

# Counties Manukau District Health Board Hospital Advisory Committee

## Minutes

of the meeting of the members of the Counties Manukau District Health Board Hospital Advisory Committee held on Tuesday, 27<sup>th</sup> June 2006 at 9.00am at Middlemore Hospital, Meeting Room 2 & 3, Staff Centre

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**Present:** Ms Airini Tukerangi (Chair), Mr Anae Arthur Anae, Mr Donald Barker, Mr Bob Wichman, Mr Paul Cressey, Ms Miria Andrews, Mrs Jo Cameron, Mr Bob Clark, Mr David Collings

**In attendance:** Mr Tony Hickmott, Dr Don Mackie, Mr Chris Fleming, Ms Pauline Hanna, Mrs Christine Lockhart (Secretary)

**Apologies:** Mr Pat Snedden, Mrs Dale Oliff, Mr Nuku Rapana, Mrs Jo Cameron (lateness), Mr Bob Clark (lateness), David Collings (lateness)

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### 1. Welcome

The Chair welcomed all and present members. Arthur Anae offered the karakia. There was one member of the public in attendance, Mr Alan Ong.

### 2. Apologies

Apologies were received from Pat Snedden, Dale Oliff, Mr Nuku Rapana. Mrs Jo Cameron, Mr Bob Clark and David Collings for lateness. Bob Wichman gave his apologies for the July meeting.

**Moved:** Arthur Anae, **Seconded:** Bob Wichman, **Carried:** Unanimously

### 3. Minutes of Previous Meeting

The minutes of the meeting held on 23<sup>rd</sup> May were confirmed subject to an amendment for inclusion in the minutes.

- Apology were received from Miria Andrews.

**Moved:** Don Barker, **Seconded:** Paul Cressey, **Carried:** Unanimously

- Airini Tukerangi advised and noted that the section of Private Surgery to be ratified at the July meeting.

**Moved:** Bob Wichman, **Seconded:** Paul Cressey, **Carried:** Unanimously

### 4. Matters Arising

- Airini Tukerangi advised the issue on Information Services reporting is on the next Board Agenda.
- Airini Tukerangi advised the SMO shortage was noted at the Board meeting and the chair commended on the strategy to formalise and establish a bilateral fellowship programme between New Zealand and North America.
- Don Mackie advised there was an expression of interest for the Manukau/ICU Clinical Leadership, still a month to close.
- Paul Cressey requested that it was recorded on how impressed he was with the Accreditation Report and to have a presentation to HAC when the full documentation is available.

### 5. Procedural Issues

- Jo Cameron raised the matter of letter of confirmation of her appointment to the HAC as Manawhenua Representative. The Chair confirmed that Manawhenua and POU are in discussions of the appointments rolling over for a further 3 months. Letters confirming the extension will be sent.

## 6. Board Advisory Committee Verbal updates

Members provided Advisory Committee updates.

**CPHAC:** Paul Cressey provided an update.

Key Points:

- Mental Health and Addiction Action Plan 2006-2010 to be used to guide each year's District Annual Planning with respect to mental health through to 2010. Presented by Philip Grady and Sue Hallwright.
- Paths (Providing Access to Health Solutions) presentation by Jude Woolston. The presentation summarised the progress achieved by the personal health component of PATHS.

**PHAC:** Arthur Anae provided an update.

Key Points:

- Arthur Anae raised the issue on how are we tracking the Pacific patients who have access to our services, who are not in our population data and therefore not being funded. Pauline Hanna commented that Elizabeth Powell and Gary Jackson are already working on this and are making a case to take to the Ministry.

**Action:** Arthur Anae to discuss this issue with Margie Fepulea'i.

**POU:** Airini Tukerangi provided an update.

Key Points:

- Let's Beat Diabetes was presented.
- Maori Health Plan signed off and in the implementation stage.
- Maori Mental Health and Addiction Action Plan were presented.
- 1<sup>st</sup> inaugural meeting between PHAC and POU with the possibility of meeting on a quarterly basis.

## 7. Operational Report

### 7.1 *GMs' Report*

The report was taken as read and noted.

Key Points:

#### **Kidz First and Womens Health**

- Kidz First continued trend with May 2006 being a similar number to May 2005. However the trend over the last 3 months has been different to the previous years and still investigating what the trend is.
- Womens Health is concerned with caesarean's increasing and putting pressure on facilities. The increase is predominately in acute caesarean sections which are in line with expectations.
- There is a potential impact on facilities and on Inter District Flow activity with the new Women Prison opening in Wiri.

**Action:** Nettie Knetsch/Pauline Hanna to provide an update on what clinical services the new women prison will provide and what are the arrangements with CMDHB.

#### **Surgical and Ambulatory Care**

- Chris Fleming provided an updated on the financial results which were \$398k favourable for the month, bringing the year to date result to \$2,316m favourable. This is ahead of forecast expectations; however with the strike implications the actual forecast outcome for the year end is a little uncertain.
- **Elective Surgery** - Chris Fleming advised the overall electives are now 1,330 WIES (12.2%) behind contract, compared with 15.5% year to date last month. Due to the unplanned strike activity of the RMOs, the 95% production that was forecast in June severely impacts on the overall results. The impact is estimated that instead of 95% of full production will only achieve 68%. Therefore the revised forecast is 12.97% this is still within 0.5% of the forecast presented last month.
- Chris Fleming commented reconciliation is required on Counties and non-Counties patients. The board has approved a catch up on Counties patients, but will have to ask the other DHBs if they want the same catch up on Inter District Flow patients.
- **RMO Strike** – There was a Post Strike Review looking at what was done, with some positive learning's. A debrief is being written and then will be circulated. Chris Fleming advised there were vouchers available if patients were taken to any A & E's by the Ambulances. These were paid by Primary Options to Acute Care (POAC).
- **Plastic Surgery** – Chris Fleming advised a review of Plastics is going to be followed up by the same person undertaking the Hand Review, and have written to the Plastic Association accepting their offer to provide some clinical input into this review.

- Jo Cameron raised the question that the consumer's should be included in the review providing a snapshot of their views.

**Pat Frengley arrived at 10.00am**

### **7.3 Clinical/Quality Report**

Report of the External Auditor of Clinical Standards was taken as read and noted.

- Pat Frengley provided a brief summary of the Clinical Indicators red and orange traffic lights and was satisfied with the explanations provided on the following;
  - Histology Reports Accepted within 7 days.
  - Radiology Reporting – Acute (-24hours), Ward (<3 working days), G.P (<2 working days)
  - C.A.P.D Peritonitis Incidence
  - Caesarean Section Rate
  - Non-surgical Management of Miscarriage
  - Operative Vaginal Delivery Rate
  - Babies with >37 weeks EGA admitted to NNU
- Paul Cressey raised the question shouldn't the Radiology Reporting be addressed in the Radiology Post Implementation Review? Paul Cressey commented that the External Auditor of Clinical Standards report was well presented.

**Action:** Chris Fleming to follow up with Brad Healey regarding Radiology Reporting.

Recommendation to accept report.

**Moved:** Miria Andrews, **Seconded:** Paul Cressey, **Carried:** Unanimously

Report of the Clinical/Quality was taken as read and noted.

Pat Frengley left at 10.30am.

**GM's report to be continued.**

### **7.1 GM's Report continued.**

#### **Surgical and Ambulatory Care**

- **Elective Service Performance Indicators** – Chris Fleming advised CMDHB now have full compliance on the Elective Service Performance Indicators

#### **Acute Care/Medicine & Clinical Support**

- Chris Fleming advised the Renal Replacement Therapy policy was presented to EMT and will be presented to HAC in July.

**Action:** Chris Fleming to invite the Renal Clinical Head to present in July.

- Chris Fleming advised Brad Healey is in the process of putting a paper together of issues to sit alongside the Radiology Post Implementation Review for the HAC July meeting.

#### **General Comment**

- Bob Wichman raised a question where are the 'Food Posters' what has happened to them? Chris Fleming advised Stephen McKernan had taken this to 'Let's Beat Diabete's'.

**Action:** Chris Fleming to follow up.

Brad Healey and Mhairi Porteous arrived at 10.30am

The Committee resolved (moved Arthur Anae/seconded Paul Cressey) that the public and media be excluded from the items on Industrial Relations, FMP 2 Summary Report, and Risk Register (OPIA s 9(2)(i), Standing orders Schedule 2 cl 2(g) to enable the carrying out of commercial activities. The motion was carried unanimously.

The meeting was reopened to the public at 11.10am.

**Moved:** Bob Wichman **Seconded:** Arthur Anae, **Carried** Unanimously

## **7.6 Strategic Issues continued....**

### **Recruitment, Retention and Workforce Development of Staff Presentation**

- Margie Fepulea'i presented the CMDHB Workforce Development and provided an overview on the National and Regional strategies.
- Workforce Development Planning Context as follows;
  - Long term planning embryonic
  - Data rich but analysis poor
  - Strategic priorities require different kind of workforce
  - Local action within framework for regional and national consistency
  - Broader role for DHB – purchase and ownership interest
- Sam Bartrum presented the Retaining and Developing Staff and provided an overview to improve the capacity to deliver quality Services. Recruiting the right staff and retaining and valuing staff. Initiatives link directly with CMDHBs priorities in relation to healthy workplaces, reducing the incidence of diabetes and demonstrating we are leading by example.
- Paul Cressey congratulated Margie Fepulea'i and Sam Bartrum on their presentations and supports the National Strategies and the work in progress for recruiting locally. Paul Cressey reiterated the need for planning in advance of new services.
- David Collings raised the question what is happening with the MIT being on campus at Middlemore Hospital.

**Action:** Chris Fleming commented that he will discuss this with the Excel 2020 Facilities group and bring it back to the July meeting.

### **Memorandum of Understanding – Cook Islands presented by Margie Fepulea'i**

Deferred to the July meeting.

### **Elective Services Patient Research**

Deferred to the July meeting.

## **7.2 Financial Performance**

The paper was taken as read and noted. Tony Hickmott summarised the financial performance.

Key Points:

- Asset Management Plan received the highest score out of 21 DHBs.

## **7.4 healthAlliance Report**

The paper was taken as read.

- Paul Cressey noted that Payroll is still a major concern and to raise this issue with the main board.

## **8. General Business**

There were no General Business.

Bob Clark closed the meeting with karakia. Meeting closed at 12.00pm.

## **9. Next Meeting**

To be held Tuesday 25<sup>th</sup> July 2006 at 9.00am, Meeting Rooms 2 & 3, Level 2, Staff Centre, Middlemore Hospital.

Signed as a true and correct record on the 25<sup>th</sup> day of July 2006.

Chair: **Airini Tukerangi (Chair).**

Recommendation (moved **Arthur Anae** / seconded **Paul Cressey** )

**The minutes of the meeting of Counties Manukau District Health Board Hospital Advisory Committee of 27<sup>th</sup> June 2006 are approved.**