

# Counties Manukau District Health Board

**Minutes** of the meeting of the members of the Counties Manukau District Health Board held on Wednesday, 3 October 2007 at 1pm at CMDHB offices, Manukau City

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**Present:** Mr Ross Keenan (Chair), Ms Miria Andrews, Mr Bill Mudgway, Mr Paul Cressey, Mr David Collings, Anae Arthur Anae, Ms Airini Tukerangi, Mr Don Barker, Mr Bob Wichman

**In attendance:** Mr Geraint Martin, Mr Ron Dunham, Mr Chris Mules, Mr Peter Tod, Mrs Anna-Maree Harris (Board Secretary)

**Apologies:** Mr Pat Snedden, Ms Jillian Dooley, Mr Ron Pearson

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## 1. Welcome

The Chair welcomed Board members noting that there was a representative from the public present.

## 2. Ratification of previous minutes 5 September 2007

### Resolution

The minutes of the Board meeting held on Wednesday 5 September 2007, having been circulated, were taken as read and confirmed.

**Moved** Bob Wichman      **Seconded** Ross Keenan      **Carried** Unanimously

## 3. Matters arising

There were no matters arising.

## 4. Presentations

### a) Primary Health Care Plan – Tina McCafferty and Allan Moffitt

Ms Tina McCafferty and Dr Allan Moffitt presented the Primary Health Care Plan for Board approval. The Plan has been presented to all Board sub-committees over the past few months and has been through an extensive consultation process with PHOs and in the community.

Key changes of the Plan since the consultation took place are:

- § Revised Mission Statement, KPIs, Budget and Work Programme
  - § Definition of “the Sector” for the purpose of the plan
  - § Increased recognition of PHOs and PHO role in determining the success of the Plan
  - § More links to Pacific Health, LBD, Community Engagement,
  - § Greater emphasis on Self Care, Quality Improvement & Workforce Development
  - § Explicit discussion on Innovative models, the case for change, supported self care, reducing inequalities and chronic care management plus the linkages with specialist, secondary and other providers
  - § Detail moved to the appendices
- Workforce issues with GPs retiring, leaving NZ etc are to be addressed through a multi disciplinary approach.

## **Resolutions**

The Board:

1. Approved the Counties Manukau Primary Health Care Plan 2007 - 2010
2. Approved the three year financial plan to support the work programmes
3. Noted that targets are yet to be approved by PHOs and that there may need to be minor modification to the KPIs
4. Noted that the three year budget projection does not include roll-out of the CCM Depression programme as this is still being evaluated.
5. Noted the importance of support from general practice and the issues around workforce shortages.

Moved Bill Mudgway

Seconded Paul Cressey

Carried Unanimously

### **b) Information Technology update – Mr Phil Brimacombe**

Mr Paul Cressey noted a possible conflict as Chair of HISAC. It was agreed that he remain in the meeting as this was an information only update.

Mr Brimacombe gave an update on 12 RISSP (Regional Information Services Strategic Plan) initiatives noting progress and where the projects are headed.

Key issues:

Focus on health event summaries which includes discharge summaries, hospital lab test results, referral status, radiology reports. Together these will form a patient record system.

Overall most projects are progressing well with electronic ordering, pharmacy and e-prescribing still to commence.

National and international patient data access was of concern to Board members. The majority of patient data for Auckland residents is accessed by the Auckland Regional DHBs. HISAC is working toward developing national standards and agreements to facilitate the ease of sharing information. At an international level Mr Cressey confirmed that New Zealand is a world leader in health information management.

The RISSP is being refreshed over the coming year and will include Northland DHB.

### **5. Procedural issues**

The procedural items were noted.

There were no amendments to the Register of Interests.

Board members were asked to confirm in writing their affiliation with any other organisations as at 30 June 2007 for the Annual Report.

### **6. Chair's Report**

There was no Chair's report.

### **7. Chief Executive's Report**

Highlights:

§ All wards and inpatient areas will eventually participate in the Productive Ward project following the launch of the initiative at a workshop for Charge Nurses with Mark Jennings. Ward 2 staff have really got behind the idea with some going in on their days off to tidy up their workspaces.

§ Mary Seddon and Allan Cumming will present the work plan for the Quality Improvement Unit to the meeting in November.

### ***Report of the Chief Operating Officer***

Key issues:

- Regional agreement has been reached on anaesthetic technician training and from mid October 2007 this issue in the provider arm should be resolved.
- ED has been busy during the past month as has most of Middlemore. ED has done well in terms of managing patients.
- Clinical supplies expenditure has increased, some of which is volume related.

### ***Report of the Chief Planning and Funding Officer***

Key issues:

- The School of Population Health is commencing the Let's Beat Diabetes Phase I evaluation
- The Community Living Services project was awarded a gold medal at the recent Australasian Mental Health awards.
- Pharmacy contracts have gone well with no issues arising from the regional agreement.

### ***Report of General Manager Finance & Commercial***

Key issues:

- Mr Tod noted minor variances for the month.
- Personnel costs are high as the NZNO settlement has been accrued to settlement level and not yet paid.
- \$8.2m capital charge was paid based on the revaluation.

*The member of the public left the meeting at 2.55pm*

### **Air Handling Replacement Plant Installation, Theatres 4, 5 and 6 Middlemore**

#### **Resolutions**

The Board:

Approved the Capital Expenditure Request for \$480,000 to undertake the installation this plant replacement for Theatres 4, 5 and 6 at Middlemore Hospital.

Noted that the purchase of this equipment (\$150,000) was approved within the Acting CEO's (Mr Pearson's) delegated authority last month.

**Moved** Paul Cressey

**Seconded** Don Barker

**Carried** Unanimously

Moved by Paul Cressey/Bob Wichman that the public be excluded from the Community Labs update, Industrial Relations update, Oral Health Business Case, Mental Health Financial Plan, Risk Register, Medico Legal update, Legal update, Draft report of the Officer of the Auditor-General Draft Annual Report, Facilities Update under (OIA s 9(2)(i), Standing orders Schedule 2 cl 2(g)) to enable the carrying out of commercial activities. The motion was carried unanimously.

Board members took a brief break at 3pm.

The meeting was reopened to the public.

#### **CPHAC**

Key items:

- Mental Health expenditure plan
- Child and Adolescent Oral Health Plan

**PHAC**

PHAC did not approve the Let's Beat Diabetes operational Plan.

**HAC**

Planning and service reconfiguration presentation

**General business**

Board members are to advise the Board Secretary what they will do with their Board papers at the end of their term.

Board members will be invited to dinner following the November meeting.

The meeting closed at 4.35pm.

The next meeting of the Board will be Wednesday 7 November 2007 at CMDHB, 19 Lambie Drive.

Signed as a true and correct record on 7 November 2007

Chair                      Mr Pat Snedden

The minutes of the meeting of the Counties Manukau District Health Board of 3 October 2007 are approved.

Recommendation (moved W Mudgway/seconded B Wichman)