

## Community & Public Health Advisory Committee

**Minutes** of the meeting held on **Tuesday, 28 July 2009**, from **1.00pm to 4.00pm**, at the **Manukau Boardroom, 19 Lambie Drive**

Present:	<p>Ms Anne Candy (Chair), Ms Lope Ginnen (Deputy Chair), Prof Gregor Coster, Mr Don Barker, Ms Colleen Brown, Mr Arthur Anae, Dr Gary Jackson, Ms Miria Andrews, Mr Paul Cressey, Mr Michael Williams, Ms Elizabeth Farrell, Mr Jonathan Frith, Ms Nganeko Minhinnick, Ms Ruth DeSouza.</p> <p>Absent: Ms Donna Richards.</p> <p>In attendance: Mr Geraint Martin, Ms Sam Cliffe, Mr Bernard Te Paa and Ms Nellie-Ann Rerekura (minute taker).</p>	
Apologies:	<p>Mr Hao'uli, Ms Hamani, Dr Moffitt and Ms Brown for early departure.</p> <p><b>Resolution:</b> That the above apologies be accepted.</p> <p><b>Moved:</b> Ms Anne Candy/Mr Jonathan Frith. <b>Carried:</b> Unanimously.</p>	<b>Resolution</b>
1) Opening Prayer Announcements & Welcome	<p><b>1.1 Opening Prayer and Welcome</b> Ms DeSouza opened the meeting with a Maaori mihi (greeting) and karakia (prayer) to acknowledge Maaori Language Week.</p> <p><b>1.2 Announcements</b></p> <ul style="list-style-type: none"> <li>- Mr Ron Dunham (Chief Operating Officer) provided an update on the regional pandemic response for H1N1 Virus (Swine Flu).</li> <li>- Initially the local response was to contain the virus by manning the borders. This allowed enough time to educate people how to avoid transmission, and ready staff for the inevitable flow into the hospital. We ceased rigorous testing and are only screening severe, at risk patients.</li> <li>- The numbers for flu are well up on the previous year, yet we are still coping in the primary sector, and have a Flu Assessment Clinic we can switch on to take patients from overloaded general practices.</li> <li>- CMDHB set up a Portacom at the front of ED and are diverting patients there. If they present in at risk category ie, pregnant or patients with underlying health issues, we monitor them more closely.</li> <li>- We are projected to peak in November and will be largely over by the end of the year. However, the northern hemisphere flu season will commence which is of significant concern for next year.</li> <li>- The Chair expressed the committee's gratitude for showing what great staff we have, and for their ongoing commitment to health in this region.</li> </ul> <p style="text-align: right;"><i>Mr Anae arrived at 1.10pm.</i></p>	
2) Minutes of Previous Meeting & Matters Arising	<p><b>2.1 Minutes &amp; Matters Arising</b> <u>Page 7</u> - Correction to <i>Swine Flu</i>. <u>Page 8</u> - B4SC to read: 'Parents are being asked if their child has a disability and if they are referring to CDA'.</p> <p><b>Resolution:</b> That the Minutes of the CPHAC Meeting held on 23 June 2009 was taken as read and confirmed. <b>Moved:</b> Ms Anne Candy/Mr Jonathan Frith. <b>Carried:</b> Unanimously.</p> <p><b>2.2 Action Register</b></p> <p><u>Item 1 – Infant Mental Health Presentation</u></p> <ul style="list-style-type: none"> <li>- The Infant Mental Health Leadership Group are in the final stages of editing the DVD. The response as been so positive that a Maaori and Pacific focused DVD is now in development.</li> <li>- IMH and the Brainwave Trust are set to present in September.</li> </ul> <p><u>Item 3 – Life Long Education</u></p> <ul style="list-style-type: none"> <li>- Mr Williams raised this issue as a priority, to invest in the future of our children and young people. He requested an overview of public health promotion activities, educating our children with the skills to get a job.</li> </ul> <p><u>Item 4 – Smokefree Plan</u> We are having ongoing discussions with the Ministry, and if there is a change</p>	

	<p>of direction then we can revisit it again.</p> <p><u>Item 9 – Baby Friendly Hospital Initiative</u></p> <ul style="list-style-type: none"> <li>- Ms Richards undertook to take up this issue.</li> <li>- Will provide an update at a future date.</li> </ul> <p><u>Item 10 – Primary Care Vacancy</u></p> <ul style="list-style-type: none"> <li>- Meeting next Wednesday to discuss the interview process.</li> <li>- Any members interested to be part of the interview panel to advise Ms Cliffe.</li> </ul> <p><u>B4SC Form – Child Disability Allowance (CDA)</u></p> <ul style="list-style-type: none"> <li>- Concern was raised regarding the B4SC Form and there being no direct question whether your child has a disability.</li> <li>- Children who have a significant disability are still being declined for the Child Disability Allowance.</li> <li>- There are a number of issues raise such as; <ul style="list-style-type: none"> <li>- the national form cannot be changed easily</li> <li>- The form is difficult for doctors to fill in</li> <li>- There is no electronic version of the form to fill in</li> <li>- Work and Income are challenging</li> </ul> </li> <li>- This committee agreed to adding a direct question to the form re CDA.</li> <li>- DiSAC are following up with WINZ and will report go back to the Minister for Disabilities; Ms Tariana Turia.</li> <li>- CPHAC was also invited to bring the matter to the attention of the Board.</li> </ul> <p><b>Resolution:</b> That DiSAC be encouraged to bring together a plan to resolve the issues as outlined and put forward a recommendation to the Board.</p> <p><b>Moved:</b> Ms Anne Candy/Ms Colleen Brown. <b>Carried:</b> Unanimously.</p>	<b>Resolution</b>
3) Procedural Matters	<p><b>3.1 Register of Interests</b> - Included for members’ information.</p> <p><b>3.2 Special Interests Register</b> - Included for members’ information.</p> <p><u>Lope Ginnen</u> Remove Ginnen Alarms Ltd from register. Update Deborah Heath, Consultant Psychiatrist.</p> <p><u>Jonathan Frith</u> Co-Chair, Counties Manukau Mental Health &amp; Addictions Network Committee.</p> <p><u>Elizabeth Farrell</u> Registered Nurse Representative, Pandemic Technical Advisory Group, Ministry of Health.</p> <p><b>3.3 Conflicts of Interest</b> - Included for members’ information.</p> <p><b>3.4 Terms of Reference</b> - Included for members’ information.</p> <p><b>3.5 Membership of Committees</b> - Included for members’ information.</p> <p><b>3.6 Updated Board Policies</b> - Included for members’ information.</p> <p><b>3.7 Annual CMDHB Board Agenda</b> - Included for members’ information.</p>	
4) Director, Service Integration’s Report	<p><b>Ms Cliffe summarised the report as follows:</b></p> <p><u>School Based Health Services</u></p> <ul style="list-style-type: none"> <li>- CMDHB have received additional funding to roll out school based assessments and health services in low decile 1, 2, 3 schools.</li> <li>- All Year 9 pupils will get a comprehensive physical and emotional assessment.</li> </ul> <p><u>Child Youth &amp; Families Services for Children &amp; Young People in Residences</u></p> <ul style="list-style-type: none"> <li>- Historically CYF were contracted for the primary care services in residence.</li> <li>- As of 1 July those services have been devolved to the responsibility of DHBs to provide those services to the most high risk children.</li> <li>- We are the largest DHB in the country for these types of services.</li> </ul> <p><u>Oral Health</u> Mr Cressey presented this committee with a ‘Thank You Card’ from a health camp primary school for receiving toothbrushes.</p>	

	<p><u>Let's Beat Diabetes</u></p> <ul style="list-style-type: none"> <li>- Due to the line by line review, a decision was made to cease the funding for the social marketing campaign and there has been some evaluation in terms of awareness raising and raising the profile of diabetes.</li> <li>- We are seeking creative ideas how to campaign without spending a huge amount of money.</li> <li>- By October we will receive the highlights of the final survey and the outcomes of the behavioural and latitudinal changes.</li> <li>- Action register to be updated for LBD to present in November.</li> </ul> <p><u>Mental Health &amp; Addictions</u></p> <ul style="list-style-type: none"> <li>- The Mental Health Development has been disestablished, <i>not</i> as a direct result of the line by line review, but because there will be no further blueprint funding.</li> <li>- We do not want to lose momentum even without the funding, and there is a lot of goodwill to continue some of this work and we will be focusing more in the community and with our Mental Health NGOs.</li> </ul> <p><u>Pharmacy</u></p> <p>We are attempting to manage our growing the pharmaceutical spend and are set to bank modest savings this financial year.</p> <p><u>Community Liaison</u></p> <ul style="list-style-type: none"> <li>- Manurewa Advisory Group have appointed their locality manager. There is momentum growing that inter agency work is becoming more critical.</li> <li>- MAG believe that the government may be looking at this kind of model for more effective, efficient use of government funding.</li> <li>- CMDHB is well poised to take advantage of more collaborative relationships and giving careful consideration to the best locality approach.</li> </ul> <p><b>Resolution:</b> That the Director of Service Integration's Report be received. <b>Moved:</b> Ms Anne Candy/Ms Colleen Brown. <b>Carried:</b> Unanimously.</p>	<b>Resolution</b>
5) CPHAC Priorities/ Presentations	<p><b>5.1 Labtests Update (Tim Wood)</b> Mr Wood provided a verbal update on Labtests.</p> <p><b>5.2 Performance Measures and KPIs (Pauline Hanna)</b> This item to be deferred to next month.</p> <p><b>5.3 Te Kupenga o Hoturoa PHO Presentation (Neil Woodhams)</b></p> <ul style="list-style-type: none"> <li>- Mr Woodhams (along with Mr Joyce, Ms Rewha and another) joined the meeting to brief this committee on Te Kupenga o Hoturoa PHO.</li> <li>- The primary focus areas for TKOH are: <ul style="list-style-type: none"> <li>- Working with providers to reduce Maaori health disparities;</li> <li>- Increasing access to services for Maaori;</li> <li>- Provision of low cost services for high needs population in collaboration with GP clinics/marae and also work through joint venture contracting;</li> <li>- Prevention;</li> <li>- Maaori Nursing Workforce Initiative and Achievements;</li> <li>- Key Performance Indicators; and</li> <li>- The challenges facing TKOH.</li> </ul> </li> <li>- Ms Anne Candy declared a specific interest in TKOH, the Taonga Education Trust.</li> <li>- The matter was noted post presentation as there were no decisions made.</li> <li>- The TKOH team were thanked and acknowledged for their presentation.</li> </ul> <p><b>5.4 HPV Community Awareness Raising (Sue Miller)</b> Ms Miller (along with Ms Tibble-Williams, Ms Herridge, Ms Fatupaito and Ms Marsh) joined the meeting to give a full update on the public awareness raising activities happening in the community around the cervical screening programme.</p> <p style="text-align: right;"><i>Mr Anae and Ms Brown left at 3.15pm. Messrs Te Paa and Williams left at 3.35pm.</i></p>	
6) For Information	<p><b>6.1 Pacific Health Update</b> The Pacific Health report was taken as read and received.</p>	

	<p><b>6.2 Maaori Health Update</b> The Maaori Health report was taken as read and received. <b>Resolution:</b> That the Pacific &amp; Maaori Health Reports be received. <b>Moved:</b> Ms Anne Candy/Ms Ruth DeSouza. <b>Carried:</b> Unanimously.</p>	<b>Resolution</b>
7) Monthly Reporting	<p><b>7.1 Updates from Board and Advisory Committees</b> <u>HAC</u> - The POAC uptake for Maaori is 16% compared with Pacific being 28% enrolled. We are exploring accurate reasons why this occurred. - With an increase in paediatric medicine admissions, which were high compared to five years ago, we are examining the contributing diseases, if it was a data blip and what is it actually signalling. - CMDHB has the biggest Emergency Department in Australasia. It being a busy time of the year, and with the influenza pandemic, we are still reaching our targets. <u>POU</u> - The Board has asked for meeting in August with Manawhenua to review the MOU. - Following the tragedy that occurred last month at Manurewa Marae, the house was demolished. Plans are in progress to replace the house with offers from the Manukau City Council and family of the young man working on the digger. - Last month POU received an excellent presentation on the Mental Health First Aid Training Tool Kit developed on the model from Australia. - Ms Candy requested the same presentation be made to the Board. <u>Board</u> Progress on the MOU between Board and Manawhenua is a pressing issue. <b>Resolution:</b> That the Board/Advisory Committee Updates be received. <b>Moved:</b> Ms Anne Candy/Ms Ruth DeSouza. <b>Carried:</b> Unanimously.</p> <p><b>7.3 Finance Report</b> - Happy to take any questions. We are in a favourable position. Have slow uptake in certain areas in terms of our financial positions where others are not. - Referring to p 86, have a number of contracts which are budgeted for a particular route of delivery. There is an inability to deliver volumes. - Make a call there to work with those particular providers. Either we cut back due to under delivery or give them more. For example, adolescent oral health do not have enough dentists. - The bottom line is worth mentioning; \$2.9m deficit when we are budgeting for a deficit of \$6.6m. - We will end up with a small surplus when things are balanced at year end. <b>Resolution:</b> That the Finance Report be received. <b>Moved:</b> Ms Anne Candy/Mr Don Barker. <b>Carried:</b> Unanimously.</p>	<p><b>N Rerekura</b></p> <p><b>Resolution</b></p> <p><b>Resolution</b></p>
8) General Business	<b>General Business</b> – Nil.	

**Ms DeSouza closed the meeting with a mihi whakamutunga (final address) at 4.00pm.**

**Next meeting** will be on held Tuesday, 25 August 2009 at 1.00pm in the CMDHB Manukau Boardroom, 19 Lambie Drive, Manukau City.

Signed as a true and correct record on 25 August 2009.

Chair: Ms Anne Candy

**Resolution:**

The minutes of the meeting of the Community and Public Health Advisory Committee of Counties Manukau District Health Board of 28 July 2009 are approved.

**Moved:** Ms Colleen Brown

**Seconded:** Mr Don Barker

**Carried:** Unanimously