

# Counties Manukau District Health Board Hospital Advisory Committee

## Minutes

of the meeting of the members of the Counties Manukau District Health Board Hospital Advisory Committee held on Tuesday, 25<sup>th</sup> July 2006 at 9.00am at Middlemore Hospital, Meeting Room 2 & 3, Staff Centre

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**Present:** Ms Airini Tukerangi (Chair), Mr Arthur Anae, Mr Donald Barker, Mr Bob Clark, Mrs Miria Andrews, Mr Paul Cressey, Mr Nuku Rapana

**In attendance:** Mr Stephen McKernan, Mr Tony Hickmott, Dr Don Mackie, Mr Chris Fleming, Mrs Pauline Hanna, Mrs Dale Oliff, Mrs Christine Lockhart (Secretary)

**Apologies:** Mr Pat Snedden, Mr Bob Wichman, Mr Ron Pearson, Mrs Miria Andrews (lateness), Mr Nuku Rapana (lateness)

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### 1. Welcome

The Chair welcomed all and present members including a special welcome to Stephen McKernan. Bob Clark offered the karakia. There was one member of the public in attendance, Mr Alan Ong.

### 2. Apologies

Apologies were received from Pat Snedden, Mr Bob Wichman, Mr Ron Pearson. Mrs Miria Andrews and Nuku Rapana for lateness.

**Moved:** Arthur Anae, **Seconded:** Don Barker, **Carried:** Unanimously

### 3. Minutes of Previous Meeting

The minutes of the meeting held on 27<sup>th</sup> June were confirmed.

**Moved:** Arthur Anae, **Seconded:** Paul Cressey, **Carried:** Unanimously

### 4. Matters Arising

- Arthur Anae advised tracking the Pacific patients who have access to our services is being addressed but no update at present.
- Chris Fleming advised the review of Plastics is now an Auckland Regional Plastics Surgical Service Review and has been confirmed Dr Swee Tan, Hutt Valley DHB to provide clinical input.
- Chris Fleming provided 3 draft food posters that have been prepared to target the general public.
- Chris Fleming and Dale Oliff had a number of discussions regarding Manukau Institute Technology (MIT) and University Of Auckland being on campus at Middlemore Hospital. Dale Oliff is in the process of organising a meeting with Ron Dunham to discuss the short term and long term planning with MIT and University Of Auckland.
- Dale Oliff advised that the short term is an issue for the Undergraduate Programme. The 1<sup>st</sup> year nurses have placements in their 1<sup>st</sup> year at Middlemore Hospital, so they can have a very good understanding of the health system. The 2<sup>nd</sup> and 3<sup>rd</sup> years are based at CMDHB not at MIT or University Of Auckland.
- Dale Oliff advised Midwifery has a joint relationship with University Of Auckland which they have their own solution working in the Maternity Suite at Middlemore Hospital. They have one tutor with at least 7-8 graduates.

- Stephen McKernan reiterated to have MIT and University Of Auckland on site is one of the top 3 key strategic priorities of CMDHB. The short term is an issue and will need a transitional arrangement.
  - Airini Tukerangi and Paul Cressey both acknowledged this was very good news and needs to be supported. Paul Cressey reiterated the need to address this to the main Board and the Excel 20/20.
- Action:** Dale Oliff to provide a paper to be put up to the main Board.

The Matters Arising be accepted.

**Moved:** Arthur Anae, **Seconded:** Paul Cressey, **Carried:** Unanimously

## 5. Procedural Issues

There were no Procedural Issues

## 6. Board Advisory Committee Verbal updates

Members provided Advisory Committee updates.

**CPHAC:** Paul Cressey provided an update.

Key Points:

- Presentation by Dr Don Matheson, Deputy Director General, Public Health, MoH
- Presentation by Adrian Field and Amanda Dunlop on Let's Beat Diabetes Social Marketing Strategy
- Personal Health Care update by Chris Mules

**PHAC:** Arthur Anae provided an update.

Key Points:

- Presentation by Jenni Coles on Health of Older People Action Plan
- Presentation on Kai Lelei Evaluation
- Working through the procedural matters on memberships

**DISAC:** Miria Andrews provided an update.

Key Point:

- Working through the procedural matters on reconfirming committee memberships

**POU:** Miria Andrews provided an update:

Key Points:

- Presentation Health of Older People
- Health Expo
- Maori Health Provider Awards
- Coordinated meeting with POU and PHAC being organised of the Private Hospital collocation will bring to the Maori and Pacific communities

## 7. Open Committee Reports

### 7.1 GMs' Report

The report was taken as read and noted.

Key Points:

#### **Kidz First/Womens Health**

- Winter hit early in June 2006 putting pressure on Emergency Care being up 161 presentations from June last year of children.
- Continued trend in birth numbers 651 deliveries recorded for the month.
- Arthur Anae raised the question is there information on the ethnicity of women giving birth? Stephen McKernan commented that the information is available and CMDHB does get recognition form other countries when treating their population.
- Colposcopy volumes are up on contract. CDMHB have completed the audit and all women with high and low grade abnormalities have been identified and contacted.
- 100% Developed Design for the new Delivery Suite/MABAU floor being signed off.

#### **Surgical and Ambulatory Care**

- **Elective Surgical Results** - are largely as forecasted last month, with a year end underprovision of 1,485 or 12.44% behind contract. This indicates the recovery of the theatre capacity has progressed in line with expectations.

- Currently identifying all the strategies for ensuring that we are aligning capacity to deliver the volumes as catch-up in 2006/07. Surgical Services will be reviewing in late August where they are and reconsider the use of some private capacity.

Miria Andrews arrived at 9.33am

- Paul Cressey commented on an article regarding surgeons having their say. Chris Fleming commented there is a MoH meeting this Friday 28<sup>th</sup> July which surgeons have been invited. There is also a Disincentive Paper from MoH which Surgical Services is doing an analysis.
- The target of 464 hips and knees will likely be missed by 20 as a consequence of the cancellations required due to the RMO strike.
- **Private Hospital** - Chris Fleming reiterated that Southern Cross is clearly committed to the relationship being a new approach over the traditional public/private continuum. It was agreed that a coordinated meeting with POU and PHAC to look at the advantages that the private hospital collocation will bring to the Maori and Pacific communities. Mr Pat Snedden coordinating the combined workshop for the 16<sup>th</sup> August.
- **ECLAOP** - Plastics Emergency Care Local Anaesthetic Operation Procedures (ECLAOP) pilot has proven cost effective and beneficial undertaking local anaesthetic operating procedures in the Emergency Care Department. A presentation is being put together at present and to be presented to HAC once finalised.

**Action:** ECLAOP presentation to be presented to HAC once finalised. Chris Fleming to provide a copy of the ECLAOP presentation to Stephen McKernan.

- **ESPI's** - Chris Fleming highlighted CMDHB is the first DHB nationally to achieve the target of all green Elective Surgery Performance Indicators (ESPI).
- Stephen McKernan noted and wished to acknowledge Chris Fleming and his team on the green ESPI's being compliant.
- Paul Cressey noted that he had been critical of placing patients back to the Primary Care, but now has modified his views and realised that it is the priority of managing patients. Are we getting the message out to the public?
- Stephen McKernan advised the presentation given to POU by Gary Jackson should be used as part of the success story.

**Action:** Chris Fleming to work with Lauren Young and Gary Jackson about the success of the green ESPIs.

- Airini Tukerangi acknowledged the achievement of being compliant with green ESPI's.

#### **Medicine/Acute Care/Clinical Support Division**

- Breast Screening commenced screening 45-49 year olds this month.
- Diana Hart (current Clinical Nurse Specialist respiratory) has been awarded the 1<sup>st</sup> Nurse Practitioner status with prescribing rights.
- Emergency Care RMOs are unhappy with the non-compliance of the current Emergency Care roster and working on this at present the EC volumes have not helped the situation.

#### **Mental Health/Intermediary Care**

- Highlighted the Maori Mental Health successfully completed the Tikanga Best Practice Decolonisation training.
- Payroll still is a reasonably serious issue. Tony Hickmott advised the second payroll experienced Team Leader commenced at the end of June and in the process of up-skilling their staff.
- Te Rawhiti is a Community Mental Health Centre based at 15 Aberfeldy Ave, Highland Park.

#### **7.2 Elective Services Patient Research**

The report was taken as read and noted.

- The Ministry have requested nationally as a starting point to standardise the 'A Guide to Elective Surgery at Public Hospitals'.

**Action:** Hospital Advisory Committee members to provide feedback to Chris Fleming either by telephone or e-mails.

#### **General Comment**

Stephen McKernan thanked the members of Hospital Advisory Committee for their governance of the last four years, and the overseeing of significant components of the DHB workforce and strategic direction. Noted were the Workforce opportunities, Elective Surgery, Tikanga Best Practice,

Accreditation, Patient Safety and Quality. Stephen McKernan commented one of the Minister's priorities is to support any DHB that have done well and to be rewarded.

Nuku Rapana arrived at 10.00am.

Airini Tukerangi on behalf of the Hospital Advisory Committee wished Stephen McKernan best of luck and acknowledged the support and leadership he provided to the Hospital Advisory Committee and Board members.

Chris Fleming and Stephen McKernan left at 10.05am.

### **7.3 Prison Update**

The report was taken as read and noted.

- There is an issue of single rooms as an interim measure Nettie Knetsch, General Manager Kidz First/Women's Health working with ADHB.
- There will be education sessions held for CMDHB staff.
- Arthur Anae asked if there was going to be any extra costs. The answer was none at the moment in the process of being looked. Only extreme cases coming to CMDHB could incur extra costs, but this is an unknown at the moment.

**Action:** Pauline Hanna to keep providing updates.

### **7.4 Elective Caesarean Section Rates**

The report was taken as read and noted.

- More information to be provided on the Ethnicity and Age breakdown.
- Snapshot required of regionally and nationally benchmarks against other DHBs showing comparisons.

**Action:** Pauline Hanna to provide an update for the September HAC meeting.

### **7.5 Financial Performance**

The paper was taken as read and noted. Tony Hickmott summarised the financial performance.

Key Points:

- The year end provisional result for the Provider Arm is a surplus of \$3,380k compared with a budgeted surplus of \$81k and April's forecast result of \$3,536k surplus.
- The significant expenditure movements in June related to the increased SMO costs resulting from the RMO strike.
- Noting the reduction on the Nursing External Bureau costs for the Hospital Provider Arm for the month were \$162k compared with \$291k for the same period last year.
- Noting the Core Outpatient Volumes are 8% lower than June 05 and YTD 5% higher than the same period last year.
- Focusing on the outstanding debt with ACC.

### **General Comment**

Paul Cressey commented the whole year result was only 1% up from last year, acutes up 5% that there is a drop on IDF's. It was noted by Paul Cressey there will be challenges for next year and the following year and to flag these issues to the board.

## **9. Presentations**

### **RCP Tunnel and Corridor Presentation**

Matt Allen provided a brief update on the RCP Tunnels and Corridors.

- The redevelopment of the Tunnels and Corridors is to provide a modern, practical and functional hospital. To complete the work previously anticipated but never implemented.
- Improve comprehension of pedestrian circulation routes. Better separation of public / patient routes.
- Link to future Masterplan and enable growth and future development.
- Improve environment i.e. more natural light and greater staff comfort.
- Keep Hospital population aware of activities around the disruption.
- Communicate so there are no surprises. Quick access for staff to up-to-date information and clear way find strategy for visitors.

## **7. Open Committee Reports continued...**

### **7.6 Clinical/Quality Report**

The report was taken as read and noted. Don Mackie gave a summary of the Clinical/Quality Report.

- Integrating incidents and complaints reporting with Quality and working with the Just Policy and encouraging staff to discuss their roles.
- Planning to trial Medication Reconciliation as Stage 2 in selected wards with clinical pharmacists. Stage 1 was conducted as proof of concept in AT & R in late 2005. Stage 3 to follow probably in November 06. This is anticipated to commence in August 06 and to be part of the Medication Safety Project.

**Action:** Emma Bale to present on the Accreditation Final Report once it is available.

The Clinical/Quality Report accepted.

### **7.7 healthAlliance Report**

The report was taken as read and noted.

- healthAlliance did not report it's financial result.

**Action:** Tony Hickmott to provide the financial result for 05/06 at the August meeting.

The Committee resolved (moved Miria Andrews/seconded Arthur Anae) that the public and media be excluded from the item on Industrial Relations, FMP 2 Management Group Project Status Summary Report, Risk Register, Radiology Implementation Review (OPIA s 9(2)(i), Standing orders Schedule 2 cl 2(g) to enable the carrying out of commercial activities. The motion was carried unanimously.

## **9. General Business**

No General Business

Nuku Rapana closed the meeting with karakia. Meeting closed at 12.00pm.

## **10. Next Meeting**

To be held Tuesday 22<sup>nd</sup> August 2006 at 9.00am, Meeting Rooms 2 & 3, Level 2, Staff Centre, Middlemore Hospital.

Signed as a true and correct record on the 22<sup>nd</sup> day of August 2006.

Chair: **Airini Tukerangi**

Recommendation (moved **Don Barker**/ seconded **Nuku Rapana**)

**The minutes of the meeting of Counties Manukau District Health Board Hospital Advisory Committee of 25<sup>th</sup> July 2006 are approved.**