Counties Manukau District Health Board

Minutes of the meeting of the members of the Counties Manukau District Health Board held on Wednesday, 5 December 2007 at 1.20pm at CMDHB offices, Manukau City

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Present:	Mr Pat Snedden (Chair), Ms Miria Andrews, Mr Bill Mudgway, Mr Paul Cressey, Mr David Collings, Anae Arthur Anae, Ms Airini Tukerangi, Mr Don Barker, Mr Bob Wichman, Ms Jillian Dooley
In attendance:	Mr Geraint Martin, Mr Ron Pearson, Mr Ron Dunham, Mr Chris Mules, Mrs Anna-Maree Harris (Board Secretary)
Apologies:	Mr Ross Keenan

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1. Farewell ceremony

The outgoing Board members Ms Jillian Dooley, Ms Airini Tukerangi, Ms Miria Andrews, Mr David Collings and Mr Bill Mudgway were presented with a gift and thanked for their contributions to the DHB over the last three or more years.

The Chair welcomed members noting that there were several representatives from the public present.

Professor Gregor Coster, Mr Michael Williams, Ms Anne Candy and Ms Colleen Brown incoming Board member attended the meeting as observers.

2. Ratification of previous minutes 7 November 2007

Resolution

The minutes of the Board meeting held on Wednesday 7 November 2007, having been circulated, were taken as read and confirmed.

Moved Bill Mudgway **Seconded** Bob Wichman **Carried** Unanimously

3. Matters arising

There were no matters arising.

4. Procedural issues

The procedural items were noted.

There were no amendments to the Register of Interests.

5. Chair's Report

The Chair presented an overview of Pou, and a vision of what the future might look like for kaupapa providers.

In the past the Board's ability to deal with Maaori health issues was problematic. A number of groups existed and there was a perception of being 'played off'. There was also importantly no Tiriti/Treaty strategy.

Pou was formed with a full delegated authority for shared decision-making over Maaori health improvement. Pou had mandated support of Maaori stakeholders with inclusive representational status. This new approach gave Pou the status to act with a single common view of the way forward, with aligment with the DAP, SoI and acknowledging the Board's statutory responsibilities.

Subsequently Pou signed off the 5 year Maaori Health Plan, ensures all Maaori are 'in the tent', launched a kaupapa-based provider forum and launched Fit for Purpose.

Areas still to be worked on include: engagement with the PHO sector, getting the public/private forum correct, an accelerated response and getting true community ownership of kaupapa.

Dr Seddon and Mr Cumming arrived

6. Chief Executive's Report

Pyxis Automated Medication Storage and Distribution System

Dr Mary Seddon and Mr Allan Cumming of the Quality Improvement Unit presented a business case for the implementation of the Pyxis medication system following a full presentation to the Board several months ago.

It is important to note that the system is compatible with the national safer medication programme.

Mr Paul Cressey declared his interest as the Chair of HISAC and noted his support of the initiative.

Resolutions

The Board:

1. Noted that the PYXIS technology is only available on a lease basis, not for outright purchase.
2. Approved the roll out of the Pyxis medication safety system (number of machines yr.1 3, yr. 2 6, yr.3 7, yr 4 8, yr.5 9) within Middlemore Hospital, in accordance with the proposal in the attached paper at a total lease cost (approximately $20,000 per machine) of $3.3m over a 5 year lease period. Noted that the lease term at five years exceeds management's maximum authority of three years.
3. Approved the DHB executing a 5 year lease agreement in relation to the Pyxis system components. Such delegated authority to be granted subject to all of the following conditions:
    a. Acceptance of a trial pilot during the first year. Termination costs would be 10% of the remaining lease costs.
    b. Those leases are on reasonable commercial terms and conditions.
    c. That the financial obligations associated with such leases, both individually and cumulatively, be within the resources of the DHB
    d. That such delegation is given to the CEO and CFO.
    e. That a brief report be provided to the Board on each occasion that the delegation has been exercised.

Moved Don Barker **Seconded** Arthur Anae **Carried** Paul Cressey abstained from voting

Dr Seddon and Mr Cumming left the meeting

Chief Executive's Report

Key issues:

- Focus on electives – note the full report and plan in the Chief Operating Officer's report
- Another key focus is on Emergency Department where there is a plan in place to meet national targets by the end of January.
- Financially the DHB is in a stable environment. Note however that one of the major challenges remains the funding of the NZNO settlement.
- CMDHB remains on course to deliver the Ministry's 10 Health Targets. Board members requested a full report on the status of child health following the release of the Paediatric Society's report.
- Two staff changes include the appointment of a Director of Allied Health and a General Manager Adult Rehabilitation & Health of Older People.

Maternity update – following media interest, the Chief Executive outlined steps being taken at CMDHB to cope with the midwife shortage. To manage the shortage of approximately 40 staff in this area, arrangements have been put in place with independent midwives to work in the hospital. Advertising has outlined the options women in the region have to *either* give birth at Middlemore or at one of the community units. The choice remains for women to select their preferred venue.

The Chief Executive thanked all outgoing Board members for their support and service and welcomed new members.

Resolution
The Chief Executive's report was noted.
Moved Paul Cressey **Seconded** David Collings **Carried** Unanimously

Correspondence
Noted the correspondence from Dr Mike Corkhill, Clinical Auditor, relating to his acceptance of the role and outlining his priorities for the coming year.

Metropolitan Auckland Laboratory Services
The Chief Executive referred to the paper provided to all metropolitan Auckland DHBs on the background to date on the labs contract and the reporting framework for both the community and hospital lab projects.
Key issues:
Broad consultation including with PHOs and the public over the next few months. This will take the form of education and briefing on the goals of the project. From May – June 2008 this feedback will be used to guide discussions with DML and possibly other providers.

Resolutions
The Board received the Metropolitan Auckland Laboratory Services update and requested from management a clear accountability framework in regard to this Board's decision-making.
Moved Paul Cressey **Seconded** David Collings **Carried** Unanimously

Chief Operating Officer's Report
Key issues:
Achievement of elective volumes – note that the services achieved record numbers of electives in October and will possibly be the same in November (data not completed). By January 2008 electives will be up to full capacity.
There has been some focus on clinical supply costs and these are now back in line with budgeted figures. CMDHB has taken the stance that instruments which are designed by the manufacturers to be single use only, will be used as such.
Improvements in ED waiting times are beginning with the use of a senior doctor at triage identifying a likely path for the patient i.e. discharge or admission.

Resolution
The Chief Operating Officer's report was noted.
Moved Airini Tukerangi **Seconded** Miria Andrews **Carried** Unanimously

Report of the Chief Planning and Funding Officer
Key issues:
- Oral health – the Board remains dissatisfied with the progress of oral health in the region and requested a report on workforce initiatives and investment required to undertake such initiatives.

Resolutions
The Board:
Received the report from the Chief Planning and Funding Officer
Requested management to provide a report on a programme of action related to growing the local workforce in oral health and an indication of investment required
Requested management to include issues of provision of oral health services to older adults in the priority setting for the 2008-2009 DAP subject to other priorities.
Moved Arthur Anae **Seconded** Jillian Dooley **Carried** Unanimously

Report of General Manager Finance & Commercial
Key issues:
- Clinical supplies have levelled off
- Awaiting final management letter from Audit NZ. This is dependent on the procurement policy which is currently under review and is with the OAG. Once this is approved it will become the national template.
- Mr Pearson provided a replacement for page 121 which had incorrect totals (one column over).

Resolution
The report from the General Manager Finance & Commercial was noted.
Moved Bob Wichman **Seconded** David Collings **Carried** Unanimously

Moved by Arthur Anae/Bob Wichman that the public be excluded from the Industrial Relations update, Risk Register, CT scanner business case, Greater Auckland Co-operation under (OIA s 9(2)(i), Standing orders Schedule 2 cl 2(g)) to enable the carrying out of commercial activities. The motion was carried unanimously.

The Board took a break for 15 minutes.

The meeting was reopened to the public.

The meeting closed at 4.26pm.

The next meeting of the Board will be Wednesday 13 February 2008 at a venue to be advised.

Signed as a true and correct record on 13 February 2008

Chair Professor Gregor Coster

The minutes of the meeting of the Counties Manukau District Health Board of 5 December 2007 are approved.

Recommendation (moved D Barker/seconded A Anae)