

# Community & Public Health Advisory Committee Minutes

of the meeting held on **Tuesday, 24 February 2009**, from **1.00 to 4.00pm**, at the **Manukau Boardroom, 19 Lambie Drive**

Present:	<p>Ms Anne Candy (Chair), Prof Gregor Coster, Ms Lope Ginnen, Mr Michael Williams, Mr Don Barker, Mr Jonathan Frith, Ms Colleen Brown, Mr Arthur Anae, Mr Sefita Hao'uli, Ms Malia Hamani, Ms Ruth DeSouza, Ms Nganeko Minhinnick, Dr Gary Jackson, Ms Elizabeth Farrell, Ms Miria Andrews, Mr Paul Cressey.</p> <p>In attendance: Ms Sam Cliffe, Dr Allan Moffitt, Ms Nellie-Ann Rerekura (minute-taker).</p>	
Apologies:	<p>Messrs Geraint Martin and Bernard Te Paa, Dr Peter Didsbury, Ms Donna Richards Ms Miria Andrews and Ms Colleen Brown for early departure.</p> <p><b>Resolution:</b> That the above apologies be accepted.</p> <p><b>Moved:</b> Ms Anne Candy <b>Seconded:</b> Ms Colleen Brown <b>Carried:</b> Unanimously</p>	<b>Resolution</b>
1) Welcome, Announcements & Opening Prayer	<p><b>1.1 Welcome</b> Ms Candy welcomed everyone and invited Mr Cressey to open the meeting with a prayer.</p> <p><b>1.2 Announcements</b> 1.2.1</p> <ul style="list-style-type: none"> <li>- Discussion had around inviting Ms Monique Davies, Chair of the CMDHB Community Panel to join CPHAC.</li> <li>- Prof Coster clarified the process for appointing another member to join CPHAC, making reference to the TOR, Appendix A (pp28-29).</li> <li>- Prof Coster also advised if this committee wished to appoint another member it would need to enlarge its membership to 19, and a recommendation needs to be received and approved by the Board.</li> </ul> <p><b>1.3 Opening Prayer</b> Mr Cressey opened the meeting with a prayer.</p>	
2) Minutes of Previous Meeting & Matters Arising	<p><b>2.1 Minutes &amp; Matters Arising</b> <u>Amendments to the Minutes</u></p> <ul style="list-style-type: none"> <li>- Page 5: Take out 'minority'.</li> <li>- Page 6: Change 'Tipu' Ake to 'Tupu' Ake. Name change was accepted.</li> <li>- Page 7: Snug Homes: Sentence to read 'Ms Ginnen commented on how well CMDHB is working with Housing NZ on the Health Housing project, which can include insulation of state houses.'</li> <li>- Page 9, 5.2: Should read; 'Receipt of the Board's agenda.'</li> </ul> <p><b>Resolution:</b> That subject to the amendments, the Minutes of the Meeting of CPHAC held on 24 February 2009 was taken as read and confirmed.</p> <p><b>Moved:</b> Ms Anne Candy <b>Seconded:</b> Ms Lope Ginnen <b>Carried:</b> Unanimously</p>	<p><b>N Rerekura</b></p> <p><b>Resolution</b></p>

	<p><b>2.2 Action Items Register</b></p> <p><u>Item 1 – Manawhenua</u> Yet to be completed.</p> <p><u>Item 3 – Men’s Health</u></p> <ul style="list-style-type: none"> <li>- Dr Don Mackie presented on prostate screening at HAC.</li> <li>- TaPasefika have received \$100k for the Men’s Health One Stop Shop.</li> <li>- Dr Moffitt advised the big target for men’s health is around cardio vascular disease.</li> <li>- Mr Williams expressed a need for men’s health education.</li> <li>- Prof Coster requested this Committee receive a report in August on what strategies are being undertaken to improve men’s health education.</li> <li>- Could possibly include the Dr Mackie’s presentation to HAC this morning.</li> </ul> <p><u>Item 5 – Living Smokefree Plan</u></p> <ul style="list-style-type: none"> <li>- Ms Cliffe is meeting with the Ministry tomorrow to find out where we fit with the national strategy.</li> <li>- Also in discussions with the ARPHS.</li> <li>- Ms Cliffe to update in March.</li> </ul> <p><u>Item 6 – Multi Agency Centre</u></p> <ul style="list-style-type: none"> <li>- Progress is being made, with premises confirmed.</li> <li>- On the agenda for an update in March.</li> </ul> <p><u>Item 7 – Oral Health</u></p> <ul style="list-style-type: none"> <li>- POU expressed their disappointment around access and uptake for Maaori children.</li> <li>- This view is shared by management and we are actively looking at ways to address this.</li> <li>- Recently met with the General Manager of the service to voice our disappointment and concern about the lack of performance.</li> </ul> <p><u>Item 8 – Mental Health (Tupu Ake)</u></p> <ul style="list-style-type: none"> <li>- The Chief Executive has sent a letter to Manukau City Council.</li> <li>- Ms Cliffe to urgently send a copy of the letter to Ms Candy and Ms Brown to raise at the next Council meeting.</li> </ul> <p><u>Item 10 – Living Smokefree</u> Letter of congratulations to be sent to Niue government next month.</p> <p><u>Item 11 – Snug Homes</u></p> <ul style="list-style-type: none"> <li>- Brochures were distributed at meeting.</li> <li>- Ms Cliffe to re-circulate electronic flyer to members.</li> <li>- Any queries re eligibility criteria email Ms Rerekura.</li> </ul> <p><b>Resolution:</b> That the above Action Items Register be received.</p> <p><b>Moved:</b> Ms Anne Candy <b>Carried:</b> Unanimously</p>	<p><b>S Cliffe</b></p> <p><b>S Cliffe</b></p> <p><b>S Cliffe</b></p> <p><b>S Cliffe</b></p> <p><b>S Cliffe</b></p> <p><b>A Candy</b></p> <p><b>N Rerekura</b></p> <p><b>Resolution</b></p>
3) Procedural Matters	<p><b>3.1 Register of Interests</b> <u>Ms Anne Candy</u> Member of the Quality Council for Presbyterian Support Northern.</p> <p><b>3.2 Special Interests Register</b> Included for members’ information.</p> <p><b>3.3 Quick reference guide – conflicts of interest</b> Included for members’ information.</p>	<b>N Rerekura</b>

<p>4) Director, Service Integration's Report</p>	<p><u>Ms Cliffe summarised her report as follows:</u></p> <ul style="list-style-type: none"> <li>- From next month the report will change to the new title of Director, Service Integration.</li> <li>- Ms Cliffe will be attending POU on a regular basis.</li> </ul> <p><b>HPV – Human Papillomavirus</b></p> <ul style="list-style-type: none"> <li>- The Maaori team are really focused and are starting to engage in fairly large numbers.</li> <li>- Ms Farrell confirmed they are progressing well, and recruitment of staff has been excellent. Overall response has been positive.</li> <li>- Impressed we have been able to get most of the information into the 11 specific languages.</li> <li>- Expected a lower uptake for the first round but next year should see a considerable improvement.</li> </ul> <p><b>Mental Health</b></p> <ul style="list-style-type: none"> <li>- Still awaiting confirmation whether or not CMDHB will receive the additional funding for blueprint.</li> <li>- Mental Health financials is always late to get off the ground with confirmation later in the year whether they will receive blueprint money.</li> <li>- By the end of the financial year, they should achieve in a relatively breakeven result.</li> <li>- Ms Candy expressed her disappointment that there were only two candidates for the mental health scholarships.</li> </ul> <p><b>Pharmacy</b></p> <ul style="list-style-type: none"> <li>- Focus will be on both contracting and working more closely with DHBs in developing a strategy for future community pharmacy services as part of a multidisciplinary primary care team.</li> <li>- Mr Cressey raised the question of engagement between PHOs and pharmacies.</li> <li>- The strategy is likely to be two-pronged; <ol style="list-style-type: none"> <li>1. Community pharmacist services will focus on the patient to improve understanding and compliance; and</li> <li>2. Clinical information support to GPs and medicines review by clinical pharmacists through PHOs to enhance the quality of prescribing.</li> </ol> </li> <li>- A further update will be provided next month.</li> </ul> <p><b>Primary Care</b></p> <p>We were extremely successful in securing \$1.5m in total from the Primary Health Care Innovation Funding.</p> <p>The Director of Service Integration's report was received.</p>	<p><b>N Rerekura</b></p>
<p>5) CPHAC Priority/ Presentations</p>	<p><b>5.1 Auckland Regional Dental Service Report (Ross Smith and Pip Oatham)</b></p> <p>Mr Smith and Ms Oatham provided an update following on from last month's presentation. Discussion included:</p> <ul style="list-style-type: none"> <li>- Data collection and reporting by ARDS, progress towards a Service Level Agreement and an update on the OH Business Case.</li> <li>- Of significant concern was the level of 'arrears'. An estimated 33,000 children are not being seen by ARDS when they are due.</li> <li>- Mr Hao'uli asked whether this committee had an ethical obligation to disclose this information publicly.</li> <li>- Another serious concern related to workforce shortages, particularly Dental Therapists and Dental Assistants.</li> <li>- Ms Candy commented that these figures compel us to look for new and innovative ways to entice people to the region.</li> <li>- We need to plan in order to provide a better service either through Waitemata DHB or CMDHB.</li> <li>- Several ideas were discussed such as fees rebates, travel allowances to encourage graduates to come and work in South Auckland.</li> <li>- Ms Cliffe will report on progress at the next meeting.</li> <li>- In conclusion Ms Candy commended Mr Smith and Ms Oatham for yet</li> </ul>	<p><b>S Cliffe</b></p>



6) For Information	<p><b>6.1 Pacific Health Update</b> The Pacific Health report was taken as read and received.</p> <p><b>6.2 Maaori Health Update</b> The Maaori Health report was taken as read and received.</p>	
7) Monthly Reporting	<p><b>7.1 Updates from Board and Advisory Committees</b> Due to time constraints no updates were provided.</p> <p>Mr Williams left the meeting at 3.25pm.</p> <p><b>7.3 Finance Report</b></p> <ul style="list-style-type: none"> <li>- Ms Cliffe advised that we are tracking reasonably fine.</li> <li>- There are potential concerns around some growth blowouts.</li> <li>- The Pharmac blow out has been considered and discussed.</li> <li>- POU have again asked how much money is being spent on Maori Health?</li> <li>- Dr Jackson advised it is possible to work it out, but the previous time it took three months to pull together.</li> <li>- Dr Jackson will provide a one pager defining the process undertaken.</li> <li>- The Finance Report was received.</li> </ul>	<b>G Jackson</b>
8) General Business	<p><b>General Business</b></p> <p>(a) <u>Increasing CPHAC membership to 19 members</u></p> <ul style="list-style-type: none"> <li>- Ms Candy sought further direction on whether to appoint Ms Monique Davies from the Community Panel to CPHAC.</li> <li>- If this committee is in agreement it will require a recommendation to the Board to increase the membership by one.</li> <li>- As the Community Panel is currently under review, it was agreed this committee we will await the outcome of that review, and signal to the Board what direction we looking to take in this regard.</li> </ul> <p style="text-align: right;"><i>Mr Williams returned to the meeting at 4.30pm.</i></p>	<b>A Candy</b>

**The meeting concluded with a prayer from Mr Michael Williams at 4.36pm.**

**Next meeting** will be on held Tuesday, 24 March 2009 at 1.00pm in the CMDHB Manukau Boardroom, 19 Lambie Drive, Manukau City.

---

Signed as a true and correct record on 24 March 2009.

Chair: Ms Anne Candy

**Resolution**

The minutes of the meeting of the Community and Public Health Advisory Committee of Counties Manukau District Health Board of 24 February 2009 are approved.

**Moved:** Mr Donald Barker  
**Seconded:** Mr Paul Cressey  
**Carried:** Unanimously