

# Community & Public Health Advisory Committee Minutes

of the meeting held on **Tuesday, 26 May 2009**, from **1.00 to 4.00pm**, at the **Manukau Boardroom, 19 Lambie Drive**

Present:	Prof Gregor Coster, Ms Anne Candy (Chair), Ms Lope Ginnen, Mr Don Barker, Ms Colleen Brown, Mr Arthur Anae, Ms Nganeko Minhinnick, Dr Gary Jackson, Ms Miria Andrews, Mr Paul Cressey, Ms Ruth DeSouza, Mr Michael Williams, Mr Sefita Hao'uli, Ms Elizabeth Farrell.	
	Absent: Mr Jonathan Frith, Ms Donna Richards	
	In Attendance: Mr Geraint Martin, Ms Sam Cliffe, Dr Allan Moffitt, Ms Nellie-Ann Rerekura.	
Apologies:	Ms Malia Hamani, Mr Bernard Te Paa, Ms Ruth DeSouza (early departure).	
	<p><b>Resolution:</b> That the above apologies be accepted. <b>Moved:</b> Ms Anne Candy/Mr Arthur Anae. <b>Carried:</b> Unanimously.</p>	<b>Resolution</b>
1) Opening Prayer Announcements & Welcome	<p><b>1.1 Opening Prayer</b> Mr Arthur Anae opened the meeting with a prayer and CPHAC observed a minute's silence for the recent passing of Donny Rangiaho.</p> <p><b>1.2 Announcements</b> Dr Gary Jackson to present on Maori Health Overspend as discussed at the previous CPHAC under Finance Report.</p> <p><b>1.3 Welcome</b> Ms Anne Candy welcomed everyone.</p>	
2) Minutes of Previous Meeting & Matters Arising	<p><b>2.1 Minutes &amp; Matters Arising/Actions Register</b></p> <p><b>Resolution:</b> That the Minutes of the Meeting of CPHAC held on 28 April 2009 was taken as read and confirmed. <b>Moved:</b> Ms Anne Candy/Mr Don Barker. <b>Carried:</b> Unanimously. <i>Mr Williams &amp; Mr Haouli arrived at 1:15pm</i></p> <p><b>2.2 Matters Arising</b> <i>CPHAC Priorities 2009/10.</i></p> <ul style="list-style-type: none"> <li>- Upon further reflecting on the CPHAC priorities, Dr Moffitt expressed the need to include Quality Improvement as a key priority area.</li> <li>- Agreement was reached that quality improvement be added, and that this committee may give guidance, but management is to drive it.</li> </ul> <p><b>Resolution:</b> That this committee <u>endorsed</u> the adding of 'Quality Improvement' to the CPHAC Priorities for 2009/10. <b>Moved:</b> Ms Anne Candy/Prof Gregor Coster. <b>Carried:</b> Unanimously.</p> <p><i>CPHAC Deputy Chair</i></p> <p><b>Resolution:</b> That Ms Lope Ginnen be Deputy Chair of the Community &amp; Public Health Advisory Committee. <b>Moved:</b> Ms Anne Candy/Prof Gregor Coster. <b>Carried:</b> Unanimously.</p> <ul style="list-style-type: none"> <li>- No further nominations for Deputy Chair put forward.</li> <li>- Ms Ginnen accepted the nomination.</li> <li>- This nomination will go to the Board for verification.</li> </ul> <p><i>CPHAC Primary Care Member Vacancy</i></p>	
		<b>Resolution</b>
		<b>S Cliffe</b>
		<b>Resolution</b>
		<b>Resolution</b>
		<b>S Cliffe</b>

	<p>Dr Moffitt advised that GPHO has been unable to come up with a single nomination for Primary Care representation on CPHAC. The two nominees are: Ms Kate Moodabe (Procure) and Mr Mike Lamont (Mangere Community Health Trust). Ms Cliffe to set the process in place and report back to CPHAC.</p> <p><b>Resolution:</b> That the interview process for the two nominees for the Primary Care vacant membership be put in place. <b>Moved:</b> Ms Miria Andrews/Ms Lope Ginnen. <b>Carried:</b> Unanimously.</p> <p><b>2.3 Action Register</b> <b>Resolution:</b> That the Actions Register be received <b>Moved:</b> Ms Anne Candy/Ms Ruth DeSouza. <b>Carried:</b> Unanimously.</p>	<p><b>S Cliffe</b></p> <p><b>Resolution</b></p> <p><b>Resolution</b></p>
<p>3) Procedural Matters</p>	<p><b>3.1 Register of Interests</b> - Included for members' information. <b>3.2 Special Interests Register</b> - Included for members' information. <b>3.3 Quick Reference Guide - Conflicts of Interest</b> - Included for members' information. <b>3.4 Terms of Reference</b> - Included for members' information. <b>3.5 Membership of Committees</b> - Included for members' information. <b>3.6 Updated Board Policies</b> - Included for members' information. <b>3.7 Annual CMDHB Board Agenda</b> - Included for members' information.</p> <p><b>Resolution:</b> That items 3.5-3.6; 'Membership of Committees' and 'Updated Board Policies' [pp29-39] be removed as duplicated material that is not required. <b>Moved:</b> Prof Gregor Coster/Ms Anne Candy. <b>Carried:</b> Unanimously.</p>	<p><b>Resolution</b></p> <p><b>N Rerekura</b></p>
<p>4) Director, Service Integration's Report</p>	<p><b>Ms Cliffe summarised her report as follows:</b></p> <p><u>Oral Health</u></p> <ul style="list-style-type: none"> <li>- Ms Cliffe updated that the funding has been confirmed for implementation of the business case.</li> <li>- This is a significant amount of resource required to get this up and running.</li> </ul> <p><u>Let's Beat Diabetes</u></p> <ul style="list-style-type: none"> <li>- CMDHB is strategically changing in focus and policy in this area, which is in line with the directions of the Ministry.</li> <li>- The Obesity Coalition ceases as of the end of June which is funded primarily through HEHA. That impacts significantly on us as we are one of the biggest recipients of HEHA funding - approximately \$3.5m.</li> <li>- Notification will go out to providers affected, in particular HEHA nutrition grant recipients. However, it will not affect the Obesity Action Plan.</li> <li>- CPHAC expressed their concern especially with the positive impact these initiatives are having with families.</li> <li>- Sam Cliffe will follow up what notification came from the Ministry and what was their rationale.</li> </ul> <p><u>Primary Care</u></p> <p>After Hours funding has been approved by the Ministry and the team is working extremely hard to bring this to a negotiated contracting result. Our proposal has been accepted and we have retained the \$480k for this financial year and \$960k going into the next financial year.</p> <p><u>PHOs</u></p> <ul style="list-style-type: none"> <li>- Communicating with PHOs around pharmaceutical risk sharing to both improve quality and manage budgets.</li> <li>- Progressing a business case for targeting high users of Middlemore Hospital from a locality based approach with agreement from PHOs.</li> <li>- Awaiting final approval from the Business Group.</li> </ul>	<p><b>S Cliffe</b></p>

	<p><u>Home Based Support Services Training</u></p> <ul style="list-style-type: none"> <li>- It was very difficult for providers to retain staff due to the low wages.</li> <li>- The Auckland metropolitan region are collectively working to improve this with year by year increases to the providers and improving the training opportunities for workers to access NZQA accredited training scales.</li> <li>- Providers state they are recruiting staff that are more valued and qualified.</li> </ul> <p><b>Resolution:</b> That the Director of Service Integration's Report be received <b>Moved:</b> Ms Anne Candy/Ms Ruth DeSouza. <b>Carried:</b> Unanimously.</p>	
5) CPHAC Priorities/ Presentations	<p><b>5.1 Labtests Verbal Update (Tim Wood)</b> Mr Wood provided a verbal update on Labtests. <i>Ms Minbinnick left the meeting at 3.15pm</i></p> <p><b>5.2 Maaori Health Overspend (Gary Jackson)</b> Dr Gary Jackson presented on CMDHB Maaori Health expenditure.  <i>Ms Brown and Mr Anae left meeting at 4pm.</i></p> <p><b>5.3 Oral Health Consultation Report (Sam Cliffe)</b> Mr Ross Smith and Ms Pip Oatham joined the meeting for this item. Purpose of today's discussion is for CPHAC to accept the recommendations in the Oral Health Consultation Report. Following clarification of issues raised at the previous meeting, the following resolutions were made;</p> <p><b>Resolution 1:</b> That CPHAC <u>agree</u> the recommendations in the Oral Health Consultation Report submitted to the members in April. Happy with recommendations however once need to clearly spell out where the clinics are proposed to be. <b>Moved:</b> Prof Gregor Coster /Mr Paul Cressey. <b>Carried:</b> Unanimously.</p> <p><b>Resolution 2:</b> That CPHAC <u>agree</u> to the release of the document in its entirety, to key stakeholders and members of the public as part of a formal feedback process. <b>Moved:</b> Prof Gregor Coster /Mr Paul Cressey. <b>Carried:</b> Unanimously.</p> <ul style="list-style-type: none"> <li>- Mr Williams requested when the final locations for the two clinics unlikely to be on school sites are signed off, it be brought back to this committee.</li> <li>- With agreement, Oral Health programme manager to contact Mr Williams.</li> </ul>	<p><b>Resolution 1:</b></p> <p><b>Resolution 2:</b></p> <p><b>R Smith/ P Oatham</b></p>
6) For Information	<p><b>6.1 Pacific Health Update</b> The Pacific Health report was taken as read and received.</p> <p><b>6.2 Maaori Health Update</b> The Maaori Health report was taken as read and received.</p>	
7) Monthly Reporting	<p><b>7.1 Updates from Board and Advisory Committees - Nil.</b></p> <p><b>7.3 Finance Report</b></p> <ul style="list-style-type: none"> <li>- Ms Cliffe advised of the minor variances in the report and despite current pressures, we have forecasted for a small surplus.</li> <li>- Next month we will be coming up to the end of year and I will provider a fuller update.</li> </ul> <p><b>Resolution:</b> That the Finance Report be received. <b>Moved:</b> Ms Anne Candy/Ms Elizabeth Farrell. <b>Carried:</b> Unanimously.</p>	<b>Resolution</b>
8) General Business	<b>General Business – Nil.</b>	

**Meeting concluded at 4.25pm and Ms DeSouza closed the meeting with a karakia (prayer) in Maaori.**

**Next meeting** will be on held Tuesday, 23 June at 1.00pm in the CMDHB Manukau Boardroom, 19 Lambie Drive, Manukau City.

---

Signed as a true and correct record on 23 June 2009.

Chair: Ms Anne Candy

**Resolution**

The minutes of the meeting of the Community and Public Health Advisory Committee of Counties Manukau District Health Board of 26 May 2009 are approved.

**Moved:** Ms Colleen Brown  
**Seconded:** Mr Don Barker  
**Carried:** Unanimously