

# Counties Manukau District Health Board Hospital Advisory Committee

## Minutes

of the meeting of the members of the Counties Manukau District Health Board Hospital Advisory Committee held on Tuesday, 22<sup>nd</sup> May 2007 at 9.00am at Middlemore Hospital, Meeting Room 2 & 3, Staff Centre

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- Present:** Ms Airini Tukerangi (Chair), Mr Pat Snedden, Mr Arthur Anae, Mr Donald Barker, Mrs Miria Andrews, Mr Bob Wichman, Mr Bob Clark, Mr Nuku Rapana
- In attendance:** Mr Ron Dunham, Mr Tony Hickmott, Dr Don Mackie, Ms Denise Kivell, Mrs Pauline Hanna, Mrs Christine Lockhart (Secretary)
- Apologies:** Mr Paul Cressey, Mr David Collings, Mr Bob Wichman (lateness), Mr Nuku Rapana (lateness), Mr Ron Dunham (lateness)
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### 1. Welcome

The Chair welcomed all and present members. There were no public in attendance. Mr Arthur Anae offered the karakia.

### 2. Apologies

Apologies were received from Mr Paul Cressey, Mr David Collings. Mr Bob Wichman, Mr Nuku Rapana and Mr Ron Dunham for lateness.

**Moved:** Mr Bob Wichman **Seconded:** Mrs Miria Andrews, **Carried:** Unanimously

### 3. Minutes of Previous Meeting

The minutes of the meeting held on 24<sup>th</sup> April were confirmed.

**Moved:** Mr Bob Wichman **Seconded:** Mrs Miria Andrews, **Carried:** Unanimously

### 4. Matters Arising

- Standardised Intervention Ratios will be on the June Agenda and presented by Mrs Pauline Hanna.
- Dr Don Mackie provided an overview of the Clinical Auditors role. There are 2 parts of this role, Protected Quality Assurance which interacts with the Minister and reporting to the board as an independent advisor and providing a view of the Clinical Indicators. Mr Don Mackie advised a nomination has been sent to the Ministry. Mr Pat Frengley suggested Mr Mike Corkall as his replacement.

**Moved:** Mr Arthur Anae **Seconded:** Mrs Miria Andrews, **Carried:** Unanimously

### 5. Procedural Issues

#### 5.1 Disclosure of Interests Register

- Reminder to HAC members to provide any conflict of interest.

### 6. Board Advisory Committee Verbal updates

Members provided Advisory Committee updates.

**POU:** Mr Pat Snedden provided an update.

Key Points:

- Cancer Control Strategy paper was presented to POU. The content includes how to get an alignment between Clinical engagement and Maori residents that have experience with cancer. Mr Bernard Te Paa to organise a meeting between Cancer Strategy Group and Maori cancer expert.

Mr Nuku Rapana arrived 9.16am.

**CPHAC:** Mrs Airini Tokerangi provided an update.

Key Points:

- Mr Allan Moffitt presented the Three Year Primary Health Care Plan and was supported by CPHAC. The Plan will be revised with the feedback received and then presented to the CMDHB Board.
- Interviews for the HoP representative on CPHAC will be held prior to the next Committee meeting in May.

Mr Bob Wichman arrived 9.18am.

## 7. Open Committee Reports

### 7.2 Financial Performance

The paper was taken as read and noted. Mr Tony Hickmott summarised the financial performance.

Key Points:

- Overall April's result for the Provider Arm was a deficit of \$623k for the month, a \$370k unfavourable variance against budget and \$1,980k favourable variance YTD.
- Nursing External Bureau Costs for the Provider Arm for the month were \$122k compared with \$180k for the same period last year, which was mainly used to cover sick leave and vacancies.
- Revenue of \$1.7m has been deferred in the provider arm to offset the additional electives underperformance and a further \$2.4m has been deferred for the main contract underperformance.
- Payrolls performance continues to improve, with a continued focus on resolving outstanding issues and improving processes, with the main focus on preparing for the implementation of Kiwisaver.
- An updated Forecast for 2006/07 financial year has been completed and provided to Finance and Audit with the main improvements being in Depreciation charges and interest costs.
- Inpatient volumes for April are lower than expected as result of the Lab workers industrial action.
- CMDHB Total MoH Wies volumes for April 07 were 8% (367 Wies) less than contract and down 2% (272 Wies) on April 06.
- The YTD Total Wies volumes are 2% below (1,030 Wies) contract and 3% (1,201 Wies) higher than the same period last year.
- Mr Pat Snedden raised the question what is driving the General Surgery in the Service Summary report, and the Personnel Costs per Medical FTE's in the Key Financial Ratios report.

**Action:** Mr Tony Hickmott to provide an update on the Service Summary regarding General Surgery and the Key Financial Ratios for Mr Pat Snedden at the June meeting.

- IDF's outputs came under discussion. Mr Pat Snedden queried what is behind the information. Mrs Pauline Hanna advised Plastic/Hands are affecting the IDF's outputs.

### 7.3 Clinical/Quality Report

Dr Don Mackie provided a verbal update on Patient Satisfaction Survey and Clinical Indicators.

Key Points:

- Patient Satisfaction Report – the greatest opportunities for improvement lie in Women's Health, which saw several areas decrease in performance over the past 12 months i.e. Maternity.
- Dr Don Mackie advised the Patient Satisfaction Survey is part of a National Survey that it is a standard questionnaire, any individual patient views are passed onto the irrespective service. Mr Pat Snedden is keen to have a survey that measures the patient's views.
- Clinical Indicators – Histology reports main area is surgery. There is quite a marked improvement, which is not showing in the graphs. There are concerns from the HAC that they are not being signed off in a timely manner.

### Recommendation:

The Hospital Advisory Committee recommends the CMO actions a comprehensive clinical audit of a representative sample of Histology Reports Acceptance Rate within 7 days and reports back to HAC with findings within 3 months.

**Moved:** Mr Pat Snedden **Seconded:** Mr Bob Wichman, **Carried:** Unanimously

#### **7.4 healthAlliance Report**

The report was taken as read and noted.

Key Points:

- Planning for Kiwisaver is ongoing, including testing and implementation of software modifications and process changes. There is some nervousness regarding the possibility of further changes resulting from budget announcements.
- Mr Pat Snedden signalled that the Ministry is looking at procurement across the 21 DHBs procurement regarding purchasing products in a collective agreement. Mr Pat Snedden raised the question is healthAlliance doing their best work?

**Action:** Mr Pat Snedden and Mr Ron Dunham to discuss healthAlliance.

Ms Pat Mead arrived 10.00am.

### **9. Presentations**

#### **ESBL**

Ms Pat Mead presented to the Hospital Advisory Committee on Extended-spectrum  $\beta$ -lactamases (ESBL).

Key Points:

- ESBL's are enzymes which are able to break down commonly used antibiotics. There are 200 types and first recognised in 1983. A few years after introduction of 3<sup>rd</sup> generation cephalosporins into clinical practice. ESBL's have activity against many of the antibiotics used to treat infection. Penicillins, 1<sup>st</sup> and 2<sup>nd</sup> generation cephalosporins and importantly 3<sup>rd</sup> generation (extended spectrum).
- The basic prevention measures are hand hygiene, standard precautions, effective cleaning and disinfection of all equipment, surfaces and environment between all patients. Judicious antibiotic prescribing and screening of high risk individuals.

Mr Allan Moffitt and Ms Nettie Knetsch arrived 10.30am.

#### **POAC & Paediatric ASH Rates**

Mr Allan Moffitt presented to the Hospital Advisory Committee on POAC & Paediatric ASH Rates.

Key Points:

- 3,747 total prevented admissions YTD (April). Paediatrics = 889 (avoided child admissions since July 2006)
- Reasonable focus on inequalities, though referrals for Maori could be higher.
- Within KPI (86%) avoided admissions but volume slightly down on last year.
- 100% of GPs have referred to POAC in the past year.
- 77% of referrals from only two PHOs (86% across 3 PHOs) of 90 & 96% for paediatric referrals respectively – 23% of total.
- Overall Paediatric referrals to POAC increased substantially from 2004 to 2005, 371 to 983 from a low baseline but have not increased much since.

The Committee resolved (moved Mr Nuku Rapana/seconded Mr Arthur Anae that the public and media be excluded from the item on Business Case Radiology Information System, Industrial Relations, FMP 2 Management Group Project Status Summary Report, Risk Register (OPIA s 9(2)(i), Standing orders Schedule 2 cl 2(g) to enable the carrying out of commercial activities. The motion was carried unanimously.

The Committee opened the meeting to the public 11.45am.

**Moved:** Mrs Miria Andrews, **Seconded:** Mr Bob Wichman, **Carried:** Unanimously

### **7. Open Committee Reports**

#### **7.1 Chief Operating Officer's Report**

Mr Ron Dunham provided a summary on the Chief Operating Officer's report.

Key Points:

- Emergency Care Review Project to address the patient flow blockages.

- Operating Theatre Utilisation focusing on increasing the capacity of operating theatres at both Middlemore and Manukau Surgery Centre.
- CAP Plan a computer based capacity planning tool to ensure resource (staffing) levels match the anticipated occupancy of the hospital, being undertaken as a pilot.
- Bed Management being addressed by the Mr Alan Wilson, Acting General Manager Surgical & Ambulatory Care.
- The base board of elective volumes very close. Aiming in the next 12 months to meet the increase internally and phasing out the external subcontracting. Increase productivity upfront in anticipation of the extra volumes.
- Ms Denise Kivell advised AUT actively pursuing a Midwifery course. They are in discussions to access the rooms in the CTEC ward. Talking to MIT for access to their site. Active recruitment process of 3 midwives coming from the UK in June.

#### **10. General Business**

No General Business.

Mr Bob Clark closed the meeting with karakia. Meeting closed at 12.1pm.

#### **8. Next Meeting**

To be held Tuesday 26<sup>th</sup> June 2007 at 9.00am, Meeting Rooms 2 & 3, Staff Centre, Level 2, Middlemore Hospital.

Signed as a true and correct record on the 26<sup>th</sup> day of June 2007.

Chair: **Ms Airini Tukerangi**

Recommendation (moved **Mrs Miria Andrews**/seconded **Mr Bob Wichman**)

**The minutes of the meeting of Counties Manukau District Health Board Hospital Advisory Committee of 22<sup>nd</sup> May 2007 are approved.**