

**Minutes of Meeting of the Community & Public Health Advisory Committee
Held in the Boardroom, District Health Board Offices, Lambie Drive, Manukau
on Tuesday 25th September 2001 at 1.15pm**

Present: Professor Gregor Coster (Chair), Dr Debbie Ryan, Professor Sir John Scott, Dr Peter Jansen & Mr Len Brown

In attendance: Mr David Clarke, Dr Allan Moffitt & Debbie Sorensen

Apologies: Mr Ross Keenan, Dr Peter Didsbury & Dr Siro Fuata'i

1. Agenda

The Agenda was confirmed.

2. Minutes of previous meeting

The minutes of the previous meeting Tuesday 28 August 2001 were approved.

3. Procedural issues

Conflicts of interests disclosed.

Dr Debbie Ryan - Director: South Seas Healthcare

Professor Gregor Coster - Trustee: Institute of Rural Health, Auckland and Waikato University

4. Matters arising

Nil matters arising

5. Deputation South Seas Healthcare

Presentation by Dr Teuila Percival - Chairperson South Seas Healthcare.

Presentation described the Pacific model of service delivery and the range of services provided by this Pacific Primary Care Provider in Otara.

Discussion focussed around key areas of collaboration. These were identified as preventable admission for under one year old Pacific children, the provision of ambulatory paediatric nursing services and the 'high needs' patients who DNA at the superclinic.

The committee expressed its thanks to South Seas Healthcare for the presentation.

6. Health Indicators

Presentation by Dr Andrew Lindsay on Health Indicators.

Discussion centred around the need to develop Primary Care indicators in addition to the secondary focussed indicators. It was noted that all indicators would be reported including ethnicity. Dr Lindsay was asked to incorporate the recent Ministry of Health publications on Health indicators.

The committee expressed its thanks to Dr Lindsay and requested a further update next month describing Phase 2, which will include Primary Care and ethnicity information.

7. CPHAC Terms of Reference

Noted the revised terms of reference with the additional responsibility 'I' as follows:

Monitoring the performance of the DHB as funder in respect of:

- (i) financial expenditure against budget for providers other than South Auckland Health
- (ii) status of contracts
- (iii) performance of providers against contract accountabilities; and
- (iv) accountability reporting to the Ministry

8. CPHAC Membership

Discussion regarding the membership of the committee.

Maori membership: Mana Whenua agreement to be signed in October. Expected nomination for the November CPHAC meeting.

Nursing membership: Nomination to be requested from the Primary Care Strategy group to be facilitated as soon as possible.

Community membership: Proposal regarding the process of selecting a community representative to be tabled at the next CPHAC meeting.

9. Monthly report

Financial/non financial report presented by Sally Rennie (Business Manager). Committee expressed agreement on the format and noted the content of the report.

The Committee requested an additional paper on quality improvement measures related to laboratory expenditure to be prepared for the next CPHAC meeting.

10. Quarterly CPHAC report to the CMDHB Board

Quarterly report tabled and discussed

Recommendation

CPHAC Committee approve the March-September 2001 CPHAC report for presentation to the CMDHB at its October meeting.

Moved: Dr Jansen

Second: Dr Ryan

Agreed

11. Primary Care Update

Primary Care update paper tabled and discussed. Next months paper will include an additional section on pharmacy contracts.

12. Future Deputations Paper

Paper tabled and discussed. The committee expressed the importance of deputations attending the meetings representing a wide variety of interests within the region.

Recommendation

That the committee:

1. Extend invitations for the October and November meetings to:
 - Challenge Trust
 - Raukura Hauora o Tainui
2. Support the following groups being invited to the meetings in the first quarter of 2002 at the discretion of the incoming Committee chair:
 - Manukau Youth Resource Service
 - Auckland Refugee Centre
 - Plunket
 - Franklin Community Care Committee

Moved: Mr Len Brown

Second: Professor Sir John Scott

Agreed

13. Mental Health Services in Counties Manukau

Presentation to the Committee from Dr Sue Hallwright (CMDHB) and Mr Frank Stacey (NDSA). Outlined the key issues for the Counties Manukau Region for Mental Health Service delivery and described the current funding structure.

Key areas of focus will be:

- Acute demand management
- Integration and co-ordination of services
- Access to regional services
- Service development
- Quality and monitoring
- Workforce development

Committee expressed thanks to Dr Hallwright and Mr Tracey and requested a report back in February 2002 with a particular emphasis on provider quality issues.

14. Strategic Plan

Mrs Sorensen provided an update on progress for the development of the Strategic Plan. Regional process will be completed by 1 October. Draft local plans will be developed to present to the CMDHB in December. Consultation planned for February/March 2002.

15. Other Business

Moved by the Chair that the public be excluded from the discussion on commercially sensitive items. The motion was carried unanimously.

16. Next meeting

Tuesday 23 October at 1.15pm

Signed as a true and correct record on the day of 2001

Chair
Prof Gregor Coster