

Minutes of the Disability Support Advisory Committee

Of the meeting held on Monday, 8th June 2009, 1.00-4.00pm at the Manukau Boardroom, Lambie Drive

<p>1. Welcome & Apologies</p>	<p><u>Present:</u> Ms Colleen Brown (Chair), Ms Heather Grace, Ms Alma Wilson, Mr Ezekiel Robson, Ms Joanna Katipa, Mr Don Barker, Ms Chris Ellis, Ms Miria Andrews, Ms Ann Candy</p> <p><u>In Attendance:</u> Ms Eliza Fa'apu'e (minute taker), Ms Stella Ward</p> <p><u>Apologies:</u> Prof Gregor Coster, Ms Te Aomarama Wilson, Ms Sam Cliffe, Ms Jenni Coles, Mr Phil Beilby</p> <p>Resolution: That the Apologies be received.</p> <p>Moved: Ms Colleen Brown Seconded: Ms Alma Wilson Carried: Unanimously</p> <p><u>Welcome</u> Ms Brown welcomed everyone and Ms Grace opened the meeting with a karakia (prayer).</p>	
<p>2. DiSAC Networking and Future Planning</p>	<p><u>DiSAC Networking</u></p> <ul style="list-style-type: none"> • Disability Forum Flyer: Is the super city going to be super accessible for all? distributed to all DiSAC members. Invitation for disabled community, families and friends. Being held on the 19th June 2009 at the Otara Music Arts, Otara Town Centre. <ul style="list-style-type: none"> ○ Ms Brown unsure whether DiSAC is the right forum for this information. ○ Ms Candy commented that it is health related, and in partnership with local councils and DHBs. Voice on the new super city is very important for each sector. Camaraderie between local councils and DHBs to continue at that level. Select committee, sign language is an official language. ○ Mr Robson suggested that more information is better • Letter from Hon Turiana Turia Associate Minister Disability Issues, Associate Minister of Health • Issues relating to informed consent raises problems with people in the disabled community. <ul style="list-style-type: none"> ○ Ms Ward has copy of report, happy to present on recommendations and key issues in July DiSAC. Advised relevant to work that Dr Mary Seddon from the Quality Improvement unit doing. Is a challenge for staff in 	<p>S Ward – DiSAC July 09</p>

ensuring they have the appropriate training, skills and knowledge to care for patients who are deaf, have speech impediments, the disabled community in general.

- Ms Ellis mentioned for her, preparation work for an admission to hospital. Entails contacting Taikura trust to book hours of care required to ensure that her basic needs/additional support ie...feeding, showering were met. What happens for people who didn't know the system and what was available to them? Disabled people need to prepare well in advance.
- Ms Ward commented on Handover of Care and Enterprise Recruitment agreement.
- Ms Ellis raised question around what was currently being done around the pandemic planning for Swineflu? As this would impact significantly on carers.
- Ms Ward advised that the communication flow is via the Disability Resource link which is then fed out to networks. Current residential CTS, IHC. Highly contagious if outbreak there will be communication centres set up.
- Ms Brown questioned should swineflu reach pandemic proportions is the disability community covered. Concerns raised around the carers in that the links of communication would be susceptible to break down in such an event. Also how would the message go out to the disabled community who are dependent on outside support/resource. Is an organisation or funder responsible to provide those plans?
- Ms Ward commented that carers would already have an escalation plan for staff and resourcing allocation. Compulsory for every organisation to provide plans and documentation. Marketing to the community about having a plan in place.
- Ms Andrews questioned carers organisations and what strategy was currently in place? With a growing pandemic what is the plan? Should there be something in place.
- Ms Ward pointed out with independent carers there is a gap. ?The MoH are responsible for the notification and provision of plans? There is the Regional plan, and the CMDHB plan, every organisation should have plans in place.
- Ms Brown asked
 - 1) Who has list?
 - 2) Who's responsibility is it to communicate this information and let people know?
 - 3) Need to have a plan in place and ensure that the plan is doable.
- Mr Robson at the very least during time of Avian flu planning. Having the right leadership is a big part. CCS was a key agency having lots of links with the disabled people. Presuming for the swineflu pandemic plan this group will be included..

	<ul style="list-style-type: none"> • Ms Ellis perspective is unclear on what CCS role will be. Likewise funding and in what capacity will they be making contact with the Disabled people. CCS general leadership role? have they done pandemic planning? With communication centres set up, will this be accessible for disabled people? • Disabled people and elderly would be unable to go to these communication centres. 	
<p>3. Minutes of previous meeting – 11 May 2009</p>	<p>Minutes of previous meeting Amendment: Present was Anne Candy.</p> <p>Resolution: Following above amendment. The minutes of the previous meeting held on the 11th May 2009 were taken as read and confirmed.</p> <p>Moved: Ms Colleen Brown Seconded: Ms Alma Wilson Carried: Unanimously</p>	
<p>4. Actions Register</p>	<p>4. Actions Register</p> <p>1) Ms Brown spoke at recent Locality Planning. Have to get this moving forward, have requested timeframe, report on progress made.</p> <p>Action: Happy to go to PHO, have round table with regards to what we are doing about this.</p> <p>6) Ms Brown happy to meet, needs to be clearer. Action: Ms Colleen Brown to meet with Ms Jenni Coles, Ms Sam Cliffe and Ms Stella Ward. Set up date, Action plan to DiSAC with recommendations/actions to happen. Tentative date in Aug 09.</p> <ul style="list-style-type: none"> • Ms Andrews stated the urgency regarding Taikura, would like people from the MoH in the know. Breaks ground rather than blaming Taikura due to MoH policy. Policy to change and for that to be well reflected would be welcome. <p>7) Mr Don Barker will follow up Collie Road venue for community based DiSAC meeting. Will forward findings if venue disability accessible via email to Ms Brown and Ms Ward.</p> <ul style="list-style-type: none"> • Mark (major) spelling error to be corrected to read mayor. • Ms Ward requests a preliminary advertisement for the Community based meeting distributed next month. • Ms Andrews from a Maori Disability community perspective requests that the venue is disability friendly and local ie. Manurewa, MIT, Te Puia, there are a range of maraes. Discussion further about what we want to achieve? Ms Brown remarked that the advantage with MIT, would be the 	<p>C Brown</p> <p>Aug 09 C Brown S Ward J Coles S Cliffe</p> <p>D Barker</p>

	<p>ability to pull students, teaching staff to comment.</p> <p>Previous mins (Pg 5)</p> <ul style="list-style-type: none"> • Mr Foliaki to present to DiSAC....Ms Brown would like to clarify with Mr Beilby in what capacity would Mr Foliaki be presenting to DiSAC? Look at the new year for a presentation. Action: Ms Ward to follow up clarification with Mr Beilby. • Ms Katipa mentioned that when attending DiSAC, her representation is that of Mana Whenua. When attending the Maori Disability Steering Group meeting she is representing DiSAC. However is being seen as Mana Whenua at the Maori Disability Steering Group forum. • Ms Andrews advised that issue needs to be addressed by the Maori Disability Steering Group Chair Mr Bernard Te Paa. To be reminded of Ms Katipas capacity and representation is that of DiSAC not Mana Whenua at the Maori Disability Steering Group forum. Action: Ms Ward to draft letter from Ms Brown to Mr Te Paa confirming appointment. 	<p>S Ward</p> <p>S Ward</p>
<p>5.Procedural Issues</p>	<p>5.1 Interests Register 5.2 Special Interests Register 5.3 Quick Reference guide – conflicts of interest</p>	
<p>6.09/10 Workplan Report</p>	<p>6) Work Plan Report</p> <ul style="list-style-type: none"> • Ms Ward gave verbal update. DAP – Not yet signed. 08/09 – Mostly complete, up until end of June, DiSAC covered although a few recommendations and work came out of it. <ul style="list-style-type: none"> ○ Transportation/ Parking – New plan ○ Clinical Community Networks ○ Attended Maori Disability Steering Group meeting, lots of roll up of some actions. Hasn't met with Gail. Work in progress, will have something moving forward. ○ Handover of Care Process – Ms Michele Carsons will be presenting to this today. 	

<p>7. DiSAC Reporting</p>	<p>7) 7.1 Pacific Lu'i Ola Update</p> <ul style="list-style-type: none"> • Ms Brown with reference to the Pacific Lu'I Ola Steering Group minutes is struggling with the outcomes, unable to see benefits for Pacific group. Who are they accountable to? Difficult to understand why they are doing it, resources and what they hope to achieve. Lu'i Ola is an intersectoral group, Auckland wide. • Mr Robson commented DiSAC may have overlooked issues given the verbal updates. Yet under closer analysis from Pacific Lu'i Ola minutes doesn't appear to be going well. • Ms Andrews noted Maori in Counties, Pacific wider, suggest Mr Manu Sione advise status of Pacific Lu'i Ola. <p>• Ms Brown recommended as follows</p> <p>Recommendation from DiSAC:</p> <ol style="list-style-type: none"> 1) Mr Manu Sione to be invited to DiSAC to give overview of Lu'i Ola is doing. 2) What CMDHB is trying to advise for people here. Would like to see something of a Model/Purpose to that effect. 3) Mr Manu Sione to present on Pacific Action Plan. <p>Recommendation from DiSAC: Mr Manu Sione present for this committee in July DiSAC. View of how Pacific Action can be incorporated into that</p> <p>Moved: Ms Brown Seconded: Ms Wilson Carried: Unanimously</p>	
<p>8.</p>	<p>Handover of Care Process – Ms Michele Carsons joined us for this item/presentation:</p> <p>Improving care for people with Intellectual Disabilities. Update on initiatives being carried out and changes for improvement. Gave overview of Adriennes story. Towards Improvement</p> <ul style="list-style-type: none"> • Flowchart – ward use • Contract with Enterprise Recruitment agency • Article in Connect (March 09 issue) • Presentation at staff forum. • Disability Responsiveness Training (x2 parts) <ul style="list-style-type: none"> ○ Responsiveness Training – looking at different contractors. Develop action plan on Disability Responsiveness Training. ○ Quality Improvement Paper. • Mr Barker questioned how do you define dual disability? • Ms Carsons advised definition is that of Mental/Intellectual not physical, does point out the need for more work. <ul style="list-style-type: none"> ○ Handover project <ul style="list-style-type: none"> - EC to Ward handover - Shift to shift handover 	

9.National Carer Support Project

<ul style="list-style-type: none"> - Internal transfer/ External transfer <ul style="list-style-type: none"> o Review of Fluid Balance charts and documentation • Review and update of transfer letters and forms. Discussed with Mr Matt Slade Chair, currently trialling new form as existing form has a lot of un-necessary information. Check list is useful tool. Hand over project may be something implemented with care facilities, although in working phase at this stage. • Staff forum being held beginning of July. Presentation being done with Dual Disability team. Ms Brown requested report back when things had progressed. Ms Carsons agreed able to provide feedback towards the end of the year – Oct 09. • Discussion ensued around lack of basic nursing care and understanding the needs in that dual disability patients are more time consuming. Understanding care from the patient/families perspective. Consistency of care helps as does edifying nurses the rt to nurses. 	
<p>Manjula Sickler (attach presentation)</p> <ul style="list-style-type: none"> • Spent last 18 mths ago tidying up Respite services region, question raised does work continue in current form? • Regional groups would be disbanded - to re-group in the new year (x3 groups). Child health address carer support would be look at then. CMDHB has invested 1.6million for whole group. Ms Brown questioned the Child Disability Allowance, and 'Family Options Funding' 1) Starship 2) KidzFirst. Paid for by the MoH, not by DHB. • HCN Funding – MoH education different again. Often people who don't know, often need it more. • Regional view: looking at service by service • Package care 0-16yrs, supporting them post discharge, funding from x1 pool, with more accessibility. <ul style="list-style-type: none"> o Break down of age groups under 65yrs o 17-34yrs o 35-50yrs o 51-64yrs • 17-64yrs – Carer Support what services do we have to support. Should that be model for under 64yrs to support people at home. Proven that older peoples services are well developed and structured. • Ms Brown commented on gaps for 20-30yrs confined to homes, depressed. Suggestion to find families in that situation to test packages of support. • Influencing the board to develop improved ways and different options for people to access, meet objectives of the program. <ul style="list-style-type: none"> o Valuing and supporting carers if we want them out of hospital o 5 million across the country – Respite looking at 	

Auckland metro under 65yrs.

- Carer support being used any which way including young people with mental issues deemed inappropriate.
- GMs supportive of Strategic focus, looking at service by service.
- Ms Sickler mentioned has completed project.
 - Have Carer Strategy – released Marc, April 08.
 - Needs to change, have remnants of policy, with a bit of money, how now to implement effective change.
- Ms Brown stated the real need to assist Ms Sickler with a forum to set up discussion. Ms Ward to set up forum.
- Interest:
 - Personal
 - Mental
 - 0-64yrs.
 - How it can be managed and how do you shape discussion.
 - Parameters for this working group having defined areas. Ms Ward nominated by DiSAC Chair to progress relevant forum.
- Ms Sickler mentioned under 65yrs – NASC gateway. GP access and forms.
- Ms Brown commented on information being withheld, no checklist accountability. Ensuring parents are provided information, support. Very keen to support forum, allowing stronger lines of accountability.
- Mr Robson requested ensure input of Carers into that group. CMDHB looking at Carer strategy and implementation in region in line with strategy.
- Ms Brown recommended as follows

Recommendation

- 1) DiSAC recommend to the Board support of the Carer Support Strategy and Northern Respite, and Respite stock findings.**
- 2) DiSAC recommend that the Board ask the CEO that the Respite needs review and to be resourced.**

Moved: Ms Brown

Seconded: Ms Wilson

Carried: Unanimously

10. CMDHB Policies	10.1 Body return of Body Tissue 10.2 Consent – Informed – Policy (pg52) <ul style="list-style-type: none"> Ms Brown commented is neither, lots of parents/carers not deemed as able to consent. If person with intellectual disability incapable of making decision, can parent/carer make that call?. Would like clarification. Ms Ward will discuss with Ms Anderson-Bidois and email reply. 	S Ward
11. Recruitment of new DiSAC member	<ul style="list-style-type: none"> Interviews taking place tomorrow. Ms Ward to email standard interview questions to panel. <p>Ms Brown thanked everyone for their attendance and Ms Grace closed the meeting in a karakia (prayer)</p>	
<p>Signed as true and correct record on 8 June 2009</p> <p>Chair: Ms Colleen Brown</p> <p>Resolution The minutes of the meeting of the Disability Support Advisory Committee of Counties Manukau District Health Board of 11 May 2009 are approved.</p> <p>Moved: Ms Brown Seconded: Ms Alma Wilson Carried: Unanimously</p> <p>Meeting adjourned at 1545hrs</p>		