

## Community & Public Health Advisory Committee

**Minutes** of the meeting held on **Tuesday, 25 May 2010**, from **1.00pm to 4.00pm**, at the **Manukau Boardroom, 19 Lambie Drive, Manukau.**

Present:	<p>Ms Lope Ginnen (Interim Chair), Mr Don Barker, Mr Arthur Anae, Mr Michael Williams, Mr Jonathan Frith, Ms Miria Andrews, Ms Ruth DeSouza, Mr Paul Cressey, Ms Donna Richards, Ms Elizabeth Farrell, Dr Gary Jackson and Mr Michael Lamont.</p> <p>In attendance: Mr Geraint Martin, Ms Sam Cliffe and Ms Nellie Rerekura.</p>	
Apologies:	<p>Prof Gregor Coster, Ms Anne Candy (Chair), Ms Colleen Brown, Ms Nganeko Minhinnick, Ms Malia Hamani and Mr Bernard Te Paa.          Dr Gary Jackson (for lateness) and Mr Arthur Anae (early departure).</p> <p><b>Resolution:</b>          That the above apologies be accepted.</p> <p><b>Moved:</b> Ms Lope Ginnen/Ms Miria Andrews. <b>Carried:</b> Unanimously.</p>	<b>Resolution</b>
1) Opening Prayer & Welcome	<p><b>Opening Prayer and Welcome</b>          The interim chair extended a warm welcome to everyone and invited Ms Donna Richards to open the meeting with a karakia (prayer).</p>	
2) Minutes of Previous Meeting & Matters Arising	<p><b>2.1 Minutes &amp; Matters Arising</b>  <b>Resolution:</b>          That the previous minutes of 27 April 2010 be accepted.  <b>Moved:</b> Mr Ruth DeSouza/Ms Elizabeth Farrell. <b>Carried:</b> Unanimously.</p> <p><u>Matters Arising</u>  <u>District Strategic Plan Presentation</u></p> <ul style="list-style-type: none"> <li>- Last month Ms Chong and Ms Henare attended to present on the upcoming District Strategic Plan Review. The consultation process is currently on hold until later in the year, where the focus will be more regionally aligned.</li> <li>- Mr Martin's understanding is that the timing is set for September where it will become much clearer.</li> </ul> <p><u>New Zealand Public Health &amp; Disability Act</u></p> <ul style="list-style-type: none"> <li>- Ms Andrews advised that there are proposed amendments to the Health &amp; Disability Act, and asked what the anticipated timeline was?</li> <li>- Mr Martin to enquire of the Minister's office to get an update for Board.</li> </ul> <p><b>2.2 Action Register</b>  <u>Item 6 – CPHAC Scorecard – Te Kaahui Ora</u></p> <ul style="list-style-type: none"> <li>- CPHAC Dashboard reporting on Maaori contacts in the provider arm, and they are working hard to ensure those contacts increase.</li> <li>- Ms Andrews suggested the Te Kaahui Ora be invited to present at a future CPHAC meeting.</li> </ul>	
3) Procedural Matters	<p><b>3.1 Register of Interests</b>  <u>Ms Elizabeth Farrell</u> – Remove Clinical Advisor, B4SC and HPV Project Steering Group.  <u>Ms Donna Richards</u> – Remove Employee, ARPHS.  <u>Mr Michael Lamont</u> – Pending Breast screening RFP.</p> <p><b>3.2 Special Interests Register</b>  <u>Mr Michael Lamont</u> – Declared a Specific Interest in the Better Sooner More Convenient update.          The Chair advised that the committee would resolve what participation Mr Lamont will take at the time of the presentation.          Mr Martin confirmed Mr Lamont can circulate the CPHAC agenda to his networks prior to the meeting.</p> <p><b>3.3 Conflicts of Interest</b> - Included for members' information.  <b>3.4 Terms of Reference</b> - Included for members' information.  <b>3.5 Membership of Committees</b> - Included for members' information.  <b>3.6 Updated Board Policies</b> - Included for members' information.  <b>3.7 Annual CMDHB Board Agenda</b> - Included for members' information.</p>	



	<ul style="list-style-type: none"> <li>○ Direct access to radiology</li> <li>○ More minor surgery in the community</li> <li>○ Reduced impact on hospitals (POAC)</li> <li>○ Coordinated approach to affordable after-hours</li> <li>○ Primary/Secondary clinical pathways</li> <li>○ Pharmaceuticals – releasing funds to the front line</li> </ul> <p>- National Maaori PHO Coalition is working really hard within highly complex environment;</p> <ul style="list-style-type: none"> <li>○ Nationally working across 7 DHBs with multiple providers</li> <li>○ Allowing additional resource to support advancement</li> <li>○ Development of Whaanau Ora Assessment Framework</li> <li>○ Establishment of lead providers for Long Term Conditions and Mama, Pepi, Tamariki programmes</li> <li>○ Establishment of Whaanau Ora Centres</li> </ul> <p>- Next steps for business cases;</p> <ul style="list-style-type: none"> <li>○ Finish implementation plan for NMPC</li> <li>○ Await feedback on GAIHN</li> <li>○ Develop structures to support implementation</li> <li>○ Governance</li> <li>○ Programme management</li> <li>○ Contracting/Funding</li> <li>○ Infrastructure</li> <li>○ CLINICAL LEADERSHIP!</li> <li>○ Locality Planning – the CMDHB view</li> </ul> <p>- In conclusion, Ms Cliffe touched on a new form of Alliance relationship agreements which works on a high trust/low bureaucracy partnership with strong clinically led service development at its core.</p> <p>- Mr Martin commented that there is still a long way to go and that this approach is quite different to what we currently do, so it will take a big shift in behaviours.</p> <p>- Mr Williams commented on the integrated centres and how this would be a great opportunity to look at co-locating with some other linked services which fits in with building towards a more holistic model.</p> <p>- Ms Cliffe indicated that we will be in closer communication around these types of issues and will continue to keep this committee informed.</p> <p>- Ms Cliffe is part of a national working group that is developing the Alliancing approach.</p> <p><b>Resolution:</b> That the Better, Sooner More Convenient update be received.  <b>Moved:</b> Ms Lope Ginnen/Mr Arthur Anae. <b>Carried:</b> Unanimously.  <i>Mr Anae left at 3.00pm.</i></p> <p><b>5.2 Baby Friendly Hospital Initiative at CMDHB (Ms Debra Fenton, Ms Bev Pownall and Ms Nettie Knetsch)</b></p> <ul style="list-style-type: none"> <li>- Ms Fenton and Ms Pownall (accompanied by Ms Knetsch) joined the meeting to present on the Baby Friendly Hospital Initiative.</li> <li>- The purpose of this item was to give CPHAC a clear understanding of the Baby Friendly Hospital Initiative and the progress CMDHB has made towards Women’s Health maternity facilities becoming BFHI accredited by October 2010.</li> <li>- With well over 300 CMDHB staff trained, we will continue on with the programme until reaching full accreditation which should occur early in 2011.</li> <li>- The chair commented that we look forward to hearing back from this team next year to confirm the hospital has reached full accreditation and thanked them for a very worthwhile presentation.</li> </ul>	<b>Resolution</b>
6) For Information	<p><b>6.1 Pacific Health Update</b></p> <ul style="list-style-type: none"> <li>- That the Pacific Health report was taken as read.</li> <li>- Mr Lamont pointed out that several completion target dates are ending in June 2010.</li> </ul> <p><b>6.2 Maaori Health Update</b></p> <p>That the Maaori Health report was taken as read.</p>	

	<p><b>6.3 Chair's Update to the Board</b> That the Chair's report to the Board was taken as read.</p>	
7) Monthly Reporting	<p><b>7.1 Updates from Board and Advisory Committees</b> <u>HAC</u></p> <ul style="list-style-type: none"> <li>- Last month HAC discussed the issue of e-cigarettes. Ms DeSouza clarified that there are all kinds of toxic chemicals in cigarettes such as traces of arsenic and formaldehyde etc. E-cigarettes are a way of accessing pure nicotine.</li> <li>- Dr Jackson responded that Public Health is quite conflicted in this area because there is no evidence that it assists and the Ministry has a decision making process underway at the moment.</li> <li>- Ms DeSouza asked if there is a way to lobby for the total ban of all promotional displays in dairies as it is more difficult to purchase nicotine patches or gum for those who want to quit, than it is to buy cigarettes which is far more harmful.</li> <li>- Lengthy discussion was had on the hospital has bed occupancy reports that show we are operating at 90 and 95% all year round. Dr Jackson advised we open up a winter ward with an additional 30 more beds to cope with the surge during the flu season.</li> <li>- The National Health Targets show CMDHB has improved in every area except in Cancer treatment which is provided at ADHB.</li> </ul> <p style="text-align: right;"><i>Ms DeSouza and Ms Ginnen left at 4.15pm</i></p> <p><b>7.2 Finance Report</b></p> <ul style="list-style-type: none"> <li>- CMDHB's overall financial position at the end of the year will be that we will break even, but the funder arm will be over.</li> <li>- We are managing to contain areas particularly HOP, Immunisations (ie Influenza) and Pharms where we are spending more than we should be. However, we had other pressures not forecasted for such as the massive uptake in oral health which is great news, but it does not assist in terms of the budget.</li> <li>- Next year is going to be equally as tight and we are forecasting for greater growth in ARHOP, and the budget has been adjusted upwards to cover the projected additional utilisation.</li> <li>- Dr Jackson and his team have done a lot of work to understand why we underestimated the HOP budget which was set by extrapolating the first six months from the previous year.</li> <li>- We are still unclear how much the recession has impacted.</li> <li>- Ms Cliffe suggested this committee receive the same detailed HOP presentation that was given to DiSAC.</li> </ul> <p><b>Resolution:</b> That the Finance Report be received. <b>Moved:</b> Mr Michael Lamont/Ms Miria Andrews. <b>Carried:</b> Unanimously. <i>Mr Michael Williams left at 4.20pm</i></p>	<p><b>S Cliffe</b> <b>Resolution</b></p>
8) General Business	<p><b>General Business – Nil.</b></p>	

**The meeting concluded at 3.41pm.**

**Next meeting** will be on held Tuesday, 22 June 2010 at 1.00pm in the CMDHB Manukau Boardroom, 19 Lambie Drive, Manukau City.

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Signed as a true and correct record on 22 June 2010

Chair: Ms Anne Candy

**Resolution**

The minutes of the meeting of the Community and Public Health Advisory Committee of Counties Manukau District Health Board of 25 May 2010 are approved.

**Moved:** Mr Don Barker/Ms Miria Andrews. **Carried:** Unanimously.