

Community & Public Health Advisory Committee Minutes

of the meeting held on **Tuesday, 24 March 2009**, from **1.00 to 4.00pm**, at the **Manukau Boardroom, 19 Lambie Drive**

Present:	<p>Prof Gregor Coster, Ms Lope Ginnen, Mr Michael Williams, Mr Don Barker, Mr Jonathan Frith, Ms Colleen Brown, Mr Arthur Anae, Mr Sefita Hao’uli, Ms Malia Hamani, Ms Ruth DeSouza, Ms Nganeko Minhinnick, Dr Gary Jackson, Ms Elizabeth Farrell, Ms Miria Andrews, Mr Paul Cressey, Ms Colleen Brown, Ms Donna Richards.</p> <p>In attendance: Mr Geraint Martin, Ms Sam Cliffe, Dr Allan Moffitt, Mr Bernard Te Paa, Ms Nellie-Ann Rerekura (minute-taker).</p>	
Apologies:	<p>Ms Anne Candy Ms Elizabeth Farrell, Ms Ruth DeSouza and Mr Bernard Te Paa for lateness.</p> <p>Resolution: That the above apologies be accepted. Moved: Ms Lope Ginnen Seconded: Prof Gregor Coster Carried: Unanimously</p> <p style="text-align: right;"><i>Ms Brown and Mr Anae arrived at 1.06pm.</i></p>	Resolution
1) Welcome, Announcements & Opening Prayer	<p>1.1 Welcome Ms Lope Ginnen welcomed everyone.</p> <p>1.2 Announcements 1.2.1 Acting Chair for CPHAC in Ms Candy’s absence.</p> <p>Resolution: That this committee elects Ms Lope Ginnen as Chair for the purposes of this meeting. Moved: Prof Gregor Coster Seconded: Ms Lope Ginnen Carried: Unanimously</p> <p>1.3 Opening Prayer Ms DeSouza opened with a karakia (prayer) in Maori.</p>	Resolution
2) Minutes of Previous Meeting & Matters Arising	<p>2.1 Minutes & Matters Arising</p> <p>Resolution: That the Minutes of the Meeting of CPHAC held on 24 March 2009 were taken as read and confirmed. Moved: Mr Don Barker Seconded: Ms Paul Cressey Carried: Unanimously</p> <p>Matters Arising That Labtests be added to the CPHAC agenda as a standing item.</p> <p>2.2 Action Items Register <u>Item 5 – Living Smokefree Plan</u> Due to the May deadline to submit the DAP, we are still working on the prioritisation issues and are yet to finalise the funding available.</p>	N Rerekura Resolution

	<p><u>Item 6 – Multi Agency Centre</u></p> <ul style="list-style-type: none"> - NZ Police have leased a building. - Child Youth & Family are yet to sign up. - We have committed to a multipurpose area – initially for providing child abuse follow ups and assessing children and young people in care. - Still considering a phased approach to potentially examining adult sexual assault victims and improving access delivery of other services. <p><u>Item 7 – ARPHS Oral Health</u></p> <p>This item was deferred to the next Regional Public Health Alignment Group meeting.</p> <p><u>Item 8 – Tupu Ake</u></p> <p>An update will be available by the next meeting.</p> <p>Resolution: That the above Action Items Register be received.</p> <p>Moved: Ms Lope Ginnen Seconded: Ms Ruth DeSouza Carried: Unanimously</p> <p style="text-align: right;"><i>Mr Martin arrived at 1.10pm.</i></p>	Resolution
3) Procedural Matters	<p>3.1 Register of Interests</p> <p><u>Prof Gregor Coster</u> Deputy Chair, DHBNZ</p> <p><u>Dr Peter Didsbury</u> To be removed from the Register.</p> <p>3.2 Special Interests Register Included for members’ information.</p> <p>3.3 Quick reference guide – conflicts of interest Included for members’ information.</p> <p style="text-align: right;"><i>Ms Farrell arrived at 1.20pm.</i></p>	N Rerekura
4) Director, Service Integration’s Report	<p>Ms Cliffe summarised her report as follows:</p> <p><u>Oral Health</u></p> <p>A major concern for this committee is the performance of our school dental service. Ms Cliffe attended a positive regional DHB meeting to start to improve regional services, and come to a common understanding on what the issues are, and how we can work collaboratively to address those issues.</p> <p><u>Child & Youth Health</u></p> <p>It was acknowledged that the HPV team are working really hard. The issues raised by this committee were:</p> <ul style="list-style-type: none"> - How to counter misinformation and where do you go? - Better utilising HPV teams to talk to whanau to get key message to community; - Engaging faith based approaches such as Lotu Moui to engage directly; - At the National Maaori Women’s Welfare Legal conference, women spoke out against the vaccination programme due to adverse historical experience particularly for the Maaori population. - Looking at high profile role models who will appeal to the target population – Maaori and Pacific. - A drop in uptake for the second dose was expected. <p><u>Primary Health Care</u></p> <p><i>Mangere Health Resources Trust</i></p> <ul style="list-style-type: none"> - Proposal submitted to build a facility on their land. - Need to ensure that the business case being submitted is in line with the Board’s locality planning policy. - District nursing may interface to be based at the new facilities. - The DHB remains neutral until the relationship issues are clear. - It fits well with our locality planning model of care approach. 	

	<p><i>MICH</i> The Maaori name for MICH is 'Te Roopu Whakahaere'.</p> <p><i>LBD</i></p> <ul style="list-style-type: none"> - DiSAC Chair queried if there is a disability representative on the LBD Partnership Steering Group and what the formal nomination process is? - The Partnership Steering Group is currently reviewing its processes and if it resolves to have a disability representative on their committee, there will be formal process undertaken. <p><i>Baby Friendly Hospital</i></p> <ul style="list-style-type: none"> - Baby friendly (breastfeeding) hospital is funded through HEHA money with our breastfeeding figures considerably lower than the national figures. - There will be a lot more community involvement next year. - Will invite project manager, Chris Nurminen, to update this committee on the baby friendly hospital and what is considered an appropriate number of lactation consultants required especially when a mother moves from hospital to home after four hours. <p><i>Pharmacy</i> Next month there will be a paper put forward around the future direction of pharmacy in this region.</p> <p><i>Community Panel (CP)</i> Community Panel is currently undergoing a robust review of its TOR to ensure we are benefiting from the advice we receive, and the CP members are getting what they need in terms of community engagement.</p> <p><i>Reporting</i> In conclusion, Ms Cliffe is interested to receive feedback from members in terms of the improving how we report. The monthly report is compiled a number of people who report on their particular area.</p> <p>Resolution: That the Report of the Director, Service Integration was received.</p> <p>Moved: Ms Ruth DeSouza Seconded: Ms Colleen Brown Carried: Unanimously</p> <p>Dr Gary Jackson then summarised his memorandum of CMDHB's healthcare expenditure by ethnicity document.</p>	<p>S Cliffe</p> <p>Resolution</p>
<p>5) CPHAC Priority/ Presentations</p>	<p>5.1 Oral Health Business Case (Sam Cliffe) Ms Cliffe provided a brief overview of the Business Case Letter of Offer before proposing the following recommendations be endorsed by this committee:</p> <ul style="list-style-type: none"> - <u>Approve</u> the proposed funding level of \$12.446m for capital expenditure and \$3.533m for operational costs and notes that a response is required by 3 April 2009. - <u>Note</u> concerns regarding excessive reporting, workforce limitations and targets, cashflow implications of the funding mechanism and in particular that the Board is being requested to pre-fund the project. <p>Professor Coster advised that the Board has not given any delegated authority to CPHAC to approve capital expenditure and requested that a recommendation be made to the Board. Therefore CPHAC passed the following resolutions:</p> <p>Resolution 1 That CPHAC <u>directs</u> management to deal with the concerns as outlined forthwith. Moved/Seconded: Prof Gregor Coster/Mr Paul Cressey. Carried: All.</p>	<p>Resolution 1</p>

	<p>Resolution 2 That CPHAC <u>notes</u> the concerns regarding excessive reporting, workforce limitations and targets, cashflow implications of the funding mechanism and in particular that the Board is being requested to pre-fund the project.</p> <p>Moved: Prof Gregor Coster Seconded: Mr Paul Cressey Carried: Unanimously</p> <p>5.2 Auckland Regional Refugee Strategy (Annette Mortensen) Ms Mortensen presented to this committee the aims of ARSS to establish a whole-of-government framework to achieve agreed settlement outcomes for migrants, refugees and their families with the pilot to run in Auckland.</p> <p>Key highlights of the presentation were:</p> <ul style="list-style-type: none"> - Improved access to settlement related information and advice - Better access to employment opportunities - Enhance adult ESOL, health and education outcomes - Meet housing needs - Improved refugee and migrant input into central and local government policies and service delivery - Implementing an ARSS engagement strategy with key agencies - Overcoming common barriers within the NZ health system <p>Ms Ginnen thanked Ms Mortensen for her presentation.</p> <p style="text-align: right;"><i>Ms DeSouza left meeting at 3.25pm.</i></p>	Resolution 2
6) For Information	<p>6.1 Pacific Health Update The Pacific Health report was taken as read.</p> <p>6.2 Maaori Health Update The Maaori Health report was taken as read. Mr Te Paa also noted:</p> <ul style="list-style-type: none"> - That there are a number activities occurring around the hospital particularly in terms of suicide prevention and the mental health first aid programme. - Currently have 150 people signed up to undertake the training. - Mr Te Paa has joined Maaori Workforce Champions Group to establish tools for Maaori workforce development across the country. - Will update next month on the development of the Centre for National Coordination. <p>6.3 Chair's Report The Chair's report to the Board was taken as read.</p> <p>6.4 Terms of Reference Print only the CPHAC Terms of Reference.</p> <p>Resolution: That the above updates be received. Moved: Ms Lope Ginnen Seconded: Prof Gregor Coster Carried: Unanimously</p>	Resolution
7) Monthly Reporting	<p>7.1 Updates from Board and Advisory Committees</p> <p><u>Board</u></p> <ul style="list-style-type: none"> - Received a very illuminating presentation about Procure Network. - Will be receiving regular updates regarding the Labtests. - Ms Cliffe to circulate Labtests electronic newsletter to members. <p><u>HAC</u></p> <ul style="list-style-type: none"> - Received a presentation about clinical pathways around terminal care and discussion about the grieving process. - Volumes and finances are all on target. - Also received an update on the Labtests, IDFs. <p style="text-align: right;"><i>Ms Brown left meeting at 3.50pm.</i></p>	S Cliffe

	<p>7.3 Finance Report</p> <ul style="list-style-type: none"> - In terms of financials we are tracking well. - We have a good result at year end bearing in mind the difficulties we are facing. - Though we had a spike in growth with Pharmacy, it is now coming back on track. <p>Resolution: That the Finance Report be received.</p> <p>Moved: Ms Lope Ginnen</p> <p>Seconded: Dr Gary Jackson</p> <p>Carried: Unanimously</p>	Resolution
8) General Business	<p>General Business</p> <p>(a) <u>Manawhenua representative to LBD Partnership Steering Group</u></p> <p>Resolution: That Te Aomarama Wilson be nominated as the Manawhenua representative to the LBD Partnership Steering Group.</p> <p>Moved: Ms Nganeko Minhinnick</p> <p>Seconded: Ms Donna Richards</p> <p>Carried: Unanimously</p> <p>(b) <u>Community Labs – Regular reports to CPHAC</u> There will be a regular report back to CPHAC and request that the electronic newsletter be circulated to members.</p>	<p>Resolution</p> <p>N Rerekura</p>

Meeting concluded with a prayer from Mr Michael Williams at 4.11pm.

Next meeting will be on held Tuesday, 28 April at 1.00pm in the CMDHB Manukau Boardroom, 19 Lambie Drive, Manukau City.

Signed as a true and correct record on 28 April 2009.

Chair: Ms Anne Candy

Resolution

The minutes of the meeting of the Community and Public Health Advisory Committee of Counties Manukau District Health Board of 24 March 2009 are approved.

Moved: Prof Gregor Coster
Seconded: Mr Michael Williams
Carried: Unanimously