

Counties Manukau District Health Board

Minutes of the meeting of the members of the Counties Manukau District Health Board held on Wednesday, 1 April 2009 at 1.00pm at CMDHB offices, 19 Lambie Drive, Manukau City

Present: Professor Gregor Coster (Chair), Mr Paul Cressey, Anae Arthur Anae, Mr Don Barker, Mr Michael Williams, Ms Lope Ginnen, Ms Colleen Brown, Mr Bob Wichman, Ms Miria Andrews

In attendance: Mr Geraint Martin, Mr Ron Pearson, Dr Wilbur Farmilo, Mr Ron Dunham, Ms Sam Cliffe, Ms Pauline Hanna, Mrs Lyn Butler (Board Secretary)

Apologies: Ms Anne Candy, Ms Ruth DeSouza

1. Attendance and Apologies

Apologies

Resolution

That the above apologies be accepted.

Moved: Gregor Coster **Seconded:** Paul Cressey **Carried:** Unanimously

2. Confirmation of Minutes – 4 March 2009

Resolution

The Minutes of the Board Meeting held on Wednesday, 4 March 2009 were taken as read and confirmed as a true and correct record.

Moved: Bob Wichman **Seconded:** Paul Cressey **Carried:** Unanimously

3. Matters Arising/Action Points

4. Procedural issues

Committee Membership

The Membership Schedule was noted.

Register of interests

Mr Anae and Mr Cressey noted an amendment.

Disclosure of special interests

Ms Ginnen declared a special interest in relation to the item 'Business Case for replacement security systems'. She is a Director/Shareholder of Ginnen Alarms Ltd, which installs security access control systems and subcontracts to a number of companies that might tender for this contract.

Resolution

The Board notes that Ms Lope Ginnen has a conflict of interest in regard to the 'Business Case for replacement security systems'.

Resolve that she may not participate in either the deliberations or the determination of the Board and is asked to leave the room.

Moved: Gregor Coster **Seconded:** Don Barker **Carried:** Unanimously

Gift register

The Register was noted.

Meeting Attendance Schedule

The Schedule was noted.

5. Strategy

Locality Planning

Ms Cliffe provided an update and advised that MICH is now up and running, Papakura and Manurewa are the next on the list. Workshops are being held over the next six weeks for PHOs and Primary Healthcare Providers. An Allied Health Project is looking at how we bring together Allied Health professionals - how we employ them and deliver services.

We are currently looking at tenders for 'After Hours Services', RFPs will be looked at on a locality basis. Funding is available from MoH. Other work includes a Pilot Study into the Year of Care, and Optimising Patient Journey has been rolled out at locality level. A response is due back to MoH with a plan for Devolution Services Secondary to Primary Care (hospital to community). There has been a great response and involvement with PHO's, although more work is required on the engagement of the Maori community.

The Chair advised that the Minister is currently rewriting ways PHOs work. Ms Cliffe is to prepare a briefing paper to the Chair in this regard.

6. Presentation

DHBNZ (Peter Glensor, Chairman & Julian Inch, Chief Executive)

The Chair welcomed Mr Glensor and Mr Inch.

Mr Glensor advised that Prof Coster was now the Deputy Chair of DHBNZ. The organization is currently involved in a lot of work with DHBs. The Chairs' Quarterly Meeting focused on the 21 DHBs working together. He referred to the peculiar governance structure, in that all governance powers were delegated to CEOs, including budget setting and supervision of collective staff. DHBNZ are increasingly concerned with the budget of \$14M. It is up to the CEOs to decide what they would like to support and what not. The highlight this year is that there are going to be four top strategic goals, which are defined as outcomes.

Mr Glensor acknowledged that CMDHB were leaders in the field and had a very impressive list of playing key roles in national work, which are of benefit to the organisation.

The new Government, financial recession and sobering Treasury Reports were all key issues discussed at the Chairs' Conference. Funding is not guaranteed for 09/10. The next meeting will cover the economic situation, MECA rounds, etc. Mr Inch said we needed to spend less time on MECA negotiations in future, with tighter parameters.

The Chair thanked Mr Glensor and Mr Inch for their attendance.

7. Chair's Report

The Chair highlighted the following:

- Auckland Government Report has been released by the Prime Minister, seeking enquiries regarding any structural issues for Auckland DHBs.
- LabTests – continue to be actively involved, with regular reporting being provided to Board and CPHAC.

Meetings Attended:

- 10 March – Chair and Mr Martin attended the PHO Clinical Governance Meeting.
- 11 March – Chair, Mr Martin and Mr Pearson attended the Health Select Committee (Financial Review) in Wellington.
- 16 March – DHBNZ Quarterly Meeting.
- 19 March – HDU Opening by Mayor Len Brown.

- 20 March – Procure PHO Chair & CEO Meeting regarding LabTests.
- 23 March – Mr David Clarke.
- 26 March – Chair, Mr Martin and Mr Pearson met with Mr David Moore and Mr Martin Hefford, LECG and Mr Steven Knuckey, MSD, regarding the Centre for Health Innovation Centre.
- 27 & 28 March – Big Fish Factory.
- 28 March – The Mayoress’ Garden Party held at the Botanical Gardens. Proceeds donated to Kidz First.

The transcript from the Health Select Committee is to be circulated to Board members. The Committee have indicated they would like to visit CMDHB, as they are interested in Quality Improvement.

Resolution

That the Chair’s report be received

Moved: Gregor Coster **Seconded:** Lope Ginnen **Carried:** Unanimously

CMDHB Annual Board Agenda

The Annual Board Agenda was noted.

Chair’s Correspondence

- a. Serious & Sentinel Events in New Zealand 2007/2008
- b. Procure Letter & CMDHB Response – Community Labs

Resolution

That the above correspondence be received.

Moved: Gregor Coster **Seconded:** Bob Wichman **Carried:** Unanimously

8. Chief Executive

Chief Executive’s Report

Mr Martin distributed DVDs which had been produced for new members of staff.

Resolution

That the Chief Executive’s report be received

Moved: Bob Wichman **Seconded:** Lope Ginnen **Carried:** Unanimously

Chief Medical Officer’s Report

As Dr Don Mackie was overseas, this month’s report was included in the Chief Operating Officer’s Report.

Quality Improvement Unit Report (Mr Allan Cumming)

Dr Mary Seddon is currently attending the International Forum on Quality and Safety in Health Care in Berlin. Mr Cumming advised that the feedback from the Conference was a very heavy focus on patient involvement.

Mr Cumming attended a Conference in Brisbane last week and presented on ‘Redesigning Healthcare’. Talking to World leaders, Toyota, CMDHB have the right approach which experts advise will work. Some results will not be immediately obvious, as it is a five to ten year programme.

The team are focusing on savings and linking with work on wards. Cash savings have been identified with Pyxis and also savings on staff time and medication areas. Currently working with health Alliance on identifying savings around Kanban.

Resolution

That the Quality Improvement Unit report be received.

Moved: Gregor Coster **Seconded:** Michael Williams **Carried** Unanimously

Chief Operating Officer's Report

This report has been to HAC and was taken as read.

Resolution

That the Chief Operating Officer's report be received

Moved: Paul Cressey **Seconded:** Lope Ginnen **Carried** Unanimously

Director Service Integration's Report

This report has been to CPHAC and was taken as read.

Resolution

That the Director of Service Integration's report be received

Moved: Don Barker **Seconded:** Colleen Brown **Carried:** Unanimously

Director Performance & Planning's Report

Ms Hanna summarised the work ahead in the following identified areas:

- Locality Planning
- Quality Improvement Action Plans
- Health Intelligence Unit
- Getting Ahead of Recessionary Impacts (GARI)
- Regional Projects
- System Performance
- Future Activities

Resolution

That the Director of Performance & Planning's report be received

Moved: Gregor Coster **Seconded:** Don Barker **Carried** Unanimously

Mr Wichman left at 4.40pm

a. Health Targets

This report provides the Board with an outline of current National Health Targets and CMDHB's performance against each one, and the actions required to achieve the required performance. Targets are reported on a monthly basis, which has shown some outstanding results and identified the challenges ahead.

Mr Martin said that CMDHB always meets its targets. Where targets are currently showing as not achieved, this is only by a small percentage and will need to be met. He acknowledged the good performance on Elective Surgeries.

Resolution

That the CMDHB Health Targets report be received

Moved: Gregor Coster **Seconded:** Colleen Brown **Carried** Unanimously

Finance Director's Report

A good month. \$1M has been absorbed due to the Statutory Holidays catchup. The GST refund of \$9M has been received. The Government have advised possible changes to allow the 'cashing up' of leave. Mr Pearson to ask DHB NZ to write to MoH in this regard.

Mr Cressey advised that an IT Strategic Paper had been requested for the next HAC Meeting. After further discussion by the Board, it was agreed that this was more logical to be brought to the June Board meeting, given the strategic importance.

Resolution

That the Finance Director's report be received.

Moved: Gregor Coster **Seconded:** Colleen Brown **Carried:** Unanimously

9. Community and Public Health Advisory Committee

No report, as Ms Candy was not present.

10. Hospital Advisory Committee

No report tabled.

11. Pacific Health Advisory Committee

Mr Anae provided a verbal update, and advised that PHAC and the Pacific Health Team were holding a Planning Day next week.

12. POU

No report, as Ms Candy was not present.

13. DiSAC

Ms Brown's written report was tabled.

The Board noted DiSAC's concerns in relation to the LBD Social Marketing Campaign; with the associated negative connotations for the disabled community. Management have agreed to liaise with Ms Brown to select a suitable person to join the LBD Advisory Committee.

Resolution

That the above reports be received.

Moved: Gregor Coster

Seconded: Don Barker

Carried: Unanimously

The meeting was reopened to the public.

15. Achievement Register

The Achievement Register was noted.

16. Information

- a. Treasury Presentation to DHB Chairs
- b. Reviewing Priorities – DHB NZ

17. General Business

Ms Ginnen requested Leave of Absence for the May Meeting. Approved.

The meeting closed at 5.25pm.

The next meeting of the Board will be Wednesday, 6 May 2009 at Lambie Drive.

The minutes of the meeting of the Counties Manukau District Health Board of 1 April 2009 are approved.

Signed as a true and correct record on 6 May 2009.

Chair Gregor Coster (Chair)

Recommendation (moved **Gregor Coster**/seconded **Colleen Brown**)