

# Counties Manukau District Health Board Hospital Advisory Committee

## Minutes

of the meeting of the members of the Counties Manukau District Health Board Hospital Advisory Committee held on Tuesday, 24<sup>th</sup> October 2006 at 9.00am at Middlemore Hospital, Meeting Room 2 & 3, Staff Centre

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- Present:** Ms Airini Tukerangi (Chair), Mr Arthur Anae, Mr Donald Barker, Mr Bob Wichman, Mr Bob Clark, Mrs Miria Andrews
- In attendance:** Mr Chris Fleming, Mr Don Mackie, Mr Tony Hickmott, Mrs Pauline Hanna, Mrs Dale Oliff, Mrs Christine Lockhart (Secretary)
- Apologies:** Mr Pat Snedden, Mr Paul Cressey, Mr Nuku Rapana, Mrs Miria Andrews (lateness), Dale Oliff (lateness)
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### 1. Welcome

The Chair welcomed all and present members. There were no public in attendance. Bob Clark offered the karakia.

### 2. Apologies

Apologies were received from Mr Pat Snedden, Mr Paul Cressey, Mr Nuku Rapana. Mrs Miria Andrews arrived at 9.40am and Dale Oliff at 9.46am.

There was no quorum until 9.40am the following Agenda items have not been included in the minutes:

- Procedural Issues
- Board Advisory Committee Verbal updates
- General Manager's Report

### 3. Minutes of Previous Meeting

The minutes of the meeting held on 26<sup>th</sup> September were confirmed.

**Moved:** Arthur Anae, **Seconded:** Bob Wichman, **Carried:** Unanimously

### 4. Matters Arising

- Don Mackie advised there is a plan to do a brief trial/pilot of having a GP in Emergency Care. Don Mackie to keep Hospital Advisory Committee updated.
- Airini Tukerangi raised the question are we marketing our successes, do we need to this in other ways, will we have to pay for media coverage? Chris Fleming to follow up on the media coverage of Pat Snedden which was in the Franklin courier.

The Matters Arising be accepted.

**Moved:** Bob Wichman, **Seconded:** Arthur Anae, **Carried:** Unanimously

### 5. Procedural Issues

No quorum.

## 6. Board Advisory Committee Verbal updates

No quorum.

## 7. Open Committee Reports

### 7.1 GMs' Report

No quorum.

### 7.2 Financial Performance

The paper was taken as read and noted. Tony Hickmott summarised the financial performance.

Key Points:

- September's result for the Provider Arm was a surplus of \$1.168m for the month, a \$49k unfavourable variance against budget and \$853k favourable variance YTD.
- Clinical Supplies was also unfavourable for the month reflecting the increased Clinical activity.
- The YTD Capital Expenditure Report was included as advised on a quarterly basis there are no particular areas of concern.
- The overall ALOS (Average Length of Stay) for the month of September was 2.61 days, slightly shorter than September 05, with small decrease in elective ALOS.
- Airini Tukerangi raised her concerns on the payroll issues and how are they improving?

**Action:** Tony Hickmott to provide more information on the payroll issues.

- Hospital Advisory Committee requested the Occupancy Report be separated into MMH, Manukau, Mental Health, Womens Health and Total.

**Action:** Tony Hickmott to provide draft version for discussion for the next meeting.

### 7.4 healthAlliance Report

The report was taken as read and noted.

The report was accepted.

**Moved:** Don Barker, **Seconded:** Miria Andrews, **Carried:** Unanimously

### 7.3 Clinical/Quality Report

The report was taken as read and noted. Dale Oliff and Don Mackie provided a brief summary of the Clinical/Quality Report.

The report was accepted.

**Moved:** Arthur Anae, **Seconded:** Bob Wichman, **Carried:** Unanimously

The Committee resolved (moved Miria Andrews/seconded Arthur Anae) that the public and media be excluded from the item on Industrial Relations, FMP 2 Management Group Project Status Summary Report, Risk Register (OPIA s 9(2)(i), Standing orders Schedule 2 cl 2(g) to enable the carrying out of commercial activities. The motion was carried unanimously.

The meeting was reopened to the public at 10.30am.

**Moved:** Miria Andrews, **Seconded:** Don Barker, **Carried:** Unanimously

Bob Wichman left at 10.30am. There was no quorum from 10.30am the following Agenda items have not been included in the minutes.

- Womens Health Maternity Services and Elective Services

## 8. Presentations

### Womens Health Maternity Services and Elective Services

No quorum

## 9. General Business

No General Business

Arthur Anae closed the meeting with karakia. Meeting closed at 12.00pm.

**10. Next Meeting**

To be held Tuesday 28<sup>th</sup> November 2006 at 9.00am, Meeting Rooms 2 & 3, Level 2, Staff Centre, Middlemore Hospital.

Signed as a true and correct record on the 29<sup>th</sup> day of November 2006.

Chair: **Airini Tukerangi (Chair)**

Recommendation (moved **Bob Wichman**/ seconded **Don Barker**)

**The minutes of the meeting of Counties Manukau District Health Board Hospital Advisory Committee of 24<sup>th</sup> October 2006 are approved.**