
 - Creating safe and supportive environments, which make healthy choices easier.
- Fruit for three years, then schools and their communities self sustain.

General Comment

Mr Bob Wichman suggested could Supermarkets provide free bags of fruit to help families sustain healthy eating. Mr David Collings raised the question fruit trees on school land. He thought there was a legislation that prohibited planting fruit trees on school land.

Action: Elizabeth Farrell to look into this.

The Committee resolved (moved Mr Bob Wichman/seconded Ms Miria Andrews that the public and media be excluded from the item on Industrial Relations, Operational GM's Report, FMP 2 Management Group Project Status Summary Report, Risk Register, Business Case to Implement Pharmacy Regional Drug Repository (OPIA s 9(2)(i), Standing orders Schedule 2 cl 2(g) to enable the carrying out of commercial activities. The motion was carried unanimously.

The meeting was reopened to the public at 10.50am.

Moved: Mr Arthur Anae, **Seconded:** Mr Don Barker **Carried:** Unanimously

8. General Business

It was noted the venue for the March HAC meeting will be held at Manukau Room, CMDHB, 2/19 Lambie Drive, Manukau.

Mr Arthur Anae closed the meeting with karakia. Meeting closed at 11.55am.

9. Next Meeting

To be held Tuesday 24th April 2007 at 9.00am, Manukau Room, CMDHB, 2/19 Lambie Drive, Manukau.

Signed as a true and correct record on the 24th day of April 2007.

Chair: **Ms Airini Tukerangi**

Recommendation (moved **Mr Bob Wichman**/ seconded **Mr Donald Barker**)

The minutes of the meeting of Counties Manukau District Health Board Hospital Advisory Committee of 27th February 2007 are approved.