

Counties Manukau District Health Board Hospital Advisory Committee

Minutes

of the meeting of the members of the Counties Manukau District Health Board Hospital Advisory Committee held on 28th March 2006 at 9.00am at Middlemore Hospital, Meeting Room 2 & 3, Staff Centre

Present: Ms Airini Tukerangi (Chair), Mr Arthur Anae, Mr Donald Barker, Mr Bob Clark, Mr Bob Wichman, Mrs Miria Andrews, Mr David Collings, Mr Paul Cressey, Mr Nuku Rapana

In attendance: Mr Tony Hickmott, Dr Don Mackie, Mr Chris Fleming, Mrs Pauline Hanna, Mrs Christine Lockhart (Secretary)

Apologies: Mr Pat Snedden, Mr Eru Thompson, Mrs Dale Oliff, Mr Ron Pearson

1. Welcome

The Chair welcomed all and present members. Arthur Anae offered the karakia. It was noted that there were no public or media in attendance.

2. Apologies

Apologies were received from Pat Snedden, Mr Ron Pearson, and Eru Thompson.

Moved: Don Barker, **Seconded:** Arthur Anae, **Carried:** Unanimously

3. Minutes of Previous Meeting

The minutes of the meeting held on 28th February were confirmed subject to amendment regarding apology from Arthur Anae for March meeting it is actually April meeting and the inclusion of 'Paul Cressey congratulated Tony Hickmott and Chris Fleming on the new version of the Inpatient Volumes report and requested a summary on Outpatient Volumes to be included.'

Moved: Arthur Anae, **Seconded:** Bob Wichman, **Carried:** Unanimously

4. Matters Arising

- The traffic lights type summary on the General Medicine Growth Trend graph deferred. Don Mackie advised the Physician forum was cancelled and waiting to be rescheduled for which this is being discussed and will provide a report in due course linking to Clinical Indicators.
- The Review on Midwifery situation by Dale Oliff deferred to April meeting.
- Chris Fleming reported on the access to ENT Adult and Paediatric patients. Total of 450 of which over half paediatric, they have the same ratio.
- Chris Fleming advised there has been no formal review done on the Radiology Business Case and Brad Healey will be discussing this with Stephen McKernan and Ron Pearson. Chris Fleming to keep HAC up to date.
- Pauline Hanna advised that she will provide a 2 pager for the April meeting on the Regional Adolescent Diabetes of CMDHB repatriating for its residents to CMDHB from ADHB. Miria Andrews requested numbers on the 16-18 years old.
- Pauline Hanna to provide a paper on the Regional Bronchiectasis Services for Aprils meeting.

The Matters Arising be accepted.

Moved: Bob Wichman, **Seconded:** David Collings, **Carried:** Unanimously

5. Procedural Issues

- Airini Tokerangi to discuss with Pat Snedden the formal letters notifying the HAC representatives rolling over till June 06.

6. Board Advisory Committee Verbal updates

Members provided Advisory Committee updates.

CPHAC: Paul Cressey provided an update.

Key Points:

- Flu Vaccine
- Website
- Breast Screening and DNA Management by Mhairi Porteous
- Focus on priorities for CPHAC by Chris Mules
- Elective Services Survey to be presented by Chris Fleming next CPHAC meeting.

POU: Miria Andrews provided an update:

Key Point:

- ADHB presentation on the Regional Bronchiectasis Service
- Maori Health Plan
- SIA Funding

7. Operational Report

7.1 GMs' Report

The report was taken as read and noted.

Key Points:

Kidz First/Womens Health

- Kidz First volumes continue in line with 05. Airini Tokerangi raised is there evidential data to why this is happening? There is no communication/celebration of success being shown?

Action: Pauline Hanna and Chris Fleming to follow this up.

- Airini Tokerangi questioned what is the definition of Medically Fragile Children? What portion are they that come into the hospital?

Action: Pauline Hanna to provide information on the categories.

- Chris Fleming advised the challenges of the gynaecology volumes is theatre demand and not recovering at the same rate of other services.

Action: Chris Fleming to keep HAC updated on Gynaecology volumes.

Surgical and Ambulatory Care

- Electives performance continues on track with under provision dropping from 19.2% January Year to Date to 18.4% February Year to Date. A revised forecast is now provided and it includes the decision that the board approved of private sector sub contracted in hips, knees and cataracts, reducing the underprovision at year end from 14.71% down to 12.42%.
- Chris Fleming highlighted the significant progress in recruitment from 60 vacancies down to approximately 20. Paul Cressey commented it was great to see the positive impact the recruitment has on the Anaesthetic Technicians, but what is CMDHB as an organisation doing to retain and develop staff? Chris Fleming advised within Surgical & Ambulatory Care are taking the Staff Satisfaction Survey and developing initiatives to tackle major dissatisfactions within. Highlighted the initiatives such as Heads, Hands and Hearts, Tikanga Best Practice, Employee Purchasing Scheme and Wellness Programme. Paul Cressey requested a paper and presentation of what as an overall organisation doing about the issues to ensure we are not only addressing recruitment be also promoting and enhancing retention.

Recommendation:

The Hospital Advisory Committee recommends:

- CMDHB develop Strategic Plan on Recruitment/Retention/Workforce Development. To be presented at the April Meeting by Margie Fepulea'i and Sam Bartrum.

Moved: Paul Cressey, **Seconded:** Nuku Rapana, **Carried:** Unanimously

Mick Hubbard arrived at 9.50am.

7.6 Strategic Issues

Pandemic Planning Update

Mick Hubbard provided a brief update on the Pandemic Planning.

- The Pandemic Planning document is in draft form and is under peer review by local DHBs on Wednesday 29th March from there it will be sent to the Ministry by the end of the week to be accepted. Mick Hubbard advised they are working hard to reach and recognise groups i.e. NGO's, Maori groups and Immigrate groups. Also working with the chaplains to contacting church groups and the civil defence groups.
- Ordered more protective equipment supplies but there are a very high demand all over the world. Ministry is looking at the possibility of having equipment made in New Zealand.
- Infection Control is in the process of producing a video and flyers showing the correct use of the protective equipment. These are to be sent out to all PHO's for their patients. There will be no toys or magazines in the General Practitioners waiting rooms.
- Airini Tukerangi asked is Margie Fepulea'i and Bernard Te Paa included in the Regional consultation. Mick Hubbard confirmed that they are.
- Paul Cressy asked what has been planned in Civil Defense? What contingency plans are in place? Mick Hubbard advised Civil Defense is working with Petrol Companies, Police, Fire Service, Ambulance Service and Food providers. They are working in extensive plans, but there will be a stage that none of the plans will cover everything.
- Collapsing System is where non sick staff goes to other surgeries slowly collapsing down.
- Pharmaceutical issues are being addressed between MoH and Pharmac.
- Closing the airport for short duration will have huge ramifications.
- Radio Stations will be broadcasting in different languages.
- David Collings asked how SARs compares with Influenza? Mick Hubbard replied that there is a major difference in the way it is spread. SARs is spread by small droplets whereas Influenza is larger droplets.

Action: Mick Hubbard to provide further update at the July meeting.

Mick Hubbard left at 10.10am

7.1 GMs' Report continued...

Medicine/Acute Care/Clinical Support Division

- The Hospital Advisory Committee group raised their concerns within the Radiology Department and that it is a critical issue affecting all services.
- It was noted that there is a problem in Emergency Care over the weekends with the increase in the ratio of self referrals and GP referrals placing extreme pressure on the medical staff. A review is being undertaken on after hours Primary Care services sponsored by Chris Mules.

Pat Frengley arrived at 10.25am.

7.3 Clinical/Quality Report

Report of the External Auditory of Clinical Standards was taken as read and noted.

- Pat Frengley provided a brief summary of the Clinical Indicators traffic lights process which is included in the Clinical Board Chairman's report. The red traffic lights were highlighted and came under discussion;
 - Histology Reports Accepted within 7 days
 - ED Triage Categories 3 and 4
 - Radiology Reporting – Acute (-24hours), Ward (<3 working days), G.P (<2 working days)
 - C.A.P.D Peritonitis Incidence
 - Falls in A.T and R Wards
 - Hemi-arthroplasty of Fractured Femur – Deep Wound or Joint Prosthesis Infection
 - Unexplained Hospital Re-admission Rates
 - Waiting Time for Acute Surgery
- Paul Cressey raised that the Clinical Indicators be included in the Radiology Report by Brad Healey. Don Mackie to take this issue service wide regarding the Radiology reporting and who takes the responsibility on the report if the surgeon does not wait for the radiology report? David Collings asked what is the weekend impact? This to be raised when Brad Healey presents on Radiology.

Pat Frengley left at 10.50pm
Janine Pratt arrived at 1050pm

7.1 GMs' Report continued...

Mental Health / Intermediary Care

- Airini Tukerangi congratulated on the Peer Support presentation and noted that it is an amazing initiative. This initiative being duplicated through Mental Health Services.

7.2 Financial Performance

The paper was taken as read and noted. Tony Hickmott summarised the financial performance.

Key Points:

- Paul Cressey acknowledged the new summary report on Outpatient Volumes.

The Committee resolved (moved Paul Cressey/seconded David Collings) that the public and media be excluded from the item on Draft 2006/07 District Annual Plan (OPIA s 9(2)(i), Standing orders Schedule 2 cl 2(g) to enable the carrying out of commercial activities. The motion was carried unanimously.

The meeting was reopened to the public at 11.05pm.

Moved: Arthur Anae, **Seconded:** Bob Wichman, **Carried** Unanimously

7.3 Clinical/Quality Report continued...

The Clinical/Quality report was taken as read and noted. Don Mackie provided a brief summary on;

- Primary Health Care Organisation (PHOs)
- Patient Information Pamphlets
- Patient Flow Project
- Chronic Care Management (Gary Sinclair appointed)
- Complaints & Incidents System
- Multi-disciplinary
- Accreditation/Certification

7.4 healthAlliance Report

The paper was taken as read.

The Committee resolved (moved Nuku Rapana/seconded Paul Cressey) that the public and media be excluded from the item on FMP 2 Summary Report, Industrial Relations, Elective Surgery Results, Private Hospital, Risk Register (OPIA s 9(2)(i), Standing orders Schedule 2 cl 2(g) to enable the carrying out of commercial activities. The motion was carried unanimously.

9. General Business

- Apology from Arthur Anae for April's HAC meeting.

Bob Clark closed the meeting with karakia. Meeting closed at 12.00pm.

10. Next Meeting

To be held Wednesday 26th April 2006 at 9.00am, Meeting Rooms 2 & 3, Level 2, Staff Centre, Middlemore Hospital.

Signed as a true and correct record on the 26th day of April 2006.

Chair: **Airini Tukerangi (Chair)**

Recommendation (moved **Paul Cressey**/ seconded **Nuku Rapana**)

The minutes of the meeting of Counties Manukau District Health Board Hospital Advisory Committee of 28th March 2006 are approved.