

Counties Manukau District Health Board Hospital Advisory Committee

Minutes

of the meeting of the members of the Counties Manukau District Health Board Hospital Advisory Committee held on 26th April 2006 at 9.00am at Middlemore Hospital, Meeting Room 2 & 3, Staff Centre

Present: Ms Airini Tukerangi (Chair), Mrs Miria Andrews, Mr Bob Clark, Mr David Collings, Mr Paul Cressey, Mr Nuku Rapana

In attendance: Mr Tony Hickmott, Dr Don Mackie, Mrs Dale Oliff, Mr Chris Fleming, Ms Pauline Hanna, Mrs Alice Ropata (Secretary)

Apologies: Mr Anae Arthur Anae, Mr Donald Barker, Mr Pat Snedden, Mr Bob Wichman

1. Welcome

The Chair welcomed all and present members. Bob Clark offered the karakia. There was one member of the public in attendance, Mr Alan Ong.

2. Apologies

Apologies were received from Arthur Anae, Don Barker, Pat Snedden and Bob Wichman.

Moved: Miria Andrews, **Seconded:** Nuku Rapana, **Carried:** Unanimously

3. Minutes of Previous Meeting

The minutes of the meeting held on 28th March were confirmed.

Moved: Paul Cressey, **Seconded:** Nuku Rapana, **Carried:** Unanimously

4. Matters Arising

- Regional Bronchiectasis Service will be forwarded to the CPHAC Committee as it falls within the scope of CPHAC, not HAC.

Action: Pauline Hanna will provide CPHAC Chair with briefing paper.

- KidzFirst Volumes on target. Chris Fleming responded to the Chair's query why KidzFirst are not communicating their successes more. He explained that although KidzFirst's successes are offset by the continuing challenges they face with an increasing delivery rate and shortage in the midwifery workforce.

- Employee Purchasing Programme. Chris Fleming explained that this is an organisation-wide programme where participating retailers providing discounts for CMDHB staff (staff ID is all the proof required). Some of the participating retailers include Gilmours, Clive Green Health & Fitness, Arbuckles and Beaurepaires. Staff are notified of special offers and new participating retailers in emails and via Southnet (Intranet).

Action: Alice Ropata to provide information on EPP to Chair.

- Workforce Development presentation. Chris Fleming asked that this be deferred to the May HAC meeting.

Action: Margie Fepulea'i and Sam Bartrum to be invited to present to May HAC meeting.

5. Procedural Issues

- HAC terms of appointments will be reviewed by Chair with individual members. Letters will be sent to members after this process confirming their revised term of appointment.

6. Board Advisory Committee Verbal updates

Members provided Advisory Committee updates.

CPHAC: Paul Cressey provided an update.

Key Points:

- Flu Vaccine campaign discussed. Hope of a better uptake this winter.
- CPHAC discussed areas of focus from draft DAP.
- Chris Fleming presented on the Survey of elective referrals back to GPs.

POU: Miria Andrews provided an update.

Key Points:

- The Maori Health Plan was the main topic for discussion at April's POU. The Plan is close to completion with only some fine tuning required.
- The Chair commented that it will be interesting to note which initiatives will be under the HAC's responsibility.

7. Operational Report

7.1 GMs' Report

The report was taken as read and noted.

Key Points:

Womens Health

- The birthrate in Counties Manukau continues to rise, particularly for births at MMH. However, births in primary/community units continues to decline – this is on a par with the National trend.
- The occupancy for Women's Health continues to be understated using the midnight census method showing occupancy at 93.38%. However, the midnight census method does not take into account the large volume of throughput during the day which would show occupancy at 101.41%.
- Fruit in Schools. The Chair asked which schools in Counties Manukau are currently participating and what is the length of the contracts.

Action: Alice Ropata to ask Gilli Sinclair to provide this information to HAC.

- Midwifery shortage. The Chair asked how CMDHB's midwifery shortage compares to other DHBs. Dale Oliff explained that no other DHBs are experiencing an increasing birthrate as Counties Manukau. Chris Fleming stated that 47% of NZ's growth is in Auckland and that CMDHB has the worst ratio of pregnant women versus midwives.
- Increase in Caesarean rates. Total acute and elective Caesarean is up by 1.7% from YTD March 2005. Management commented that the increase may be linked to several different factors such as clinicians practicing more defensively to avoid risk. Adverse publicity and Health & Disability Commissioner exposure is also another factor in increased Caesarean rate. Pauline Hanna explained that Waitemata DHB are also experiencing an increasing rate in Elective Caesareans.

Miria Andrews asked whether the increased Caesarean rate was in any way connected to the midwife/pregnant patient ratio. Dale Oliff explained that no correlation between the two had been made. However, some pregnant women do not seek antenatal care.

Action: Dale Oliff to provide numbers of women not seeking antenatal care and, if possible, a breakdown of these numbers by ethnicity.

GM's report to be continued.

7.6 Patient Safety Campaign Presentation (Dr. Mary Seddon) 9.30am

Dr Seddon explained that the Patient Safety Campaign was introduced because of the high cost of adverse events. The campaign involves three streams: Medication Safety, Physiologically Unstable Patient Project (PUP) and 'Saving 100 lives'.

Medication Safety is the second highest of all adverse events at Middlemore Hospital. The aims of the Medication Safety campaign are to identify the true rate of medication error and to trial known strategies at MMH and assess whether these strategies lead to improvements. Possible changes to be trialled include the assessment of safer administration systems (i.e. Pyxis System), self-medication (under supervision) and giving particular attention to high-risk medications e.g. lobbying pharmaceutical companies to use more distinct packaging for high risk medications. Dr Seddon explained that the current method of self-reporting medication errors is not accurate as there is no denominator or baseline information to compare to.

The PUP project aims to train staff to recognise and identify patients who are physiologically unstable or at risk of becoming unstable and then to effectively manage these patients. Improvements in processes are being made to patient documentation for handover between wards and to monitoring instructions on a ward. Education to upskill staff with core skills is offered.

The 'Saving 100 lives' project is based on IHI's 'Saving 100,000 lives'. A GAP analysis will be undertaken to assess which initiatives from the IHI project are relevant for MMH to focus on.

HAC thanked Dr Seddon for her excellent and easily understandable presentation.

10.10am Dr Seddon left the meeting

7.1 GM's Report continued.

Surgical and Ambulatory Care

- An audit of reporting of volumes will commence in May to reconcile Acute and Elective WIES. Paul Cressey expressed concern around the funding implications for the current volumes being reported.

Action: Chris Fleming & Tony Hickmott to provide update at next meeting.

- Orthopaedics. A contract with private provider will shortly be signed for the private provider to increase sub-contracted volumes to ensure the end of year target of 85 is reached.
- Cataracts. CMDHB has agreed to an additional 170 cataracts bringing total to 270. It is forecast that this target will be achieved.
- The HAC Chair asked that Chris Fleming provide a monthly forecast for Elective volumes to the HAC. This information can then be provided to the CMDHB Board to ensure 'no surprises' at year end.

Action: Chris Fleming to provide monthly Elective volumes forecast to HAC.

- Hand Service. A formal review of the Service will be commissioned as soon as a project manager is sourced.
- The ScienceFest held in March was again an outstanding success. Chris Fleming made special mention of Doctors Andrew Hill and Zahoor Ahmad who won 1st and 2nd place respectively for their initiatives.

Acute Care/Medicine & Clinical Support

- Emergency Care volumes continues to experience heavy volumes. Bed shortages are a continuing issue and CPOD and KF SSU have been identified as overflow for adult patients until more beds become available from June this year.
- Breastscreening. Screened highest number of women (1,159) for the month. Whilst still below contracted volumes, this is a 30% increase on previous month.
- **Nursing** - Dale Oliff advised herself and Brad Healey has joined forces to develop a plan focusing on changing the nurse management of using watches and making policy changes.

Mental Health / Intermediary Care Division

- HAC members asked management whether the YTD underspend of \$138k correlated to Mental Health workforce issues. Management confirmed that the underspend does correlate to the decreased FTEs in the Service.
- Miria Andrews asked how the vacancies in Maori Mental Health are being addressed. The Chair asked what is the synergy between Maori and mainstream Mental Health. Management explained that the Services run parallel.

General Comments

- Paul Cressey asked for the GM's report to be reformatted slightly with issues being stated and then the resolution/process for resolution directly following. Management agreed to the reformat for next month's report.

Midwifery Workforce

- The Service still has a total shortage of approximately 14 midwives. However, there has been good interest from the UK with 35 expressions of interest for inpatient services. Also, the New Graduate Midwifery Courses run in February and July for 13 midwives in total, attract a lot of national interested and places in the course are easily filled. Dale Oliff explained that MIT are doing great work with a secondary school drive for careers in nursing and midwifery.
- Miria Andrews asked whether there is a specific recruitment drive for Maori and Pacific Island midwives. Dale Oliff confirmed that there is a specific Pacific Island campaign, however she is unsure whether one exists for Maori. However, Dale explained that CMDHB is actively seeking to put Maori into key nursing positions as role models for young Maori in the workforce.

Action: Miria Andrews to raise with POU the need for a specific recruitment drive for midwifery careers for Maori.

Complex Chronic Illness and Medically Fragile Children

- The Committee thanked Pauline Hanna for her comprehensive briefing paper on the definition of Medically Fragile Children and further information provided. The paper was taken as read and noted.
- Pauline Hanna explained that this initiative will form a 12 month work programme for the region. An interim report will be provided to the Regional CEOs and Chairs in December 2006. It is expected that the scope of the project will inform the planning process for the 2007/08 DAP.

Adolescent Diabetes

- Pauline Hanna spoke to the briefing paper. The paper was taken as read and noted. ADHB served notice on the region on 1 December 2005 that they would no longer provide Adolescent Diabetes Services for the region for the 16 to 18 year age group.
- A team will be on board at MMH from 1 July 2006 to provide this Service.
- The Chair asked whether this initiative had direct linkages to the Let's Beat Diabetes Strategy. Pauline explained that the short turnaround since December 2005 to have the Service up and running from 1 July 2006 has meant that the linkages to LBD are yet to be formalised. However Dr Brandon Orr-Walker involvement in both initiatives will speed up this process.

Radiology Refurbishment Post Implementation Review

- The CMDHB Board approved the Business Case in April 2003 to the value of \$16.051 million over three years. The Committee asked for specific details on what was spent on improving Community Radiology Services out of total budgeted expenditure.

Action: Brad Healey to present findings of Post Implementation Review in July or as soon as report is available.

7.2 Financial Performance

The paper was taken as read and noted. Tony Hickmott summarised the financial performance.

Key Points:

- The surplus of \$1,378k relate to Disability Support Revenue, Breastscreening Revenue and an additional \$815k received from MoH relating to the 2002/03 Extreme Complex Burns top up payment.
- The Provider Arm remains on track to achieve the forecast result.
- Nursing External Bureau Costs for the month were \$165k compared with \$217k for the same period last year. This was mainly for sick leave cover, vacancies and nursing watches. Dale Oliff explained that a Charge Nurse has been appointed to assess the increased use of watches and specials and to ensure an appropriate level of care for patients.
- Nursing Pay Jolt. We will have a clearer indication on the level of MoH funding for this. Back pays to staff are being processed during April and May.

Action: Tony Hickmott to provide revised financial forecast once funding for nursing pay jolt is clarified.

- Paul Cressey asked for clarification around Outpatient volumes.

Action: Tony Hickmott to provide information to HAC on other volumes by breakdown.

Action: Chris Fleming and Tony Hickmott to provide a summary on Outpatient Volumes.

7.3 Clinical/Quality Report

The report was taken as read and noted. Don Mackie gave a summary of the Clinical/Quality Report.

- David Collings raised a complaint from a member of public who was not given a discharge summary upon leaving MMH after an appendectomy. The patient also received no instruction on pain relief.

Action: Don Mackie to address with clinicians.

7.4 healthAlliance Report

The paper was taken as read.

- Paul Cressey asked how Information Services is reported on.

Action: Chris Fleming to discuss with Stephen McKernan to invite Nigel Wilkinson, hA COO, to be asked to include an update on Information Services in his report to the HAC.

The Committee resolved (moved Nuku Rapana/seconded David Collings) that the public and media be excluded from the items on Industrial Relations, FMP 2 Summary Report, and Risk Register (OPIA s 9(2)(i), Standing orders Schedule 2 cl 2(g) to enable the carrying out of commercial activities. The motion was carried unanimously.

The meeting was reopened to the public at 11.30am.

Moved: Paul Cressey **Seconded:** Miria Andrews, **Carried Unanimously**

8. General Business

Car Parking Grace Period

- David Collings raised the issue of the 15 minute grace period for car park patrons at MMH. This is incorrectly stated on the carpark charges notice which says 0.15.

Action: Secretary to inform Car Park office of this error.

DAP initiatives under the responsibility of HAC

- The Chair advised that she will be tabling at future meetings DAP and Maori Health Plan initiatives that HAC are directly responsible for with a view to creating a framework for monitoring these initiatives.

Cook Islands Memorandum of Understanding

- Nuku Rapana asked what impact the MoU with the Cook Islands has on CMDHB.

Action: Chris Fleming to invite Margie Fepulea'i to present to HAC on MoU with Cook Islands.

Nuku Rapana closed the meeting with karakia. Meeting closed at 11.45am.

9. Next Meeting

To be held Tuesday 23rd May 2006 at 9.00am, Meeting Rooms 2 & 3, Level 2, Staff Centre, Middlemore Hospital.

Signed as a true and correct record on the 23rd day of May 2006.

Chair: **Airini Tukerangi (Chair)**

Recommendation (moved **Paul Cressey**/ seconded **David Collings**)

The minutes of the meeting of Counties Manukau District Health Board Hospital Advisory Committee of 26th April 2006 are approved.