

**Minutes of the meeting of the Members of  
the Counties Manukau District Health Board Hospital Advisory Committee,  
Held in the Board Room, 19 Lambie Drive, Manukau  
on Wednesday 6<sup>th</sup> August 2003 at 2.00pm**

Present: Mr Lindsay Smith (Chair), Mrs Jo Cameron (until 3.55pm), Ms Ailua Fatialofa, Ms Maxine Moana-Tuwahangai, Ms Pare Rauwhero (until 3.55pm), Dr Charles Small, Mr Bob Wichman

In attendance: Mr Paul Cressey, Ms Dale Oliff, Mr Chris Fleming, Mr Ron Pearson, Mr Tony Hickmott, Ms Elisabeth Harding (Board Secretary)

Apologies: Mr Ross Keenan, Dr Juliet Walker, Dr Ian Brown

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**1. Welcome**

The Chair welcomed Committee members. No members of the public were present.

**2. Apologies**

Apologies were received from Mr Ross Keenan, Dr Juliet Walker and Dr Ian Brown.

**3. Minutes of Previous Meeting**

The minutes of the meeting held on 2<sup>nd</sup> July 2003 were confirmed.

**Moved:** Dr Charles Small, **Seconded** Ms Jo Cameron. **Carried** unanimously.

**4. Matters Arising**

**Mobile Surgical Bus:** Ms Maxine Moana-Tuwahangai referred to the Maori Health Advisory Committee meeting earlier in the day and its recommendation to the this Committee regarding the placement of the Mobile Surgical Bus in Papakura, utilising the Papakura Maternity Hospital site. Further information was requested about how many of the 15 children requiring grommets were Maori. It was noted that other options are being explored about the location of the surgical bus, as the intention is to use more than the Pukekohe Hospital site. There are additional costs in using a site without an adequate power source, as a mobile generator was required. The first stage was to assess whether the site could deal with the activity. The next steps will be to target specific services. At present people gain access to the service through the booking system. The location will dictate to some extent who will access the services although to some extent the nature of the speciality service being provided will also influence the geographical area from which those offered access would be drawn. Services provided will be those which are provided on a day-stay basis such as grommets, removal of skin lesions, dental work. In some cases the bus may be located near inpatient services or GP based beds to enable patients to be monitored overnight. If there are surgical complications patients will be transferred to secondary services.

**Mental Health Services:** The draft regional Maori Mental Health plan has been withdrawn and further work is to be undertaken before the draft is available for consultation. Information about the status of the plan was requested for the next meeting. The NDSA is setting up a project team. Ms Jo Cameron requested further information about the project team and how Manawhenua could be involved.

**5. Procedural Issues**

There were no procedural matters.

**6. Capital Expenditure**

**Burns unit:** To date \$250k has been spent on planning and design. A request will be put to the main Board requesting to increase this amount to \$400k to allow for further development of the plans and unit. This is a risk as the Ministry has still not signed off the final Memorandum of Understanding although the Ministry is aware of the money spent to date on the development of the unit and has allowed CMDHB to continue the development.

**7. Operational report**

**7.3 Clinical /Quality Report**

Ms Dale Oliff provided an overview of the paper and in particular noted:

- SARS – the protocols being developed have been provided to GPs for comment.

- Clinical training: SIM-Man is a complex piece of equipment used to help train medical and nursing staff in resuscitation and other techniques. It is now being better utilised.
- Infection control: the work of the team in reducing the MRSA rates was acknowledged.
- Accreditation: it was suggested that students during their placements with CMDHB should be introduced to the quality, credentialing and accreditation framework.
- Communication: an overview was given of the CE staff forum. The involvement of clinical staff in clinical governance was noted.
- Treaty of Waitangi/Cultural competencies training: the GMs for Maori and Pacific health are involved in the development of these programmes. Ms Jo Cameron referred to the paper submitted by Manawhenua for the District Annual Plan.

The Committee resolved (moved Mr Bob Wichman /seconded Ms Maxine Moana-Tuwhangai) that the public and media be excluded from the items on future procurement of food, orderly and cleaning services to the provider arm, industrial relations, orthopaedics financial performance and the risk register (OIA s 9(2)(i), Standing orders Schedule 2 cl 2(g)) to enable the carrying out of commercial activities. The motion was carried unanimously.

The meeting was reopened to the public at 4pm. No members of the public were present.

#### 7.4 Health Alliance

Mr Ron Pearson provided an update noting that ADHB has committed to the Health Alliance structure:

#### 7.5 Strategic issues

- **Parking:** Management have met with the parking company. There is a meeting on 7 August with unions to finalise the arrangements. Staff have been sent an update by email.
- **Creche:** Further funding has been provided for outside furniture and management has made arrangements with the crèche to assist in finding the remaining shortfall.
- **Facilities update:** The projects are proceeding within tight time frames and with significant cost pressures. Current projects include gynaecology, neonates, burns, radiology, and infrastructure development.

#### 7.1 General Managers' report (cont.)

The report was taken as read. Key issues:

- Women's Health: Further information requested about utilisation of CMDHB maternity centres
- Orthopaedics: The cost impact is estimated around \$800k.
- Burns: This may need to be escalated to CE/Chairs to reach finalisation of arrangement with the Minister and Director General of Health.
- Medicine: there is pressure on beds due to the high demand for services.
- Radiology: further information requested regarding the digital versus hard copy images.

### 8. General Business

Ms Maxine Moana-Tuwhangai noted that the venue of the MHAC earlier in the day had been at the Te Whare Rapu Ora. This is a facility in which families may stay while their relatives are in patients at Middlemore Hospital. The facilities were considered by the MHAC to be inadequate.

Further information was requested about the accommodation arrangements for families in this sort of circumstance particularly taking into account the provision of national services such as burns where people may be far from home and need somewhere to stay.

Mr Smith noted that importance of the provision of accommodation in these circumstances although this needed to be balanced against the DHBs financial position and other spending priorities. It was noted that there is provision for accommodation benefits for people to stay in motel accommodation. Further information about these benefits was also requested.

Information also requested about the possibility of the provision of a free bus service to the SuperClinic from Papakura.

### 9. Next Meeting

To be held Wednesday 3<sup>rd</sup> September 2003 at 2.00pm Lambie Drive.

The meeting closed at 4.35pm.

Signed as a true and correct record on the ..... day of .....2003.

Chair: .....  
Mr Lindsay Smith

**Recommendation (moved ...../ seconded .....)**  
**The minutes of the meeting of Counties Manukau District Health Board Hospital Advisory Committee of 6<sup>th</sup> August 2003 are approved.**