

# Disability Support Advisory Committee

## Minutes

Of the meeting held on Monday 12 February 2007, 1.00-4.00pm at Boardroom, Lambie Drive.

1. Present:	Mrs Jillian Dooley (Chairperson), Mr Phil Beilby, Prof. Sir John Scott , Mr Don Barker, Ms Heather Grace, Mr Bill Mudgway, Mr Ezekiel Robson, Ms Chris Ellis, Mr Vaughan Dodd, Ms Tracey Thompson  In attendance: Mr Chris Mules, Ms Jenni Coles, Mrs Mary Murdie (secretary)	
Apologies:	Mr Bob Wichman	
		<b>Action</b>
2. Minutes of Previous Meeting:	<p>Noted two corrections to previous minutes as follows:</p> <ul style="list-style-type: none"> <li>- Page 4, item 10 – “and also the “Without Limits” expo;” this text to be removed.</li> <li>- Page 1, note Tracey Thompson as attended.</li> </ul> <p>Noted three follow up points as follows:</p> <ul style="list-style-type: none"> <li>- Page 1, item 3 – Select Committee Submission. No feedback received as yet. Mr Chris Mules to follow up with Lisa Gestro.</li> <li>- Page 1, item 3 – Disability Coordinator. Mr Chris Mules confirmed the position of the Disability Strategy Coordinator has now been filled. Matthew Slade has commenced and will be presented to this DiSAC meeting later in the agenda.</li> <li>- Page 4, item 7 – Maori Health Plan. Presentation from Louisa Wall later in the agenda.</li> <li>- Page 4, item 7 – Child Health Plan. Mr Chris Mules confirms this is to be completed very shortly.</li> </ul> <p>Mrs Jillian Dooley advised that the committee’s thanks have been passed onto Subha Srinivasan for her work with the DiSAC committee.</p> <p><b>Resolution:</b> The minutes of the meeting of DiSAC held on Monday 11<sup>th</sup> December 2006, with the noted corrections, were taken as read and confirmed.</p> <p><b>Moved:</b> Ms Chris Ellis <b>Seconded:</b> Ms Heather Grace <b>Carried: Unanimous</b></p>	CM to follow up

3. Matters Arising not elsewhere on the agenda:		
4. Procedural Issues	<p><b>Disclosure of Interest</b></p> <ul style="list-style-type: none"> <li>- To update this as appropriate through Mary.</li> </ul> <p><b>Membership</b></p> <ul style="list-style-type: none"> <li>- Noted that Ms Tracey Thompson now attending as Manawhenua rep</li> <li>- Mrs Jillian Dooley to follow up with Pat Snedden regarding continuity of contracts for co-opted members (to ensure continuity post elections)</li> </ul>	JD to follow up
5. Royal NZ Foundation for the Blind – Martine Abel	<p>Presentation by Martine Abel, Awareness Trainer</p> <p>§ Is Co-Chair Disability Steering Group Manukau City Council.</p> <p>Chris Ellis and Ezekiel Robson also in the group.</p> <p>Steering Group in existence for 3 years. Members include Disability related service providers and disabled residents from the Manukau area, community groups and boards.</p> <p>§ Disability Advisor to be appointed soon. Full time position. Initially a lot of topics/issues, but these will be prioritised. Participation and democratic process key in terms of MCC policies etc. There will be ongoing consultation and involvement.</p> <p>§ Priorities include:</p> <ul style="list-style-type: none"> <li>§ Barrier free access</li> <li>§ Accessible playground Lloyd Elsmore</li> <li>§ Training of council staff (disability awareness). Initially will concentrate on Library staff.</li> <li>§ Accessible transport. Linkages with private companies.</li> <li>§ Inclusive communication. Website, regular magazine. e.g. website more pictorial, plain language, suitable for visually impaired. Rates bills – looking at having these in more accessible formats (email). “Manukau Matters” now available by email on request.</li> <li>§ Employment. Cadetship programme. This will hopefully get more movement when Disability Advisor appointed.</li> <li>§ Extra barrier free items Public Buildings. Pasifika Centre audited.</li> <li>§ Housing. Accessibility issues, for elderly as well as disabled.</li> <li>§ Good input into Flat Bush project (designs of both the streets and the buildings) and keen to be involved through all the stages. Hope to provide more input regarding transport, businesses adhering to Disability</li> </ul>	

	<p style="text-align: center;">Legislation etc.</p> <ul style="list-style-type: none"> <li>§ 4<sup>th</sup> December, National day for Disabled People.</li> <li>§ Steering Group meets monthly in MCC premises, usually Manukau or Puhinui.</li> <li>§ Covers whole of upper North Island.</li> <li>§ Salaries met by relevant employers (e.g. Martine – RNZFB). MCC contributes to events, transport assistance etc. MCC will fully fund the Disability Advisor position. It is hoped that the position will have their own budget and staff responsibilities.</li> <li>§ Noted by Mr Vaughan Dodd that participation is a common theme for DHB's and Government Departments alike. Needs to be seen as a Citizenship Right. Issues such as better use of email, better voting systems.</li> <li>§ Group noted of interest the technological support available for visually impaired people. Programs are available that can read emails and convert them to speech, enlarge the text or even change the colour contrast to allow for easier reading. PC's need a specific speech programme to be able to convert written word to verbal.</li> <li>§ Noted that in terms of being Barrier Free, the guide "Barrier Free Manukau" must be used.</li> <li>§ Noted that accessibility includes communication.</li> <li>§ Similar/Shared Projects: <ul style="list-style-type: none"> <li>§ Accessible entrance to MMH, needs enhancing</li> <li>§ Consent – more work to be done in relation to intellectual impairment. Forms could be more accessible.</li> <li>§ Discharge procedures, especially over weekends and Needs Assessments an issue.</li> <li>§ Obesity &amp; Diabetes Projects – keen to be more involved with these.</li> <li>§ Shared communication – keen to develop this between MCC and CMDHB. Will assist with determining priorities. Important to develop link with new Disability Strategy Coordinator.</li> <li>§ Next Steering Group meeting is 2nd March 1pm-3pm</li> </ul> </li> <li>§ Thanked the committee for invitation to present</li> </ul>	<p>MM to provide contact details to Martine re new Disability Strategy Coordinator</p>
<p>6. Disability Strategy Coordinator – Matthew Slade</p>	<p>Presentation by Matthew Slade, Disability Strategy Coordinator</p> <ul style="list-style-type: none"> <li>§ Powerpoint presentation provided and copy available on request.</li> <li>§ Commenced in position 15 January 2007.</li> <li>§ Some key issues identified so far – <ul style="list-style-type: none"> <li>§ Barriers to employment</li> <li>§ Access</li> <li>§ Attitude. More important than equipment.</li> </ul> </li> </ul>	

	<p>§ Employment decisions should be based on skills and abilities. Disability should be secondary.</p> <p>§ Involved in Regional Taxi Project</p> <p>§ Closing date for submissions 22/2/07.</p> <p>§ Implementation May 2007</p> <p>§ List of certifications and licences that providers must hold are included in powerpoint presentation.</p> <p>§ May be that there will be one service for each Hospital, but want to be able to use one standard voucher.</p> <p>§ It could be that 2 or 3 companies combine to provide the service of one contract.</p> <p>§ Noted that the contract is for transport around and between DHB's/Hospitals, not general travel for private individuals.</p> <p>§ Noted and agreed that random audits of taxi services desirable to ensure standards maintained.</p> <p>§ Noted that Chair will email Jill Sorenson regarding the geographical knowledge of Franklin area.</p> <p>§ Noted that Easthealth runs a volunteer driver scheme based on a set criteria. Not free, but much cheaper than taxi fares.</p>	<p>JD to follow up</p>
<p>7. DAP priorities for 07/08</p>	<ul style="list-style-type: none"> <li>- Jenni Coles requested that any additions or alterations to the document provided, be sent to her.</li> <li>- Noted that in relation to Outcome 4, Louisa Wall will be presenting to the committee later in the agenda.</li> <li>- Noted that 'develop partnership with ACC' should be added to Page 31 of the document under "Develop integration across the funders" section.</li> <li>- Noted 2 spelling mistakes on Page 31 to be corrected</li> <li>- Noted that on Page 31 under 'Ensure clear communication' section, the issue regarding preferred communication methods being on patient files should be added. Noted that Mr Vaughan Dodd happy to be a resource person for this.</li> <li>- Clarified that POU is accountable to the CMDHB Board to provide leadership on Maori health matters. The POU consists of 5 Board members (sub-committee chairs), 5 appointed by Maori (some Manawhenua, some from provider sector)</li> </ul>	

<p>8. DAP priorities for 06/07</p>	<ul style="list-style-type: none"> <li>- Noted document included for information. Mr Matthew Slade has updated in terms of recent activities.</li> <li>- Noted 6 more Disability Awareness Training sessions have been funded. If interested in attending, contact Mary Murdie.</li> <li>- Noted that Helen McCann could be invited to present at a future DiSAC regarding evaluation of the training.</li> <li>- Noted from Page 32 that Review of Webhealth is an ongoing maintenance activity. CMDHB now owns this site, and reviews are concentrated on improvements to it, not reviewing of the contract.</li> <li>- Noted that feedback on Webhealth and Healthpoint is welcomed and should be directed to Tony Kake.</li> <li>- Noted that Mr Ezekiel Robson will be meeting with Tony Kake later and will discuss how the sites could be improved to provide better accessibility options for disabled.</li> <li>- Mr Vaughan Dodd raised the issue of accessibility in relation to online recruitment. Noted that Mr Matthew Slade could commence initial scoping from an HR perspective as to how feasible development of current software is.</li> </ul>	<p>MS to follow up</p> <p>MS to follow up</p>
	<ul style="list-style-type: none"> <li>- Noted that the contract for Gaylene Gaffney (accessibility auditor) has been extended.</li> <li>- Noted verbal presentation from Ms Helen Morrish re Interim Funding Pool. Relates to long term support for those clients under 65yrs esp. with long term health conditions.</li> <li>- Goes back to devolution of +65 funding to DHB's. Taikura Trust retained those under 65. As more referrals failed to meet criteria a Discretionary Fund was established.</li> <li>- Two work streams: long term funding and an interim funding pool of \$16m. Limited numbers have accessed this to date, so work is being done to relax/re-define the criteria.</li> <li>- Relates to long term/genetic issues where clients have medical needs and also support needs. Previously if a client's needs lasted longer than 6 months, it came under Disability.</li> <li>- DSD actively involved.</li> <li>- Noted that a paper to the Ministry of Health on this issue is due by the end of July.</li> </ul>	

9. CMDHB Maori DAP – Louisa Wall	<ul style="list-style-type: none"> <li>- Noted project scope document included for information.</li> <li>- Presented to Funding Forum 2 February 2007.</li> <li>- Waiora Trust contracted.</li> <li>- DSD now to be listed as ‘interested party’, not ‘project partner’.</li> <li>- Noted that DiSAC would be interested if Louisa or Tania Kingi (from Waiora Trust) could report back at the next DiSAC meeting.</li> </ul>	
10. For information only	<ul style="list-style-type: none"> <li>- Noted attached documents as per Agenda.</li> </ul>	
11. Any other business	<ul style="list-style-type: none"> <li>- Noted that Tracey Thompson now attending rather than Denise Ewe as Manawhenua representative</li> <li>- Noted that for next DiSAC meeting presentations on the theme of communication be included. Suggested topics/presentations: <ul style="list-style-type: none"> <li>§ Janet Gibson re PiMS system. What the current system can and can't do in relation to flagging preferred communication methods, consent.</li> <li>§ Translation Services. Accessing Sign Language interpreters.</li> </ul> </li> <li>- Other suggested topics/presentations: <ul style="list-style-type: none"> <li>§ Helen McCann. Evaluation of Disability Awareness training.</li> <li>§ Louisa Wall/Tania Kingi regarding CMDHB Maori DAP.</li> </ul> </li> </ul>	
Next Meeting:	Monday, 2 <sup>nd</sup> April 2007, 1.00 to 4.00pm, Boardroom, 19 Lambie Drive	
<p>Signed as a true and correct record on 12<sup>th</sup> February.</p> <p>Chair: Ms Jillian Dooley</p> <p><b>Resolution</b>  The minutes of the meeting of the Disability Support Advisory Committee of Counties Manukau District Health Board of 12<sup>th</sup> February 2007 are approved.</p> <p>Moved: Mr Don Barker  Seconded: Professor Sir John Scott  Carried: Unanimous</p>		