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Minutes of the Meeting of the Members of the  
Community and Public Health Advisory Committee of the Counties Manukau District Health Board  
Held at 19 Lambie Drive, Manukau City  
Tuesday 30<sup>th</sup> September 2003 at 1.00 p.m.

Present: Mr Paul Cressey (Chair), Mr Donald Barker, Mrs Metua Faasisila, Mr Alan Johnson, Mr Brent Morrissey, Ms Bernadette Pone, Ms Jenny Prince, Dr Charles Small, Ms Yvonne Waterreus

In attendance: Mr Chris Mules, Ms Janine Pratt, Ms Elisabeth Harding (Board Secretary)

Apologies: Mr Eru Thompson, Ms Airini Tukerangi, Mr Bob Wichman, Mr Lindsay Smith, Dr Allan Moffitt, Mrs Miria Andrews

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**1. Welcome**

Committee members and members of the public were welcomed to the meeting which started at 1.00pm. Ms Yvonne Waterreus was welcomed to her first CPHAC meeting as the M-HAN representative.

**2. Apologies**

Apologies were received from Mr Eru Thompson, Ms Airini Tukerangi, Mr Bob Wichman, Mr Lindsay Smith, Mrs Miria Andrews and Dr Allan Moffitt.

**3. Middlemore PHO**

Ms Tania Weallans was unable to attend the meeting and will be invited to a future meeting.

**4. Minutes of the previous minutes (26<sup>th</sup> August 2003)**

**Resolution:**

The minutes of the meeting of CPHAC held on Tuesday 26<sup>th</sup> August 2003, having been circulated were taken as read and confirmed.

**Moved**, Dr Charles Small **Seconded**, Mr Brent Morrissey **Carried** Unanimously

**5. Matters arising not elsewhere on the agenda**

***Health Policy and Action Plan***

Ms Sue Zimmerman from Manukau City Council has forwarded a copy of the Draft Health Policy and Action Plan for Manukau City Council, which is available for consultation. A copy will be circulated to members. Submissions close 23<sup>rd</sup> October 2003 with a report back to the Council expected November 2003. The Council has also organised a workshop on the draft policy on 20<sup>th</sup> October 2003.

Members agreed to provide comments on the draft Health Policy to Ms Janine Pratt and a draft response will be prepared for the next CPHAC meeting. The Council has agreed to extend the deadline for submissions to enable CMDHB to respond.

It was noted that in the past there has been a request by the Board for the Chair and Board members to meet the Manukau City Mayor and members of the Council to discuss the interface between the Board and the Council. This meeting has not yet taken place. Members concerns about issues of potential duplication between the work of CMDHB and the Council and particularly the potential for the Council to undertake health planning in isolation of CMDHB were noted. Members agreed that it was important that a collaborative partnership relationship was developed.

Members requested that the meeting with between the Chair and the Board supported by Management be organised with the objective of clarifying respective roles and optimising opportunities.

***Health Forums***

The intention of the Forums is engagement with the community to discuss and get feedback on health issues. CMDHB funds the Health Council \$10k per annum to run two sets of forums, with ten meetings in each set. The Health Funding Authority originally funded this agreement, followed by the by the Ministry of Health before the agreement was devolved to CMDHB. CMDHB staff have also participated in this year's Forums.

The current forums are raising two issues:

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- Topic selection: The topics for the Forums are selected jointly with the latest round covering pre-eclampsia and pregnancy (Council's choice) and PHO enrolment and continuity of care and Kidslink (immunisation and well child checks) (CMDHB choices).
- Poor participation: Members who have attended different forum sessions noted that there was limited community representation. Targeting of the Forums to particular parts of the community was considered important and led to better participation.

Recommendations are made following the Forums and these go to the Health Council then to be referred on to relevant agencies including CMDHB. There were concerns that community participants could have expectations created which cannot be met by CMDHB.

It was considered timely to review the contract with the Health Council for these Forums, noting that the funding was only a contribution toward the total costs of organisation of the meetings undertaken by the Health Council. Members considered whether there are more effective ways to manage community engagement, noting other successful meetings where there was community participation.

### **Resolution:**

The Committee noted its concerns about the effectiveness of the latest round of Forums with regard to CMDHB's need to engage with the community.

**Moved**, Mr Paul Cressey, **Seconded** Mr Brent Morrissey, **Carried** Unanimously.

## **6. Procedural Issues**

### ***Terms of reference:***

### **Resolution**

The Committee recommends the Board approve the following changes:

- Deleted "adversely" (1(a))
- Add "and other nationally approved strategies" (3)
- Replace South Auckland Health with "Counties Manukau DHB provider arm" (Responsibilities (1)(i))

**Moved**, Mr Paul Cressey, **Seconded**, Ms Metua Faasisila **Carried** Unanimously

## **8. CPHAC Priorities: Understanding**

### ***Pharmacy***

The Minister of Health has given approval to the DHBs to consult on the draft section 88 notice. Consultation begins today (30<sup>th</sup> September 2003) with copies of the draft notice and details of the consultation process being distributed to pharmacies. The DHBs will be organising meetings to be held throughout October. In addition the Pharmacy Guild is also organising meetings. The timeline for consultation, review of responses, finalisation by Minister and gazetting of the Notice will be tight to enable implementation on 1 January 2004. The Notice will replace the existing agreement ending 31<sup>st</sup> December 2003.

Changes to dispensing come into effect on 1<sup>st</sup> October 2003. The issue for DHBs relate to access to pharmacy services. The northern DHBs have developed regional guidelines to assess when access is affected.

### **Resolution:**

The Committee received the report.

**Moved** Mr Paul Cressey, **Seconded**, Ms Metua Faasisila **Carried** Unanimously

## **7. CPHAC Priorities: Development**

### ***PHO Enrolment and Registration Project update (Rana Wong)***

Mr Chris Mules provided background information about issues facing PHOs. There are a number of GP practices, which are financially struggling as a result of the changes to funding. CMDHB and the Ministry are working with those practices to find a temporary means to sustain them during this transitional phase (funding floor).

Ms Rana Wong gave an overview of Enrolment and Capitation Based Funding (CBF) Improvement Project, which has been funded by the Ministry and undertaken in conjunction with CMDHB. This project is now complete. The underlying issue is that patient status (casual vs. enrolled) drives PHO funding. Key areas identified are information technology systems, reporting, patient awareness and audit and compliance. The national awareness campaign is underway, driven by the Ministry. The timeframe for implementation of the recommendations is likely to be 9 to 12 months.

Mr Brent Morrissey, as Manager of the Union Health Centre, part of HealthCare Aotearoa, provided members with insight into the impact of the changes. The Union Health Centre unlike may GP

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practices has been funded using a capitation formula for the last 12 years. In the past if one family member was enrolled, the whole family was considered to be enrolled and the Centre funded accordingly. The change in the business rules with the introduction of PHOs has meant that enrolment is on an individual basis and funding is reduced when those enrolled seek primary health care from other providers.

It is estimated that an additional \$28m funding will be coming into the CMDHB region for PHO services. This funding provides for a reduction in patient co-payments, new health promotion services and services to increase access. With regard to measuring the changes that this funding may bring, this will be difficult as there is no existing utilisation data to enable a useful comparison for future utilisation. It was acknowledged that there are opportunities with the implementation of PHOs and the release of the Project report and implementation of the recommendations should assist the transition. Ms Wong has now been commissioned by the Ministry to project manage the implementation of the recommendations.

There will be an update at the next CPHAC meeting on the new services now in place and the development of health indicators.

### **Resolution**

The Committee, noting the importance of the primary care strategy and PHO development for CMDHB:

- Acknowledged with concern the systems issues related to PHO implementation and encouraged management to resolve these as soon as possible;
- Requested to be kept up to date with the opportunities and achievements as a result of the additional \$28m investment in primary care in the CMDHB region.

**Moved**, Mr Paul Cressey, **Seconded**, Mr Alan Johnson, **Carried** Unanimously.

## **9. For information**

### **• Board update**

Mr Don Barker gave an overview of last Board meeting and in particular advised Members of the proposed changes to DHBs with the introduction of STV elections. It was noted that the Board approved the capital for the radiology refurbishment. The effect this will have on community radiology will depend on prioritisation of the existing capacity.

## **8. CPHAC Priorities: Understanding**

### **• Northern Regional Pacific Mental Health and Addictions Plan (Margie Fepulea'i and Tevita Hingano)**

Ms Fepulea'i explained the process of developing the Plan over the last year, identifying the key directions and priorities for development. The work of Mr Tevita Hingano was acknowledged. It was noted that often the first point of contact is with traditional healers with later presentation to primary care providers.

### **Resolution**

The Committee:

- Noted that the draft Northern Regional Pacific Mental Health Plan as providing the key directions for Pacific mental health service development for the Counties-Manukau District has been endorsed by the Pacific Health Advisory Committee meeting of 18 September 2003; and
- Noted that many of the projects are already underway consistent with the directions outlined in the Plan, namely:
  - Piloting a model of care for supporting Primary Care to care for the mental health needs of enrolled Pacific populations; and
  - Building leadership and workforce capability in Pacific secondary mental health services and across mainstream services; and
  - Prioritisation of Pacific mental health service development in Blueprint funding allocations for the 2003/04 financial year.

**Moved**, Mr Paul Cressey, **Seconded**, Ms Metua Faasisila, **Carried** Unanimously

## **9. For information**

### **• Oral health**

Discussion focused particularly on the provision of mobile dental services provided by Geddes and Mighty Mouth. Previously it had been intended to devolve only the Mighty Mouth agreement from WDHB to CMDHB (from 1 October 2003). The Geddes agreement was to stay with WDHB with

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three separate service specifications covering services in each DHB region. On the basis of the information now available about services provided by Geddes, consideration will be given to the devolution of this service also. In some cases students have been encouraged to attend the mobile service by offering movie vouchers. There were concerns as to whether this would disadvantage other providers of adolescent dental services.

### **Resolution**

The Committee:

- Acknowledged the opportunity the information in the report brings to CMDHB;
- Acknowledged that opportunity the devolution of the Might Mouth services brings to CMDHB
- Looks forward to management developing a plan of how to improve adolescent oral health including the total unbundling of mobile services from WDHB.

**Moved**, Mr Paul Cressey, **Seconded**, Mr Brent Morrissey, **Carried** Unanimously.

## **10. Additional Maori Health Issues**

There were no matter arising.

## **11. Monthly reporting**

### • ***Mental Health Update***

Dr Sue Hallwright will be invited to the November CPHAC meeting to provide further a further update.

Resolution

The Committee received the report

**Moved** Mr Paul Cressey, **Seconded** Ms Metua Faasisila **Carried** Unanimously.

### • ***Meningococcal update***

The report was noted.

### **Resolution**

The Committee noted its concerns regarding the changing timeframes.

**Moved**, Dr Charles Small, **Seconded** Mr Paul Cressey, **Carried** Unanimously

### • ***Financial report***

It was noted that year to date the funder arm was tracking under budget. Members were advised that Ms Sally Rennie, Business Manager, Funding, has resigned. Members asked management to convey their thanks to Ms Rennie for the work on the financial reporting for CPHAC.

### • ***CPHAC Work programme update***

Members were reminded about the Tackling Inequalities in Health workshop 3<sup>rd</sup> October 2003.

An update on national and local prioritisation issues for 2004/2005 will be provided at the next CPHAC meeting.

### **Resolution**

The Committee resolved that the public and media be excluded from discussion on the risk register, (OIA s 9(2)(i), Standing orders Schedule 2 cl 2(g)) to enable the carrying out of commercial activities.

**Moved** Mr Paul Cressey, **Seconded** Mr Brent Morrissey, **Carried** Unanimously

The meeting was reopened to the public.

## **12. General Business**

There was no general business.

The next meeting of CPHAC will be Tuesday 28<sup>th</sup> October 2003 at 1pm at 19 Lambie Drive, Manukau City. Apologies for that meeting were received from Mr Don Barker and Ms Elisabeth Harding

The meeting closed at 4.05pm

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Signed as a true and correct record on the ..... day of ..... 2003

Chair: .....  
Mr Paul Cressey

**The minutes of the meeting of the Community and Public Health Advisory Committee of Counties Manukau District Health Board of 30<sup>th</sup> September 2003 are approved.**

**Recommendation (moved Ms Jenny Prince /seconded Mr Brent Morrissey)**