

Counties Manukau District Health Board

Minutes of the meeting of the members of the Counties Manukau District Health Board held on Wednesday, 7 November 2007 at 1pm at CMDHB offices, Manukau City

Present: Mr Pat Snedden (Chair), Mr Ross Keenan, Ms Miria Andrews, Mr Bill Mudgway, Mr Paul Cressey, Mr David Collings, Anae Arthur Anae, Ms Airini Tugerangi, Mr Don Barker, Mr Bob Wichman, Ms Jillian Dooley

In attendance: Mr Geraint Martin, Mr Ron Pearson, Mr Chris Mules, Mrs Anna-Maree Harris (Board Secretary)

Apologies: Mr Ron Dunham

1. Welcome

The Chair welcomed Board members noting that there were several representatives from the public present.

Mr Michael Williams, elected Board member attended the meeting as an observer.

2. Ratification of previous minutes 3 October 2007

Resolution

The minutes of the Board meeting held on Wednesday 3 October 2007, having been circulated, were taken as read and confirmed.

Moved Bill Mudgway

Seconded Bob Wichman

Carried Unanimously

3. Matters arising

There were no matters arising.

4. Procedural issues

The procedural items were noted.

There were no amendments to the Register of Interests.

Board members were asked to confirm in writing their affiliation with any other organisations as at 30 June 2007 for the Annual Report.

Election update

The results of the 2007 DHB elections have been released, resulting in three new Board members for CMDHB:

Anne Candy

Colleen Brown

Michael Williams

Board members not re-elected were:

David Collings

Bill Mudgway

Board members who have stood down:

Ross Keenan

Jillian Dooley

No announcement had been received on appointed members to date.

Following the low turnout, Board members expressed concerns that this was due to lack of familiarity with the voting process.

Resolved

That the Chair to write to the Minister noting CMDHB's concerns with the high number of invalid votes and requesting a review of the ward/non-ward format for future elections.

Moved Paul Cressey

Seconded Don Barker

Carried Unanimously

5. Chair's Report

Pat Snedden noted the public debate underway in the UK where the police are required to investigate matters of neglect/lack of cleanliness in public hospitals, potentially leading to manslaughter charges against management. This highlights the importance for focus on clinical quality at all levels of the organisation.

Quality Improvement Committee has signed off five business cases to be managed through the CEOs' collective.

The Chair presented to the national ASMS conference.

Grahame Nahkies report on governance effectiveness will be presented to the December meeting.

It is hoped that a tripartite agreement (DHBs, Crown, CTU unions) will be finalised by December.

7. Chief Executive's Report

Highlights:

§ Positive progress has been made with some key strategic building blocks discussed over the last few months virtually in place – the Quality Improvement unit is up and running, headed by Dr Mary Seddon; work is underway on provider development; and some key operational issues – including a production plan for winter 2008, and midwifery staffing are being addressed.

§ areas An area of focus is the emergency department. The emergency department team have been asked to produce a new plan which needs to be in place before February 2008. Clinicians have been invited to share in the urgency for this important piece of work.

§ EMT members have all undertaken to achieve more 'visibility' in the organisation through a back to the floor initiative. Learnings will be reported to the Board next year.

§ A large number of NHS visitors in the past month has highlighted CMDHB's continuing high international profile.

§ The Mangere Integrated Community Healthcare project is progressing with the formation of a Kaitiaki group underway. Advertisements will be placed calling for interested individuals to join this group which will have the role of providing leadership and governance to the initiative.

Correspondence

Noted the Ministerial approval for the rebuild of the oral health facility at Buckland Road.

Quarter One Non Financial Report

There are some concerns with the inaccurate performance of the NIR system and the following actions were agreed:

§ The Chair will raise the issue with the Director-General

§ Paul Cressey will take up directly with the Ministry via HISAC

Electronic Patient Record System

Declarations of Interest

1. Ms Jillian Dooley declared her interest in this item as she is currently employed by the DHB working in the area of Home Health Care and as such would be a direct beneficiary of this programme. Ms Dooley subsequently left the meeting for this item.
2. Mr Paul Cressey also noted an interest in his role as Chair of HISAC, on a policy basis. He remained in the meeting, participated in discussions and subsequently abstained from voting on a resolution.

Ms Nettie Knetsch and Mr Ian McKenzie outlined a proposal for an electronic patient record system. The system would link up the records of approximately 20,000 patients, give mobility to the pilot group of 10 services units of multidisciplinary teams.

Resolutions

The Board:

1. **Supported** the development of an integrated Electronic Patient Record for community based services
2. **Approved** the development of a C&DSIS (Community & Disability Services Information System) and implementation to 2 sites and with the 3 service teams identified and using the trial 24/7 'on line' mobile approach for remote system access for an identified group of users (Stage 1).
3. **Supported** the capital expenditure for 07/08 of \$517,324.94 and the provisional operational cost of \$148,250.00 for 08/09 to complete C&DSIS Stage 1 of the project as recommended.
4. **Agreed** that a subsequent comprehensive business case will be presented on completion and evaluation of Stage 1. This business case will then include the ongoing adjusted costs, benefits, savings and expected outcomes of the possible modes of implementation to all the identified service areas. If Stage 1 is determined to be successful, a further request will be made to fund Stage 2 with current estimated capital cost depending on the option chosen ranging from \$214,000 to \$618,000 and operational costs rising from between \$148,000 to \$292,130.
5. Noted that adoption of Stage I does not prefigure adoption of the second stage of the initiative, without a benefits analysis which would warrant the further investment.

Moved Pat Snedden

Seconded David Collings

Carried Paul Cressey
abstained from voting

Quality Improvement Unit

Mr Allan Cumming and Dr Mary Seddon presented an outline of the work programme for the QIU.

Key items are:

1. Patient safety campaign
 - § Medication safety
 - § Physiologically unstable patient
 - § Hospital acquired infections
2. Patient flow project
 - § Decrease waiting times
 - § PDSA cycles of improvement
3. Releasing time to care
4. Quality improvement training
5. Organisation snapshot of what we are doing well
6. Models of care in advance of capital planning

The Board commended Mr Cumming and Dr Seddon on an excellent work programme.

Moved by Bob Wichman/Arthur Anae that the public be excluded from the Community Labs update, Industrial Relations update, Risk Register, Health and Disability Commissioner's report to Capital & Coast, Facilities Update, new Ward Block tender, under (OIA s 9(2)(i), Standing orders Schedule 2 cl 2(g)) to enable the carrying out of commercial activities. The motion was carried unanimously.

The meeting was reopened to the public.

Report of the Chief Planning and Funding Officer

Key issues:

- Oral health – a report as requested on adult oral health issues will be presented to the next Board meeting. There has been a high level of engagement with WDHB re the Auckland Regional Dental Service and ARDS have agreed to present to CPHAC.
- Concerns around the performance of Kidslink. A number of actions were agreed for follow up by the Chair and Paul Cressey.
- Let's Beat Diabetes – there has been an enthusiastic response from two supermarket chains to the cheap vegetables promotions
- HEHA – CMDHB has received \$400k for Maaori and Pacific community initiatives
- Mangere Healthy Kai won the Supreme Award at the Health Innovations Awards
- CMDHB will invite PHOs to participate in the next DAP planning round
- 170 people attended a CCM/LBD open day
- The pharmacy contract variation is almost completed
- Healthy Housing – MCC and CMDHB are supporting an initiative for housing older people

Report of General Manager Finance & Commercial

Key issues:

- The year end forecast will be presented to the Board in December. Mr Pearson is confident that a good result will be achieved, however it will be tight.
- Some concerns around clinical costs vs activity with no one single driver for this (change in practice, procedure mix change, cancer drugs). Actions underway are:
 - Improved Volume/Mix/Price Analysis
 - Reviewing Clinical Practice Changes -CMO
 - Detailed Monthly Review
 - Escalation of Monthly Analysis

Theatre refurbishment

It was noted that the refurbishment would be carried out in December and would not affect elective procedures.

Resolution

The Board approved the refurbishment of the Main Theatres at Middlemore Hospital at the cost of \$690,000 [the budgeted amount].

Moved Pat Snedden

Seconded Bill Mudgway

Carried Unanimously

CPHAC

Health of Older People presentation

POU

Fit for purpose

Maaori provider development funding

Finance & Audit

Signed off the Annual Report

HAC

Anaesthetic technicians – need to change approach to the workforce.

DiSAC

Last meeting of the year, did a round of up the last three years activities.

The Board briefly discussed the role of DiSAC given that without funding devolvement the role is purely an advisory one. Mr Nahkies review is expected to make recommendations on a new structure for this committee.

Chief Operating Officer report

Noted acutes down 3%, electives increased by 6%.

The meeting closed at 4.15pm.

The next meeting of the Board will be Wednesday 5 December 2007 at CMDHB, 19 Lambie Drive.

Signed as a true and correct record on 5 December 2007

Chair Mr Pat Snedden

The minutes of the meeting of the Counties Manukau District Health Board of 7 November 2007 are approved.

Recommendation (moved Bill Mudgway/seconded Bob Wichman)