

Community & Public Health Advisory Committee

Minutes

of the meeting held on 27 February 2007, from 1.00 to 4.00pm, at the Manukau Boardroom, bldg 2, 19 Lambie Drive

Present:	Mr Paul Cressey (Chairman), Ms Donna Richards, Mr David Collings, Ms Elizabeth Farrell, Mr Arthur Anae, Mr Sefita Hauoli, Mr Bill Mudgway, Ms Yvonne Waterreus, Mrs Jillian Dooley, Ms Malia Hamani, Dr Peter Didsbury (1.10pm), Ms Airini Tukerangi, Mr Pat Snedden, Whaea Nganeko Minhinnick In attendance: Dr Allan Moffitt, and Mrs Pam Montford (minute-taker)	
Apologies:	Malia Hamani, Dr Lynne Lane, Mr Chris Mules	
1) Welcome	Mr Bill Mudgway opened the meeting with a karakia.	Action:
2) Minutes of Previous Meeting	<p>Noted that the ARDS plan has been presented to POU Resolution: Noted that the minutes of the meeting of CPHAC (with attention to Page 3 spelling error) held on Tuesday 27 February, 2007 having been circulated, were taken as read and confirmed.</p> <p>Moved: Mr Sefita Hauoli Seconded: Ms Airini Tukerangi Carried: Unanimous</p>	
3) Procedural Matters (carried over from last meeting)	<p>3.1 Interests Register</p> <ul style="list-style-type: none"> - Noted that the interests register continues to be updated. This is a standing item and members are requested to forward any updates to for inclusion in the register. <p>3.2 CPHAC Members' Profile</p> <ul style="list-style-type: none"> - This requires updating of new member's profiles. <p>3.3 Membership</p> <ul style="list-style-type: none"> - A replacement for Eileen Fox who has resigned due to illness is being sought. Age Concern responded to Mr Cressey's request for a nominee from their organisation. Hilary Radloff has been nominated. Mrs Winnie Potter, Chair of the Franklin Integration Project, has also been nominated. - An interview process will be undertaken in the next month. The panel will include Paul Cressey, Jenni Coles and 2 members of CPHAC. Mr Cressey asked that members who are interested to contact Chris Mules. In the absence of volunteers, he will approach members directly. - Management representative for both Maori and Pacific people. 	<p>Action: Donna to send Maori nomination to Chris Mules</p> <p>Action: CPHAC members to contact Chris Mules re participation on interview panel.</p> <p>Paul Cressey to direct interview process</p> <p>Action: Alan Moffitt to follow through with Chris</p>

		Mules
4) Matters Arising	<p>4.1 NASC update</p> <p>Paper noted</p> <p>Current Projects</p> <ul style="list-style-type: none"> - Office space – preparing to move half team to previous NASC office - Pod development monthly review of referrals for all pods to ensure equity across the areas. - Research Project – goal setting with older people. Work progress on this. Fortnightly meetings now in place with researchers. Presentation to the team at a half day planning session to the team in December. - Liaison meeting with HBSS coordinators held 134 February. Positive meeting recorded and discussions on training, on going service provision, restorative homecare and models for contracting and funding training. - Interim Funding Pool. Criteria and process now set by MoH. Two clients now accepted. - Meals for Independence Project on hold awaiting ethics approval received. Literature Review completed. Established Tools and methods to be used. Audit of meals and client survey completed at the beginning of February. - Use of InterRai tool being investigated. - Regional alignment regional consistency of practice – Carer Support and Shopping. - Mental Health Interface and the Mental Health NASC role continues. 	
5) CPHAC Priorities	<p>Big drive around value for money. Pat Snedden spoke to the methodology of working together in the future. What would we do differently than what we are currently doing. More Primary Care input required and partnerships developed. Primary Healthcare strategy to assist the process.</p> <p>Performance of sector – Pat Snedden advised to Chairs forum on:</p> <ol style="list-style-type: none"> a) efficiency b) productivity c) structural d) low income workers e) whole of government process <p>Understand our own community and the community being served. Get the people serving the community involved.</p> <p>Priority for CPHAC to endorse. Arini would like to see the breaking down of silos so that the process becomes more often</p> <p>J Pratt presented on Priorities Areas that require consideration by CPHAC</p> <ul style="list-style-type: none"> - Funding Process - Financial Management - Risk management - Good funder performance indicators - Provider monitoring and audit - Prioritisation - Community Engagement 	

	<p>Action Areas for service development</p> <ul style="list-style-type: none"> - Maori Health - Pacific Health - Child and Youth Health (Kidzlink) - Electives - LBD - Mental Health - Primary Healthcare <p>Enablers:</p> <ul style="list-style-type: none"> - Service redesign - Workforce - Quality and safety 	<p>Action:</p> <p>Janine Pratt/Allan Moffitt to update priorities. Breakdown for CPHAC and forward to Paul Cressey for debate at next CPHAC meeting</p>
<p>6 CPHAC Priorities - Updates</p>	<p>6.1 Personal Health Care Update</p> <p><u>LBD</u></p> <ul style="list-style-type: none"> - LBD Project Manager is currently being advertised <p>Social Marketing – campaign around obesity. A Moffitt confirmed that the social Marketing Leadership Hub and LBD PSG has signed off and noted issues around the word “fight”.</p> <p>Noted that there needs to be some mitigation strategy if there are issues in the community.</p> <p><u>Health Promotion</u></p> <ul style="list-style-type: none"> - An application to SPARC for Active Communities Funding of \$1.2m over 3 years was submitted in December. Currently waiting approval. - Drive to pull together on various systems with regard to schools. Connectivity required to bring in all aspects of funding. - LBD Community Action Fund – report going out once analysis is complete. Need to be a lot of support provided to people involved in workforce support. <p><u>HEHA (Health Eating, Healthy Action)</u></p> <ul style="list-style-type: none"> - The Ministry is funding 2 HEHA services from CMDHB (and other DHBs) for delivery from 2006/07. - CMDHB is employing a HEHA Project Manager to drive work in the schools accord area. - CMDHB is also recruiting a Programme Manager as Amanda Dunlop is leaving to complete a PhD. - Meeting noted concern on whose decision it was to split the HE and the HA. Our challenge is to get it integrated has far as SPARC is concerned. - <p><u>Health of Older People</u></p> <p>Home based support service. Project looking to ensure funding and to increase better conditions and wages for carer support people. Report due back in March</p> <p><u>Underpaid Workers</u></p> <p>Pat Snedden reported that as part of the Chairs group that he is involved with that they are looking at industrial relations strategy around the country and concentrating on the wages of lower paid workers e.g. orderlies, cleaners etc. and the failure</p>	<p>Action:</p> <p>Allan Moffitt</p>

	<p>of some employers to pass on money designated for increase to workers wages in this process. Contractual requirements could be used for this. Also MECA</p> <p>Noted: concern that this funding has not been passed on to workers and engaging management to ensure this happens ASAP with a report back to CPHAC that this has been done.</p> <p>Moved: Paul Cressey Seconded Bill Mudgway</p> <p><u>Pandemic Planning Exercise</u> Generic Plans have been sent out this week.</p> <p><u>Intersectoral Collaboration</u> Assessment occurring. Funding pool around high needs and disability support people. Creditability needs to be referred to access funding that has been put aside.</p> <p><u>Primary Healthcare – Allan Moffitt</u></p> <ul style="list-style-type: none"> - Work occurring around renal disease. - Primary Mental Health increased funding. Three applications to the Ministry, two likely to be approved but one needs more feedback from the Provider in terms of having external evaluation. - Interim funding pool – first phase by June, second phase ongoing work particularly around utilisation and impact on bed day use. ROI by Deloitte in two phases along the same lines. - Workshop around CCM – a Moffitt visiting Midlands DHB and presenting on CCM 7 March and open day to be held later in the year. - <u>Workforce Development</u> Scholarships over subscribed this year. Interviews still occurring for final placement (4 received) more funding available for more. Challenge to get people focussed. - <u>FTE report</u> – need for 16 GPs per annum over the next five years just to keep our doctor/patient ration. Outcome expected from report within two months. - <u>Pharmacy</u> – DHBs have formed a view around the supplier contract and are offering further funding around other services. This DHB funding has been contracted to CCM and has been well received with local pharmacy. Ongoing work with Danny Wu is occurring around the sector - <u>Rural Sector</u> – Key talks have been around Awhitu, Port Waikato and Kaiaua about opportunities for service improvement. Key findings are currently being scoped for inclusion in the Counties Manukau Primary Care Plan. - <u>Mental Health</u> – Alcohol and other drugs – key partnership with Pathways Trust around alternatives for care. Ministry of Health have advised that it CMDHB will receive an additional \$3.9m of additional Blueprint 	<p>Action: Paul Cressey</p>
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	<p>funding in 07/08. CMDHB's allocation is greater than its PBFF share. Much closer monitoring of Providers and monthly meetings and followup reporting required.</p> <p>Oral Health Key issue around recruitment of a Project Manager to lead planning for the improvement in child and adolescent oral health services. A recent report shows that the number of completed Year 8 transfer of enrolment forms was only 39% in our area. POU to facilitate workshop with Oral Health team particularly looking at methodology of getting engaged with Maori team in presenting a plan to get community engagement of people in the process. B Te Paa to coordinate in march. Invitation to Pacific community – missing ingredient is delivery to kids.</p> <p>Arthur Anae to take up issue with the Pacific Health Community</p> <p>Acknowledgement made of the support of POU/PHAC/manawhenua to move forward on Oral Health and encourage management to proceed with urgency to work with our partner Waitemata to see if we can see a way forward.</p> <p>Resolution: That the report be accepted</p> <p>Moved: Paul Cressey Seconded: Donna Richards</p> <p>Community Liaison Review of Webhealth / Health Point Review which will inform the next contract round – includes health services directory.</p> <p>Maternity MoH are look at devolving funding to DHB-provided Primary maternity services from 1 July 07. Links to present service but not flexible around shared care. Work ongoing and will feedback to this meeting at a future point.</p> <p>Web Health Review is part of Chronic Care strategy and resources for patient information and to improve management of self care. Janine Bycroft is working 1/10th to complete Masters Degree in this area. Look at other linkages.</p> <p>Resolution: That CPHAC receives the Planning and Funding Update</p> <p>Moved: Ms Airini Tukerangi Seconded: Arthur Anae</p>	<p>Action: Next meeting update on NIR/KidzLink A Moffitt</p>
7 For Information	<p>7.1 Maori Health Update - Nil.</p> <p>7.2 Pacific Health Update Report tabled from Elizabeth Powell and developments noted.</p> <p>Pacific Youth Health – business case completed but in draft form – will go to board.</p> <p>Resolution: That the report be received</p>	

	<p>Moved: Gillian Dooley Seconded: Arthur Anae</p> <p>7.3 Breast screening Update Noted that CPHAC receives update with the biggest issue the backlog of women aged 45-49. this is thought to decrease as we increase capacity.</p> <p>Resolution: That the Breast screening Report be received: Moved: Bill Mudgway Seconded: Yvonne Watterus</p> <p>7.4 Quarter 2 –Non-Financial Report Areas with ongoing issues the DHB is working with the MoH or nationally to resolve include: The Ministry of Health has acknowledged the issues relating to the immunisation reporting (POP-12) and is working to resolve them. The Ministry of Health has advised that the criteria for the interim pool available for high needs DSS clients under 65 years of age is being reviewed and may be expanded.</p> <p>Oncology – received from ADHB. Radiation and narrative to be provided and also comparison with other DHBs – to be split by ethnicity – target everyone to be seen within eight weeks.</p> <p>Report noted and also noted the separate documents referred to in the report are available on request through Janine Pratt.</p> <p>7.5 Guidelines for the use of PHO funding Key point – To provide clarity to PHOs re guidelines. A range of issues have arisen in CMDHB with the use of SIA funding.</p> <p>Note: a higher level of justification/information will be required to approve SIA funded proposals where proposals are inconsistent with the guidelines.</p> <p>Recommendation – a Moffitt to provide an update on level of unallocated SIA funding</p> <p>Resolution: That the report be received Moved: Arthur Anae Seconded: Pat Snedden</p> <p>7.6 GP co-payments – presentation by Sunita and Danny Wu CMDHB to make this available on CMDHB website and Webhealth and updated quarterly. Advertising in the MMH Kiosk, newspapers, radio stations.</p> <p>Go live next week</p>	<p>Action: Intervention rates by ethnicity updated for next meeting – Action J Pratt/A Moffitt</p> <p>Action: A Moffitt</p>
8	<p>Additional Maori Health Issues not already covered in the agenda</p> <p>POU - Oral Health – Tainui Mapu Health Plan is going to</p>	

	<p>maturity will be forthcoming in the near future.</p> <ul style="list-style-type: none"> - Development in the Whare Oranga programme this year – new development to be scoped and work commencing this year. - Tikanga Best Practice to be further rolled out 	
9	<p>Additional Pacific Health Issues not already covered in the agenda</p> <p>Issues on communication between DHB and community being addressed.</p>	
10 Monthly Reporting	<p>10.1 Board update</p> <p>Pat Snedden reported that a major part of board discussion last month centred around risks with regard to Labtests. Decision now rests with the judge. Judgement will have no right of appeal.</p> <p>10.2 Updates from Board Advisory Committees</p> <p>HAC</p> <ul style="list-style-type: none"> - Airini Tokerangi spoke to this sub-group of the Board. - Workforce Development – issue with the drain in maternity staff in terms of wages and changed role of nursing and challenges. Also some of the innovation going through counties Manukau looking at how to recruit nursing. Management making progress as to how to increase innovation of work force for nursing. Some concerns expressed with the fact that it is not happening fast enough. To be raised again at board level. <p>Also noted some of the innovation occurring and TKOH programme in terms of recruiting more people into nursing. Elective Surgery some concerns expressed. Some inroads in terms of some of discussion with clinicians and GPs in terms of increasing the referrals coming in. Noted there is a communication strategy in place and trust there is a more focussed strategy on discussions on the table in terms of clinicians and Primary Care.</p> <p>No major change in elective numbers from last month. . Some marked improvements happening.</p> <p>DiSAC</p> <p>10.3 Jillian Dooley reported that Martine Able representing Disability Steering Group Manukau City Council spoke at the last DSAC meeting. New Disability Coordinator attended the meeting.</p> <p>Louisa Wall presented a project scope for the Counties Disability Action Plan.</p> <p>Financial Report – Chris Mules Resolution That CPHAC receive the financial report Moved: Mr Arthur Anae Seconded: Ms Jillian Dooley Carried: Unanimous</p>	<p>Action:</p> <p>Session around workforce at future meeting. Sam Bartrum to be approached to do presentation at April meeting</p>

	<p>Resolution</p> <p>The Committee resolved that the public and media be excluded from discussions on the risk register, (OIA s 9(2)(i), Standing orders Schedule 2 cl 2(g)) to enable the carrying out of commercial activities.</p> <p>Moved: Mr Arthur Anae Seconded: Mr Sefita Haouli Carried: Unanimous</p> <p>Resolution</p> <p>The Committee resolved that the meeting move out of confidence.</p> <p>Moved: Mr Arthur Anae Seconded: Mr Bill Mudgway Carried: Unanimous</p>	
11 General Business	No general business	
12	The meeting closed at 4.00pm	
13 Next Meeting:	Tuesday 27 th March 2007, 1.00-4.00pm, Building 2, New Boardroom, 19 Lambie Drive	
<p>Signed as a true and correct record on the 27th March 2007</p> <p>Chair: Mr Paul Cressey</p> <p>Resolution</p> <p>The minutes of the meeting of the Community and Public Health Advisory Committee of Counties Manukau District Health Board of 27th February 2007 are approved.</p> <p>Moved: Ms Malia Hamani Seconded: Mrs Jillian Dooley Carried: Unanimous</p>		