

# Community & Public Health Advisory Committee

## Minutes

of the meeting held on 23 January 2007, from 1.00 to 4.00pm, at the Manukau Boardroom, bldg 2, 19 Lambie Drive

Present:	Mr Paul Cressey (Chairman), Ms Donna Richards, Mr David Collings, Ms Elizabeth Farrell, Mr Arthur Anae, Mr Sefita Hauoli, Mr Bill Mudgway, Ms Yvonne Waterreus, Mrs Jillian Dooley, Ms Malia Hamani, Dr Peter Didsbury (1.10pm),  In attendance: Dr Allan Moffitt, Mr Chris Mules and Mrs Alice Ropata (minute-taker)	
Apologies:	Ms Airini Tukerangi, Mr Pat Snedden	
1) Welcome	Mr Bill Mudgway opened the meeting with a karakia.  The Chair welcomed the Committee and wished them a happy New Year. He also reminded CPHAC that the DHB's new CEO Geraint Martin, is now officially onboard and his family has joined him from the UK. CPHAC wishes to extend an invitation to Mr Martin to the next meeting to be introduced to him.	<b>Action:</b>  Invitation to CEO to next meeting (Alice)
2) Minutes of Previous Meeting	<ul style="list-style-type: none"> <li>• Ms Dooley asked that the following bullet point be clarified and amended: "The average DMFT for 12-13 years is increasing, this can be seen as a better indicator as the services are being accessed."</li> <li>• Ms Richards asked what could be done to improve oral health among preschoolers. Mr Mules explained that the next step is to identify partner organisations to work with ARDS to improve access for Maori and Pacific preschool children.</li> <li>• Mr Cressey suggested that a presentation be given to POU concerning the ARDS plan.</li> </ul> <p><b>Resolution:</b> <b>Noted that the minutes of the meeting of CPHAC held on Tuesday 28 November 2006 having been circulated, were taken as read and confirmed.</b></p> <p><b>Moved:</b> Ms Yvonne Waterreus <b>Seconded:</b> Ms Donna Richards <b>Carried:</b> Unanimous</p>	<b>Action:</b>  ARDS Plan to be presented to POU (Alice)
3) Procedural Matters  (carried over from last meeting)	<p><b>3.1 Interests Register</b></p> <ul style="list-style-type: none"> <li>- Noted that the interests register continues to be updated. This is a standing item and members are requested to forward any updates to for inclusion in the register.</li> </ul> <p><b>3.2 CPHAC Members' Profile</b></p>	<b>Action:</b>  Donna to send Maori nomination to Chris

	<ul style="list-style-type: none"> <li>- This requires updating of new member's profiles.</li> </ul> <p><b>3.3 Membership</b></p> <ul style="list-style-type: none"> <li>- A replacement for Eileen Fox who has resigned due to illness is being sought. Age Concern responded to Mr Cressey's request for a nominee from their organisation. Hilary Radloff has been nominated. Mrs Winnie Potter, Chair of the Franklin Integration Project, has also been nominated.</li> <li>- An interview process will be undertaken in the next month. The panel will include Paul Cressey, Jenni Coles and 2 members of CPHAC. Mr Cressey asked that members who are interested to contact Chris Mules. In the absence of volunteers, he will approach members directly.</li> </ul>	<p>Mules</p> <p><b>Action:</b> CPHAC members to contact Chris Mules re participation on interview panel.</p> <p>Paul Cressey to direct interview process</p>
<p>4) Matters Arising</p>	<p><b>4.1 NASC update</b></p> <ul style="list-style-type: none"> <li>• The Chair noted that performance seems to have improved recently.</li> <li>• Mr Mules commented that the telephone assessment model that was piloted is now being applied to non-urgent referrals.</li> <li>• The waiting list for urgent referrals has decreased mainly due to the recruitment of new staff.</li> <li>• Demand for the service will continue to increase because of the ageing and growing population. Work is now underway planning for the long term sustainability of the service. A paper on this subject will be brought to CPHAF in the future.</li> <li>• Monthly reports to CPHAC on access will continue.</li> </ul> <p><b>Resolution</b> That CPHAC receive the NASC update, noting the reduction in waiting times.</p> <p><b>Moved:</b> Mrs Jillian Dooley <b>Seconded:</b> Ms Yvonne Waterreus <b>Carried:</b> Unanimous</p>	
<p>5) CPHAC Priorities</p>	<p><b>5.1 SIA Guidelines &amp; Fee Review Committee:</b> Mr Mules spoke to this item.</p> <ul style="list-style-type: none"> <li>• Mr Anae asked whether SIA funding would be allocated for after hours work. Dr Moffitt informed that an after hours implementation plan is being developed by each PHO and resourcing forms part of the plan. Whether SIA is an appropriate source of funding for after hours work will be addressed as the plan is developed. In principle, the DHB supports SIA use for reducing the cost of after-ours access.</li> <li>• Mr Hauoli asked how the community is made aware that new services are available to them. Dr Moffitt explained that advertising of services forms part of the plan. Mr Hauoli expressed concern that there seems to be a never-ending cycle where promotion of a new service many in fact cost more than the service is funded for. However, not advertising a new service would mean a PHO received funding tyo provide a service that no-one knows exists.</li> <li>• Mr Mudgway asked how the actions stemming from GPHO Planning Day is promulgated. Dr Moffitt explained that the GPHO work plan should align with the DHB's DAP. That is the purpose of the planning day.</li> </ul>	

	<p><b>5.2 Tainui Pandemic Planning</b>  <b>Presentation by Timi Maipi, Raukura Trust</b></p> <ul style="list-style-type: none"> <li>- Mr Maipi presented on progress with Tainui pandemic planning.</li> <li>- The 4 Tainui iwi have formed an alliance to develop a pandemic plan. The iwi are Hauraki, Waikato, Raukawa and Maniapoto.</li> <li>- The presentation has been given around the country as part of a roadshow with the Ministry of Health.</li> <li>- Tribal leaders and clinicians have been the main audience thus far. Mr Maipi said the presentation will be tailored for public meetings this year.</li> <li>- The CPHAC thanked Mr Maipi for the presentation, and commented that the detail and commitment by Tainui to the Pandemic Planning was an inspiration for others.</li> </ul> <p><b>5.3 Retinal Screening (Sue Dashfield)</b></p> <ul style="list-style-type: none"> <li>- Ms Dashfield updated CPHAC on the development of the community delivered district retinal screening service. She reported there had been an increase in access from 2900 to 5500 people screened per annum.</li> <li>- There is ongoing work on clinical IT systems to support the district screening model and integration with other DHBs and Primary Care systems. There is also a further redesign of secondary diabetes ophthalmology to ensure sustainable services and capacity building for the future.</li> </ul>	
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<p>6 CPHAC  Priorities -  Updates</p>	<p><b>6.1 Personal Health Care Update</b>  <b><u>LBD</u></b></p> <ul style="list-style-type: none"> <li>• The social marketing baseline survey is going well. The purpose of the survey is to gauge people's beliefs and behaviours now, before we embark on a campaign to change those beliefs and behaviours. Findings from the survey will be available in May.</li> <li>• The social marketing campaign is also being developed. At present the theme is "Obesity – it's a fight we can win."</li> <li>• The proposed campaign has raised concerns in some quarters because of use of a boxing glove motif and possible association with domestic violence. The Social Marketing Leadership Hub will discuss these issues further and report back to the Partnership Steering Group of LBD for final sign-off.</li> </ul> <p><b><u>Food Industry</u></b>  A new activity of working with retail outlets to shift to low/lite versions of dairy products (e.g. milk, cheese and yoghurt) is planned for 2007.  Momentum with other existing initiatives is to be maintained as retailers and manufacturers aim to reduce fat, sugar and salt in their products.</p> <p><b><u>Health Promotion</u></b></p> <ul style="list-style-type: none"> <li>- An application to SPARC for Active Communities Funding of \$1.2m over 3 years was submitted in December. A response is expected in early February</li> </ul> <p><b><u>HEHA (Health Eating, Healthy Action)</u></b></p> <ul style="list-style-type: none"> <li>- The Ministry is funding 2 HEHA services from CMDHB (and other DHBs) for delivery from 2006/07.</li> <li>- CMDHB is employing a HEHA Project Manager to drive</li> </ul>	
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7 For Information	<p><b>7.1 Maori Health Update</b></p> <ul style="list-style-type: none"> <li>- Nil.</li> </ul> <p><b>7.2 Pacific Health Update</b></p> <ul style="list-style-type: none"> <li>- Mr Anae advised that the GM Pacific Health, Fepulea'i Margie Apa, will be leaving the DHB mid-February. Ms Apa has taken a role with the Ministry of Health as Director, Change Management.</li> <li>- Ron Dunham will be acting GM Pacific Health during the interim period of recruiting for this position.</li> <li>- PHAC have their planning day on Wed 24 January.</li> </ul> <p><b>Resolution:</b> CPHAC moved that a vote of thanks be recorded for Ms Apa, not only for her work for the Pacific Island community, but for all the people of Counties Manukau.</p> <p><b>Moved:</b> Mr Paul Cressey <b>Seconded:</b> Mr Bill Mudgway <b>Carried:</b> Unanimous</p> <p><b>7.3 Breast Screen Update</b></p> <ul style="list-style-type: none"> <li>- The mobile breast screening unit is up and running.</li> <li>- Target volumes were reached in November 2006 for the first time.</li> <li>- CPHAC received the report.</li> </ul>	
8	<p><b>Additional Maori Health Issues not already covered in the agenda</b></p> <p>Nil</p>	
9	<p><b>Additional Pacific Health Issues not already covered in the agenda</b></p> <p>Nil</p>	
10 Monthly Reporting	<p><b>10.1 Board update</b></p> <p>Nil.</p> <p><b>10.2 Updates from Board Advisory Committees</b></p> <p><b>HAC</b></p> <ul style="list-style-type: none"> <li>- Mr Cressey reported that there is no waiting list for Orthopaedic electives.</li> <li>- Dr Moffitt explained that the threshold for surgery has been lowered therefore more people were eligible for surgery.</li> <li>- A personal letter to GPs will be sent asking for referrals.</li> <li>- CPHAC asked that management ensure the letter to GPs communicates clearly the current situation.</li> </ul> <p><b>DiSAC</b></p> <ul style="list-style-type: none"> <li>- Ms Dooley reported that the work plan for 2007/08 is being finalised.</li> </ul> <p><b>10.3 Financial Report – Chris Mules</b></p> <p><b>Resolution</b> That CPHAC receive the financial report</p> <p><b>Moved:</b> Mr Bill Mudgway <b>Seconded:</b> Ms Jillian Dooley <b>Carried:</b> Unanimous</p>	

	<p><b>Resolution</b></p> <p>The Committee resolved that the public and media be excluded from discussions on the risk register, (OIA s 9(2)(i), Standing orders Schedule 2 cl 2(g)) to enable the carrying out of commercial activities.</p> <p><b>Moved:</b> Mr Arthur Anae  <b>Seconded:</b> Mr Sefita Haouli  <b>Carried:</b> Unanimous</p> <p><b>Resolution</b></p> <p>The Committee resolved that the meeting move out of confidence.</p> <p><b>Moved:</b> Mr Arthur Anae  <b>Seconded:</b> Mr Bill Mudgway  <b>Carried:</b> Unanimous</p>	
11 General Business	<p><b>Resolution:</b> CPHAC moved that a vote of appreciation be recorded for Ms Subha Srinivasan for the work she has done for the Committee for the past two years.</p> <p><b>Moved:</b> Mr Paul Cressey  <b>Seconded:</b> Mr Bill Mudgway?  <b>Carried:</b> Unanimous</p> <p>-</p> <p>- CPHAC asked that DHB management present what was achieved under the CPHAC priorities for the previous year and what priorities management is recommending for CPHAC for the coming year at the next CPHAC meeting.</p>	<p><b>Action:</b>  Management to present priorities for 2007/08.</p>
12	The meeting closed at 4.05pm	
13 Next Meeting:	Tuesday 27 <sup>th</sup> February 2007, 1.00-4.00pm, Building 2, New Boardroom, 19 Lambie Drive	
<p>Signed as a true and correct record on the 27<sup>th</sup> February 2007</p> <p>Chair: Mr Paul Cressey</p> <p><b>Resolution</b></p> <p>The minutes of the meeting of the Community and Public Health Advisory Committee of Counties Manukau District Health Board of 23rd January 2007 are approved.</p> <p>Moved: Mr Sefita Haouli  Seconded: Ms Airini Tokerangi  Carried: Unanimous</p>		