

Counties Manukau District Health Board

Minutes of the meeting of the members of the Counties Manukau District Health Board held on Wednesday, 1 July 2009 at 1.00pm at CMDHB offices, 19 Lambie Drive, Manukau City

Present: Professor Gregor Coster (Chair), Mr Paul Cressey, Mr Don Barker, Mr Michael Williams, Ms Colleen Brown, Ms Miria Andrews, Ms Ruth DeSouza, Ms Lope Ginnen, Anae Arthur Anae,

In attendance: Mr Geraint Martin, Mr Ron Pearson, Dr Don Mackie, Mr Alan Wilson, Ms Sam Cliffe, Ms Pauline Hanna, Mrs Lyn Butler (Board Secretary)

Apologies: Ms Anne Candy, Mr Bob Wichman

Ms Brown opened the meeting with karakia.

1. Attendance and Apologies

Apologies

Resolution

That the above apologies be accepted.

Moved: Arthur Anae **Seconded:** Ruth DeSouza **Carried:** Unanimously

2. Confirmation of Minutes – 3 June 2009

Resolution

The Minutes of the Board Meeting held on Wednesday, 3 June 2009 were taken as read and confirmed as a true and correct record.

Moved: Lope Ginnen **Seconded:** Ruth DeSouza **Carried:** Unanimously

3. Matters Arising/Action Points

4. Procedural issues

Committee Membership

The Membership Schedule was noted.

Register of interests

Ms DeSouza declared a new interest.

Disclosure of special interests

Prof Coster and Ms DeSouza declared an interest in relation to the 'Innovation Hub'.

Mr Cressey took the Chair, whilst this item was discussed.

Resolution

That the Board:

Note that Prof Coster and Ms DeSouza have a conflict of interest in regard to the 'Innovation Hub'.

Resolve that they may participate in the deliberations of the Board in relation to this matter because they are able to assist the Board with relevant information, but are not permitted to participate in decision making.

Moved: Paul Cressey **Seconded:** Arthur Anae

Carried: Unanimously
Prof Coster/Ms DeSouza abstained

Prof Coster resumed the Chair.

Gift register

The Register was noted.

Meeting Attendance Schedule

The Schedule was noted.

6. Presentations

a. Capital Plan (Pauline Hanna)

Ms Hanna presented a summary of the process as follows:

- Total budget available is \$14.5M, Priority One bids are \$40M, excluding 20/20 Project.
- The Plan must include Failure Pool (such as equipment failure), Hoist, Hospital Bed and PC Replacement Programmes, Engineering Infrastructure, Replacement Clinical Equipment, New Equipment, New Technology, Change of Clinical Practice and Regional Initiatives.
- A Multi Disciplinary Workshop is going to be held, which will take into account IS Strategic Prioritisation (Catalyze), and will prioritise all items using the Triple Aim.
- Benefits Criteria
- Role of Asset & Capital Committee. The Committee consists of three Senior Doctors, Director of Nursing, GM Quality Improvement, Chief Operating Officer, Medical Services Manager, Mr Pearson, Mr Brimacombe and Ms Cossey.

b. Case Study – Clinical Management Partnership (Alan Wilson & Andrew Connolly)

Mr Connolly said that Clinicians and Management need common principles to work successfully together, but that the common focus should be on the patient. Both parties should acknowledge that it is okay to disagree sometimes. An interest in the business is crucial and many of CMDHB surgeons work part time public and private, which shows they have a genuine interest in CMDHB and its community. Manukau SuperClinic is successful as it has unobstructed access and is very central to the South Auckland community. Senior staff look to devolve decision making to the lowest appropriate point, as per the 'In Good Hands' document.

Mr Wilson advised that the key was setting realistic goals that people could meet. 'Lifting the Game' is aimed at bringing Managers up to the correct level.

Mr Connolly and Mr Wilson highlighted some key successes:

- Tackling the huge issue of 6 hours in ED, which involves a lot of ongoing work.
- Whai Manaaki has identified things we didn't think of before, enabling changes to be made.
- A Surgical Services Planning Day is held each year, but the timing has been brought forward in order to have sufficient time to implement steps prior to the Christmas Holiday period.
- Quality Improvement has undergone a huge drive, which has proved very successful in surgical services.
- Commenced pre-admission project last year, which is now in its implementation phase.
- Length of Stay has been reduced by two days across all sectors.
- Manukau SuperClinic is open seven days a week, allows complex operating, and is considered the most popular training hospital in the country.
- SMO Job Sizing.

The Chair thanked Mr Connolly and Mr Wilson for a great presentation.

7. Chair's Report

The Chair highlighted the following:

- 10 June – opening of the first stage of the Edmund Hillary Block.
- 12 & 13 June – NZMA CME Conference.
- 15 June – DHBNZ Chairs' Meeting.
- 19 June – visit of the Health Select Committee.
- 20 June – opening of Ormiston Hospital by the Prime Minister.
- 25 June – Meeting with Margi Apa to discuss primary care developments
- 26 June – Regional Governance Group, discussed eating disorders, laboratories, clinical networks and regional services, regional elective services network, Northern Cancer Network Strategy, Regional Asset Management Plan, DHBNZ update, ER & Workforce.
- 30 June – Linda Nicholls, Chair of LabTests and staff met with three DHB Board and staff representatives.

Resolution

That the Chair's report be received.

Moved: Gregor Coster **Seconded:** Colleen Brown **Carried:** Unanimously

CMDHB Annual Board Agenda

The Annual Board Agenda was noted, and is to be updated to the end of the year.

Chair's Correspondence

- b) Minister's Letters – B4 School Checks – 21 May & 2 June 2009
- c) Hon Tariana Turia Letter – Respect & Dignity for all people receiving health services – 21 May 2009
- f) Minister's Letter – Statement of Intent 2011/12 – 9 June 2009
- g) Minister's Letter – In Good Hands 4 May 2009 & our response – 17 June 2009
- h) Minister's Letter – Four Hour Rule in ED (Australia) – 17 June 2009
- i) Letter from Dr Pete Brothers, MIT – 2 June 2009

Resolution

That the incoming correspondence be received and the outgoing correspondence be endorsed.

Moved: Gregor Coster **Seconded:** Lope Ginnen **Carried:** Unanimously

8. Chief Executive

Chief Executive's Report

Report was taken as read.

Resolution

That the Chief Executive's report be received

Moved: Miria Andrews **Seconded:** Ruth DeSouza **Carried:** Unanimously

Chief Medical Officer's Report

Report was taken as read.

Resolution

That the Chief Medical Officer's report be received.

Moved: Don Barker **Seconded:** Colleen Brown **Carried:** Unanimously

Quality Improvement Unit Report (Dr Mary Seddon)

Report was taken as read, and Dr Seddon gave members a short presentation on; Quality Improvement HAC Report, Central Line Associated Bacteraemia (CLAB), Pressure Injuries, and EC 6 Hour Target – Length of Stay target is 95%, and we are currently sitting at 78%.

Dr Seddon, Ms Stella Ward and Ms Hanna are currently working on a suitable format of reporting to the Board.

Resolution

That the Quality Improvement Unit report be received.

Moved: Lope Ginnen **Seconded:** Don Barker **Carried:** Unanimously

Chief Operating Officer's Report

Report was taken as read. Mr Wilson provided an update that MoH have agreed to fund an additional 500 WIES at \$2M.

Resolution

That the Chief Operating Officer's report be received.

Moved: Paul Cressey **Seconded:** Don Barker **Carried:** Unanimously

Director Service Integration's Report

Report was taken as read.

Resolution

That the Director of Service Integration's report be received.

Moved: Ruth DeSouza **Seconded:** Miria Andrews **Carried:** Unanimously

Director Performance & Planning's Report

Report was taken as read.

Resolution

That the Director of Performance & Planning's report be received.

Moved: RuthDeSouza **Seconded:** Colleen Brown **Carried:** Unanimously

Finance Director's Report

Mr Pearson reported a small operating surplus, with potential for improvement for year end. Changes relate to higher electives volumes. Preparations are underway for year end, with Audit NZ advising no material issues, although they have noted some minor issues from last year. OAG - a further letter has been received from OAG, which added little to previously. Deloitte are assisting with the process, with focus around the Funder Arm.

Resolution

That the Finance Director's report be received.

Moved: Arthur Anae **Seconded:** Ruth DeSouza **Carried:** Unanimously

9. Community and Public Health Advisory Committee

No report tabled in Ms Candy's absence.

10. Hospital Advisory Committee

No report from HAC.

11. Pacific Health Advisory Committee

Mr Anae's report was included in the papers.

12. POU

No report tabled in Ms Candy's absence.

13. DiSAC

Ms Brown's written report was tabled.

Ms Brown and Ms Cliffe are to discuss the National Carer Support Project. Ms Cliffe is to bring a paper back to the August meeting.

Resolution

That the above reports be received.

Moved: Don Barker

Seconded: Ruth DeSouza

Carried: Unanimously

16. Achievement Register

The Achievement Register was noted.

17. Information

a. The 21 DHBs Strategic Plan 2009/14 was noted.

18. General Business

Mr Williams left the meeting at 3.15pm. Ms Ginnen left the meeting at 5pm.

The meeting closed at 5.25pm

The next meeting of the Board will be Wednesday, 5 August 2009 at Lambie Drive.

The minutes of the meeting of the Counties Manukau District Health Board of 1 July 2009 are approved.

Signed as a true and correct record on 5 August 2009

Chair Gregor Coster (Chair)

Recommendation (moved **Gregor Coster**/seconded **Don Barker**)