

Counties Manukau District Health Board

Minutes of the meeting of the members of the Counties Manukau District Health Board held on Wednesday, 6 June 2007 at 1pm at CMDHB offices, Manukau City

Present: Mr Pat Snedden (Chair), Ms Airini Tukerangi, Ms Miria Andrews, Mr Don Barker, Ms Jillian Dooley, Mr Bill Mudgway, Anae Arthur Anae, Mr Ross Keenan, Mr Paul Cressey, Mr Bob Wichman, Mr David Collings

In attendance: Mr Geraint Martin, Mr Ron Pearson, Mr Ron Dunham, Dr Don Mackie, Mrs Anna-Maree Harris (Board Secretary)

1. Welcome

The Chair welcomed Board members noting that there were representatives from the public present. Prior to the Board meeting, Board members farewelled Dr Pat Frengley, who has resigned his position as Clinical Auditor with the DHB.

2. Ratification of previous minutes 2 May 2007

Resolution:

The minutes of the Board meeting held on Wednesday 2 May 2007, having been circulated, were taken as read and confirmed with an amendment to the Facilities report which should have read "RCP and Ryder Hunt have 15% common cross ownership through an Australian holding company".

Moved Airini Tukerangi **Seconded** Bill Mudgway **Carried** Unanimously

3. Matters arising

There were no matters arising.

4. Presentation – Dr Gary Jackson – Population change 1986 – 2006.

Dr Jackson presented a number of maps showing the population changes in the CMDHB region over the last twenty years. The population has increased by 60% during this period with the Pacific population almost doubling and the Asian population rising from 5,600 in 1989 to 75,000 in 2006 (a 12-fold increase). National ethnic-specific data from the 2006 census will now not be available until April 2008 and CAU level ethnic-specific data is expected later in 2008.

Highlights:

- CMDHB has the highest number of Pacific people, 93,200, of any DHB, with Auckland the next highest DHB with 53,000 Pacific
- CMDHB has the highest number of Maaori people of any DHB at 77,500 with Waikato the next highest DHB 76,500 Maaori. CMDHB and Waikato DHB combined have ¼ of all Maaori in New Zealand
- The total estimated population for CMDHB is 451,100, although this may be on the low side.

The Board requested a more detailed definition of 'Asian' to allow for identification of specific health issues relating to particular Asian groups. An analysis of the risks associated with a delay in the release of the full census data was also requested.

5. Procedural issues

Register of Interests

Arthur Anae clarified that his role on Counties Manukau Sport was as a Board member. This was noted by the Board Secretary.

Committee memberships

Nomination to CPHAC

Resolution

The Board approved the appointment of Winnie Potter to CPHAC.

Moved Airini Tokerangi **Seconded** Paul Cressey **Carried** Unanimously

6. Chair's Report

Conflicts of Interest – a letter outlining the Ministry's advice on Conflicts of Interest was distributed to Board members. The Chair and Deputy Chair attended a recent meeting on conflicts of interest and expect a confirmed 'set of rules' to be issued by the end of the year. Staff from the Office of the Auditor General are meeting with the Chair, a Board member and staff next week.

Lab contract – this is still a work in progress under CEO stewardship. Information will be made distributed to Board members as soon as it is available.

DHBNZ – As Chair of the procurement group, the Chair is investigating how the DHB can remain autonomous while taking advantage of shared national and regional opportunities.

Mascot Road apartments – the Chair and CEO attended the official opening.

Quality Improvement Committee – a number of initiatives are due to be launched shortly.

Resolution

The Chair's report was noted.

Moved Pat Snedden **Seconded** Bill Mudgway **Carried** Unanimously

7. Chief Executive's Report

Key issues:

Performance

- The month's financial result is solid and electives are on track for delivery of the MoH target at year end. This is a pleasing result considering the recent strikes. Of the 1500 'catch up' WIES, 500 will be delivered.
- 07/08 planning is working toward an even flow throughout the year with maximum capacity. The goal is to manage all patients waiting six months or more through close liaison with GPs.
- A recent publication by Gary Jackson and Graeme Lindsay reviewed elective performance at CMDHB over the last 10 years and shows some very positive improvements. One example is the waiting list which is 1/3 of what it was a year ago. The document will be showcased in the media in the near future.

Governance review

The review of internal committees and relationships with other organisations continues. Board members requested a scoping exercise be completed by August 2007 to examine possibilities of different ways of engaging with primary care with a particular focus on elective capacity.

Resolution

The Chair's report was noted.

Moved Pat Snedden **Seconded** Bob Wichman **Carried** Unanimously

Election update

Board members discussed a paper from the Otago DHB Chair on the impact of ballot paper candidate name order on election results.

The Board subsequently took a vote on changing the order from alphabetical as previously agreed to a fully random system where every paper was different. The Board noted that this was a more expensive option.

Resolution

The Board elected to use the random ballot paper system noting that this will incur extra costs.

Moved David Collings **Seconded** Bob Wichman **Carried**
Abstentions Paul Cressey, Ross Keenan

Planning and Funding

Key issues:

- Pharmacy contract – 70% have signed the national pharmacy agreement.
- Mangere Integrated Care Health Centre – Judith Smith from Victoria University will be overseeing the project. It is expected that a similar approach will be used on future projects.
- A positive meeting was held with ADHB around Otahuhu transfer of patients. Information will be widely communicated to the community.
- Pacific funding – following a projected underspend in Pacific, MoH has agreed to allow funding to be ringfenced and carried forward.

Resolution

It was agreed that the Board note the Planning and Funding report

Moved Pat Snedden **Seconded** Don Barker **Carried** Unanimously

Finance Report

- Month end result is only slightly negative to budget and does not give any concern with an on track forecast for year end.

All members of the public left at 2.28pm

- Success in electives was noted and congratulations extended to the elective services team.

Resolution

The Board noted the Finance update.

Moved Airini Tukerangi **Seconded** Miria Andrews **Carried** Unanimously

KiwiSaver

Mr Pearson spoke to the KiwiSaver information noting a concern that IRD has no capability to test capacity before implementation. The Chair will follow up with relevant personnel at Treasury.

Resolution

The Board noted the KiwiSaver update.

Moved Paul Cressey **Seconded** David Collings **Carried** Unanimously

Commonwealth Bank Facility

Resolutions

The Board

1. Approved the Deed of Amendment
2. Approved the Deed of ISDA agreement
3. Approved the Novation agreement (ISDA).
4. Approved the Chair to sign the Chairman's Certificate.
5. Approved the names of those individuals authorised to give any notice, sign any lease agreements and take any other action in relation to the lease agreement as the Chair and Chair of Finance & Audit Committee.

Moved Bob Wichman **Seconded** Ross Keenan **Carried** Unanimously

Crown Health Financing Agency Facility

Resolutions

The Board:

1. **Approved** the amendments to the CHFA Facility
2. **Signed** the Board Members' Certificate noting that the Chair and Chair of the Finance & Audit Committee are authorised signatories.

Moved Miria Andrews **Seconded** Bill Mudgway **Carried** Unanimously

Moved by Bob Wichman/Don Barker that the public be excluded from the Health and Disability Commission report response, Industrial Relations update, Theatre Instrument Tracking System, Radiology Information System, DAP confirmation, Risk Register, Resolutions from the Finance & Audit Committee, Update from Project Excel 20:20 (OIA s 9(2)(i), Standing orders Schedule 2 cl 2(g)) to enable the carrying out of commercial activities. The motion was carried unanimously.

The meeting was reopened to the public at 4.37pm.

Ross Keenan left at 4.37pm

CPHAC

Key items:

- Winnie Potter was appointed to CPHAC
- The Cancer Control Strategy was presented. A consumer group of Maaori and Pacific representatives will give feedback on the Strategy.
- POAC – presentation by Allan Moffitt
- Let's Beat Diabetes – social marketing launch on 18 June
- Dementia presentation

HAC

Key items:

- ESBL
- POAC presentation

PHAC

Manu Sione, new GM Pacific to be welcomed at PHAC on 20 June 2007

Pou

Key issues:

- Fit for purpose – Maaori provider development
- Let's Beat Diabetes – rethinking the approach
- Cancer Strategy – recommended that an advisory group of cancer patients give feedback on the strategy.

The meeting closed at 4.44pm.

The next meeting of the Board will be Wednesday 4 July 2007 at CMDHB, 19 Lambie Drive.

Signed as a true and correct record on 4 July 2007

Chair Mr Pat Snedden

Recommendation (moved **Jillian Dooley**/seconded **Paul Cressey**)

The minutes of the meeting of the Counties Manukau District Health Board of 6 June 2007 are approved.