

Counties Manukau District Health Board

Minutes of the meeting of the members of the Counties Manukau District Health Board held on Wednesday, 2 June 2010 at 1.00pm at CMDHB offices, 19 Lambie Drive, Manukau City

Present: Mr Paul Cressey (Acting Chair), Mr Michael Williams, Ms Miria Andrews, Ms Ruth DeSouza, Ms Lope Ginnen, Ms Colleen Brown, Mr Arthur Anae, Ms Anne Candy

In attendance: Mr Geraint Martin, Mr Ron Pearson, Mr Ron Dunham, Ms Sam Cliffe, Ms Pauline Hanna, Mrs Lyn Butler (Board Secretary)

Apologies: Professor Gregor Coster, Mr Bob Wichman, Mr Don Barker

Ms Candy opened the meeting with karakia.

1. Attendance and Apologies

Apologies noted.

2. Confirmation of Minutes 5 May 2010

The Minutes of the Board Meeting held on Wednesday, 5 May 2010 were taken as read and confirmed as a true and correct record.

Moved: Paul Cressey **Seconded:** Lope Ginnen **Carried:** Unanimously

3. Matters Arising/Action Points

Ms Candy requested an update to the Board on the Workforce Development visit to the US.

4. Procedural issues

Committee Membership

The updated Membership lists were noted.

Register of Interests

The Register was noted.

Disclosure of Special Interests

The register was noted.

Gift Register

The gift register was noted.

Meeting Attendance Schedule

The Schedule was noted.

5. Quality Improvement Unit Report (Mary Seddon)

Dr Seddon presented the Board with a patient story relating to a complaint and our delay in responding. Mr Martin asked Dr Seddon to investigate and demonstrate what action has been taken to address issues, and to report back at the next meeting.

Dr Seddon updated the Board on Medication Reconciliation, HAC Indicators and TIDT work, including re-organisation of Patient Safety work at MMH, using '6 Hours Can Be Ours' methodology and Commitment to Patient & Family-Centred Care.

Resolution

That the Quality Improvement Unit report be received.

Moved: Ruth DeSouza

Seconded: Lope Ginnen

Carried: Unanimously

6. Presentation

There was no presentation this month.

7. Chair's Report

The Acting Chair highlighted his attendance at the following:

- 5 May - Pre-Board Meeting with Board and Mr Martin
Board Meeting
Post Board Meeting discussion with Mana Whenua Committee
- 6 May - IOD Breakfast Meeting
- 7 May - Meeting with Drs Harry Rae and Allan Moffitt
Updated DAP financials
- 10 May - DiSAC Meeting at Manurewa Marae
- 11 May - Discussion with Mr Paul McCormack in Wellington
- 12 May - Discussion with Mr Paul McCormack by phone
- 14 May - CMDHB Meeting with local PHOs
- 17 May - Meeting with Dr Lester Levy
Telephone conversation with Mr Paul McCormack
Telephone conversations with Mr Timi Maipo and Mr Wayne McLean, Tainui
- 18 May - Facilities Management & Planning Meeting
- 19 May - POU Meeting
Labs Regional Governance Teleconference
- 20 May - Telephone conversation with Mr Chai Chuah
Farewell for Mr Peter Jane
Telephone conversation with Prof Gregor Coster
- 21 May - Discussion with Mr Chai Chuah's Secretary
- 24 May - Meeting with Mrs Pauline Hanna
- 25 May - Meeting re: Health Technology Innovation Hub legal entity
HAC Meeting
CPHAC Meeting
Telephone conversation with Mr Pat Snedden
- 27 May - Lab Report, Mr Pat Snedden
Telephone conversation with Mr Pat Snedden
- 28 May - Teleconference with proposed new Internal Auditor
Meeting with Mr Martin
Telephone and e-mail discussions with Mrs Pauline Hanna re: Radiotherapy response to Minister.
- 1 June - Telephone conversations with Mr Timi Mapo
Meeting with Mr Ron Dunham
Telephone conversation with Mr Bernard Te Paa

Resolution

That the Chair's report be received.

Moved: Anne Candy

Seconded: Arthur Anae

Carried: Unanimously

CMDHB Annual Board Agenda

The Annual Board Agenda was noted.

Chair's Correspondence

- iv. Waikato DHB Letter – Boundaries – 11 May 2010

Resolution

That the incoming correspondence be received and the outgoing correspondence be endorsed.

Moved: Lope Ginnen **Seconded:** Ruth DeSouza **Carried:** Unanimously

8. Chief Executive

Chief Executive's Report

Mr Martin summarised his report and provided an update. Emergency Care is continuing to improve despite increasing numbers being admitted. The Improving Patient Journey Conference was held on the 31 May – 1 June, where CMDHB was seen as a 'trend setter' in EC. CMDHB's '6 Hours Can Be Hours' is a finalist in the IPANZ Awards, which is being judged on the 19 June in Wellington. The interviews for the Stevenson Chair of Health Innovation are being held on the 14 June, which attracted applications from a strong international field. Mr Pearson has been delegated lead Project Director to ensure the Thriving in Difficult Times work realises its savings. Mr Pearson advised that MoH is stressing the importance for all DHBs to breakeven, which is a significant change to their previous policy.

Resolution

That the Chief Executive's report be received.

Moved: Paul Cressey **Seconded:** Miria Andrews **Carried:** Unanimously

Chief Medical Officer's Report

Resolution

That the Chief Medical Officer's report be received.

Moved: Colleen Brown **Seconded:** Anne Candy **Carried:** Unanimously

Chief Operating Officer's Report

Mr Dunham advised that Project Houston is a new project which will see the creation of a communication hub within Middlemore Hospital, and will bring together a number of key activities such as communications, operations, monitoring, co-ordinating and systems.

Resolution

That the Chief Operating Officer's report be received.

Moved: Lope Ginnen **Seconded:** Ruth DeSouza **Carried:** Unanimously

Director Service Integration's Report

Ms Cliffe provided a verbal update to her report. Asian Health was discussed at CPHAC. The PHO Performance Programme is to be presented at CPHAC in July. The opening of the Multi Agency Centre in Manukau will be held on the 4 June, and will be attended by our Acting Chair, Chief Executive, Board Members and staff. There is to be a new Eating Disorders Service and funding. The immunization target is now at 86%.

Resolution

That the Director of Service Integration's Report be received.

Moved: Anne Candy **Seconded:** Michael Williams **Carried:** Unanimously

Director Performance & Planning's Report

Ms Hanna advised that additional information has been incorporated into the targets, with improvement shown on six indicators. Statistics now show that the Asian population is higher than other populations for diabetes. Ms Hanna is to check on the diabetes figures quoted on Page 172 of her report.

Dashboard

HAC have requested a paper to explain the differences between categories in WIES. A new draft format of this report will be presented at the next Board Meeting.

Resolution

That the Director of Performance & Planning's report be received.

Moved: Ruth DeSouza

Seconded: Anne Candy

Carried: Unanimously

Finance Director's Report

Mr Pearson summarised his report stating a risk in the Funder Arm on the non devolved funding of Very Low Cost Access, Careplus, Hospice Funding, After Hours and Primary Care Mental Health. We have now received confirmation on most, but there is still one outstanding, equating to \$1M. Year end forecast position has been updated, with no 'below the lines'. Information can now be put into DAP. The new Internal Auditor, Mr Ramon Manzano starts on the 12 July. A meeting was held with Audit NZ, who have confirmed there are no issues outstanding.

Resolution

That the Finance Director's report be received.

Moved: Michael Williams

Seconded: Anne Candy

Carried: Unanimously

9. Community and Public Health Advisory Committee

Ms Candy advised that Ms Ginnen chaired the last CPHAC Meeting, and welcomed Mr Mike Lamont to his first meeting. The Committee discussed many topics, including the Baby Friendly initiative and Better Sooner More Convenient.

10. Hospital Advisory Committee

No update since the HAC Meeting.

11. Pacific Health Advisory Committee

Mr Anae provided a written report.

12. POU

No meeting held in May.

13. DiSAC

The May meeting was held at Manurewa Marae, with good engagement with the community.

Resolution

That the above reports be received.

Moved: Paul Cressey

Seconded: Miria Andrews

Carried: Unanimously

16. Achievement Register

The Achievement Register was noted.

18. General Business

Mr Anae left at 3.50pm. Ms Brown left at 4pm.

The meeting closed at 4.30pm. The next meeting of the Board will be Wednesday, 7 July 2010 at Lambie Drive.

The minutes of the meeting of the Counties Manukau District Health Board of 2 June 2010 are approved.

Signed as a true and correct record on 7 July 2010.

Chair Paul Cressey (Acting Chair)

Recommendation (moved **Paul Cressey**/seconded **Lope Ginnen**)