

**Minutes of the meeting of the Members of
the Counties Manukau District Health Board Hospital Advisory Committee,
Held in the Board Room, 19 Lambie Drive, Manukau
on Wednesday 4th June 2003 at 1.00pm**

Present: Mr Lindsay Smith (Chair), Mrs Jo Cameron (from 1.10pm), Ms Maxine Moana-Tuwhangai, Dr Charles Small, Dr Juliet Walker, Mr Bob Wichman

In attendance: Dr Ian Brown, Mr Ron Pearson, Mr Chris Fleming, Mr Tony Hickmott, Dr Pat Frengley, Mr Bernard Te Paa (from 2.20pm), Ms Elisabeth Harding (Board Secretary)

Apologies: Mr Ross Keenan., Prof. Harley Gray Ms Dale Oliff, Mr Paul Cressey

Absent: Mrs Pare Rauwhero

1. Welcome

The Chair welcomed Committee members and in particular welcomed Dr Pat Frengley, External Clinical Auditor and Mr Tony Hickmott, Finance, to the meeting. There was one member of the public in attendance.

2. Apologies

Apologies were received from, Mr Ross Keenan, Prof. Harley Gray, Ms Dale Oliff and Mr Paul Cressey.

3. Minutes of Previous Meeting

The minutes of the meeting held on 7th May 2003 were confirmed.

Moved: Mr Bob Wichman, **Seconded.** Ms Maxine Moana-Tuwhangai **Carried** unanimously.

4. Matters Arising

The full package of information including the plans and letter of support relating to the Radiology Refurbishment has passed through the Regional Capital Group and is now with the Ministry of Health.

5. Procedural Issues

No further conflicts of interests were noted.

Membership: The Committee was advised of Mr Nonumalo Taufao Lurch's resignation from HAC and the Pacific Health Advisory Group. Dr Juliet Walker advised that the Pacific Health Advisory Group's nomination to replace Mr Lurch was Ms Ailua Fatialofa.

Resolution:

The Committee recommends that the Board appoint Ms Ailua Fatialofa as the Pacific Health Advisory Committee's nomination to the HAC.

Moved Dr Juliet Walker; **Seconded**, Ms Maxine Moana-Tuwhangai, **Carried** Unanimously.

6. Operational report

6.1 General Managers' report

The report was taken as read. Mr Chris Fleming highlighted the following issues:

- RMO – discovery of information relates to further details about cost of meals provided.
- The upgrade of the theatres will not result in less service as the services will be provided from the Manukau Surgery Centre.
- ORL: there is a meeting later today with the clinicians, CMOs and CEOs from the three DHBs to discuss the regional service planning. The hub will be based at Auckland Hospital, Grafton site where acute services will be provided. Day surgery and outpatients will still be managed at the SuperClinic.

Ms Jo Cameron arrived at 1.10pm.

Currently acute services are provided at Green Lane Hospital with some acute cases seen at the SuperClinic following a GP referral, if a clinician is available. If patients arriving at Middlemore Hospital need to stay overnight they are transferred to Green Lane Hospital and in the future will be transferred to the Grafton hospital site.

- Urology: there is a meeting later today with representatives from the three Auckland DHBs to finalise the configuration of these services. It is anticipated that in most cases elective day cases will be provided at the Surgery Centre. Acute services will be provided by ADHB. CMDHB will contract ADHB urology clinicians to provide services at the SuperClinic and Surgery Centre.
- Mental health: it was noted that the packages of care are still being implemented. Information about Maori representation on the interview panels was requested.
- Burns: negotiations on the final stages of the cost matrix continue. Invoices are being generated for the burns services provide since 1 July 2003. Physical preparations for building alterations are progressing with tender for construction expected to be completed to enable building to start in October 2003. It is agreed that CMDHB will not commit to the national burns unit until it is satisfied that all operational costs will be met.
- Renal: presentation deferred to July HAC meeting. The design concept is being developed for a 12-bedded satellite unit based in the Management Suite area of the Manukau Surgery Centre.

6.2 Financial performance

Issues arising from the reports:

- Tracking towards latest forecast.
- Variances noted in acute medicine, related to lower clinical trial revenue and personnel costs.
- Increase in NCTN costs are still being explored.
- Nursing costs continue to be unfavourable. Improvements are being made, but not as fast as forecast. It was noted that there have been significant gains in the reduction of bureau nursing utilisation. There were also quality issues, which need to be considered in terms of ensuring the appropriate level and skill levels of nurses. This is a national issue and is being addressed to some extent through the undergraduate training programmes. The Director of Nursing is working closely with the services to manage nursing levels.
- Information was requested about the patient survey. This will be made available and the next HAC meeting in July.
- Volume summary: The increase in the number of births at 6% increase over last year was noted. Overall the growth is 2% over the previous year, generally due to the decrease in adult medical acute and inpatient services. It was noted that the volumes were agreed between the provider and funder arms of the DHB.

6.3 Clinical performance report

Dr Ian Brown provided background information about how clinical performance information will be presented to HAC in the future. This report focuses on clinical indicators. These are living documents and subject to ongoing review. Some of the indicators cover specific services but have cross service implications. A quality forum has now been established within the provider arm. This group meets monthly for two hours to discuss quality issues arising in specific services such as mortality and morbidity reviews, but which provide learning for the whole provider arm.

Dr Pat Fregley advised the Committee that CMDHB has the most sophisticated clinical indicators in the country, emphasising their reliability and the value of their annual review enabling substitution of other indicators if appropriate. The indicators were benchmarked against a group of hospitals in the Australasia region so that they could be measured against external benchmarks. There was also a move towards making the threshold for clinical indicators evidence based to identify triggers. If there no evidenced based criteria were available, benchmarking was used. Dr Fregley referred to the vertical structure of hospitals in terms of management but noted that patients going through the provider arm travelled horizontally often across services. The clinical indicators could be used to pick up the process of care and help develop new measurements to better link to the model of current health systems. The information could be analysed and used to implement solutions.

The Chair congratulated Dr Ian Brown regarding this work and recognised it as a major step forward.

Ms Jo Cameron raised concerns about women's health. The issues, actively being addressed, arise in the areas of community services, primary, secondary and tertiary services and communication between caregivers. Ms Cameron also referred to the Kidslink information collection and the importance of utilising the information to bring about improved health outcomes.

6.4 Health Alliance

Mr Ron Pearson provided an update noting:

- hA remains on budget.
- Leader payroll system becomes active today.
- Hire.com initiative is reducing employment costs.
- There is ongoing review of telecom costs and negotiations regarding gas and electricity costs. Gas and electricity cost increases are expected to be considerable, management are continuing with negotiations.
- A review is being undertaken to consider greater Auckland regional collaboration, noting that strategic issues remain with the individual DHBs.

6.5 Strategic Issues

Parking Creche update

Parking: The agreement with the parking company has been finalised and discussions have taken place with all but one of the unions. Public meetings for staff are being arranged to discuss the likely solution to the parking issue. Implementation of the solution is expected for 1 July 2003.

Crèche: the Ministry of Education is funding the costs of relocation. However, the costs initially estimated are now much greater due to the demands on the Auckland building industry. The crèche management may need to go back to the Ministry of Education to seek further funding. If the crèche is not relocated, there is potential for the parking building to be located alongside the crèche. Engineering staff are assisting the crèche with this matter.

Facilities update

A project director (Phillip Littlejohn) has been appointed on a short-term basis to identify issues and ensure a robust process, identifying the levels of cost, scope, nature and term of the projects.

Regional service configuration

A revised paper was distributed. The Committee requested further information about the funding of the NDSA.

Mr Bernard Te Paa arrived at 2.20pm.

It was noted that although there were tensions in some areas related to different DHB expectations, generally the regional approach was working well and achievements, such as the cardiac catheter laboratory decision, have been made.

The Committee resolved (moved Ms Maxine Moana-Tuwhangai /seconded Dr Juliet Walker) that the public and media be excluded from the items on orthopaedics and the risk register (OIA s 9(2)(i), Standing orders Schedule 2 cl 2(g)) to enable the carrying out of commercial activities. The motion was carried unanimously.

The meeting was reopened to the public.

7. General Business

Pharmac: the issue of changes to the Pharmac schedule and impact on hospital clinical quality was discussed. It was noted that there is a clinical quality committee within Pharmac with CMDHB representation. GM Funding and & Planning also deals with Pharmac funding issues.

Ambulance access: Mr Bob Wichman raised concerns about the accessibility of ambulances in areas where car parking prevented access. It was suggested that Mr Wichman raise this matter directly with St John's Ambulance Service.

8. Next Meeting

To be held Wednesday 2 July 2003 at 1.00pm Lambie Drive.

The meeting closed at 2.55pm.

Signed as a true and correct record on the day of2003.

Chair:
Mr Lindsay Smith

Recommendation (moved/ seconded)

The minutes of the meeting of Counties Manukau District Health Board Hospital Advisory Committee of 4th June 2003 are approved.