

Counties Manukau District Health Board

Minutes of the meeting of the members of the Counties Manukau District Health Board held on Wednesday, 1 August 2007 at 10am at CMDHB offices, Manukau City

Present: Mr Pat Snedden (Chair), Ms Miria Andrews (arrived at 10.15am), Ms Jillian Dooley, Mr Bill Mudgway, Mr Paul Cressey, Mr David Collings, , Anae Arthur Anae, Ms Airini Tukerangi, Mr Don Barker, Mr Bob Wichman, Mr Ross Keenan (arrived at 11.55am)

In attendance: Mr Geraint Martin, Mr Ron Pearson, Mr Ron Dunham, Mr Chris Mules, Mrs Anna-Maree Harris (Board Secretary)

1. Welcome

The Chair welcomed Board members noting that there were no representatives from the public present.

2. Ratification of previous minutes 4 July 2007

Resolution:

The public minutes of the Board meeting held on Wednesday 4 July 2007, having been circulated, were taken as read and confirmed.

Moved Paul Cressey **Seconded** Bill Mudgway **Carried** Unanimously

3. Matters arising

There were no matters arising.

4. Chair's Report

Key issues:

§ Tripartite discussions between Council Trade Unions, Ministry of Health and DHBs around the possibility of a national accord. A paper will be presented to the Board in September or October.

Miria Andrews arrived at 10.15am

§ The Quality Improvement Committee has an expectation that all Boards will promote the quality agenda with a higher priority in the future.

§ ACC expenditure on injuries attributed to the health system is very high and ACC wants to engage with DHBs to reduce. ACC will be invited to present to the Board.

5. Presentation – Health Services Plan Stage I – Mr Chris Mules, Mr Alan Wilson

Key issues:

Stage I is a 20 year view of CMDHB services and comprises health services which have the greatest impact on the Middlemore and Manukau SuperClinic campuses and for which business cases were required to enable facility development to continue. Stage II encompasses the remainder of services and will be completed in December 2007.

Maternity, after hours GP services, primary community health services (i.e. PHO configuration and transition pathway for services) are still to be completed. In February/March 2008, the Board will be presented with a revised maternity service framework, and at this stage flexibility has been built into both sites allowing for a later decision.

Regional alignment occurs in two ways:

- § Regional services planning
- § Regional equity of access which is the principle adopted by DHBs that irrespective of location, all people should have the same access to services. A detailed paper will be presented to the Board at an upcoming meeting.

Key drivers for HSP I:

- § Population change increasing demand for services
- § Regional collaboration in planning (most repatriation of services has been completed)
- § The potential impact of new technology which will hopefully be addressed by MoH in a national project

Core campus roles

- § Middlemore – to remain an acute site, with upper secondary and some tertiary services
- § Manukau SuperClinic – sub acute care, electives, ambulatory, rehabilitation and specialist mental health services for older people

Resolutions:

The Board:

1. Noted the process followed for development of the Health Services Plan Stage One;
2. Noted that the detailed service-specific reports are available to the Board, and will be attached as appendices to the Plan;
3. Noted that three of the Stage One workstreams will be developed further during 2007/08 (Maternity, After-hours General Practice, Primary & Community Health Services) as a result of sector and community engagement;
4. Approved the Health Services Plan Stage One;
5. Noted the work programme to develop the Health Services Plan Stage Two; and
6. Noted the work programme to develop the facilities business case
7. Noted that this is a milestone document and expressed thanks to Mr Mules and Mr Wilson and the team for their work on the Plan.

The Board acknowledged the HSP with a round of applause.

Moved David Collings

Seconded Jillian Dooley

Carried Unanimously

5. **Presentation – Workforce Development Plan – Ms Elizabeth Graham, Mr Sam Bartrum**

All Board committees have viewed the Plan during the last month and Ms Graham and Mr Bartrum gave a similar, albeit brief presentation of the key highlights of the Plan.

Key objectives are to give a context to workforce issues, increase a local workforce and make better use of the current workforce through improved retention and careers advice (Advisor to be employed).

Anae noted that PHAC had some concerns with the Plan and requested a further discussion with management at its next meeting.

Engagement with schools is vital to interesting young people in health careers and the Board felt strongly that adequate resource needs to be available to tap into this source.

Resolution

The Board approved the Workforce Development Plan 2007-2011 as the foundation document for all workforce planning and development across the DHB (provider arm and community health care settings).

Moved Miria Andrews

Seconded Paul Cressey

Carried Unanimously

5. Procedural issues

Register of Interests

Amendment to be recorded in the Register of Interests - Mr Bob Wichman, Mr David Collings, Anae Arthur Anae – Manukau City Councillors

The Board thanked Mrs Janet Anderson-Bidois for the Conflict of Advice information and requested that this be included in all Committee papers.

Mr Ross Keenan arrived at 11.55am

The Board took a 20 minute lunch break.

7. Chief Executive's Report

Highlights:

- § Following the end of year result, Mr Martin called a staff forum to recognise the excellent performance and to acknowledge that the work rate of many staff cannot be sustained. Another key message was the instigation of the Productive Ward with a training session for all charge nurses. The productive ward will enable staff to take control to do 'better work', designed by nurses for nurses. This will be launched in September and will empower staff to manage and control their own environments. Mr Martin also set a marker with staff that there will be zero tolerance for any form of discrimination or violence.
- § The operational governance review is to be presented to the Board in September. This will include a large increase in the number of balanced scorecard indicators measuring quality.
- § Mr Martin advised the Board formally that he is the lead CEO for the community and hospital labs project. Given that there is a potential for hospital lab staff to put in a tender, Janet Anderson-Bidois is drafting a Memorandum of Understanding based on the Hutt Valley DHB agreement which Judge Asher cited as a good example. This will protect the CEO from any potential conflicts of interest during the tender process and will effectively put a 'chinese wall' between he and Mr Dunham, Chief Operating Officer. Board members asked for reassurance that probity would be active and that sign off was made by the Board before any agreement or decisions was made. Mr Martin confirmed that this would definitely happen and the process was only at the scoping stage. Once the scoping document was presented to the Chairs and CEOs' meeting it would be presented to all Boards. All Board members would be presented with the same papers throughout the process.

Quality – Dr Mary Seddon's paper and IHI interview is an initial paper which discusses why Board need to be concerned with quality. Board members felt strongly that this needs to be part of the Board's core business and it was agreed that quality would be on every future Board agenda, and would be part of the CEO's role and accountability to the Board.

Resolution

The Board supported the direction by the CEO and full Board and staff interface quality indicators.

Moved Pat Snedden **Seconded** Ross Keenan **Carried** Unanimously

The Board thanked staff for their work and requested a forum to acknowledge the interface between primary and secondary care clinicians in achieving the elective targets.

Again the Board acknowledged the very significant achievement by acclamation.

Moved Paul Cressey **Seconded** Airini Tugerangi **Carried** Unanimously

Quarter 4 Non Financial Report

The quarter 4 non financial report was noted

Moved Paul Cressey **Seconded** Bob Wichman **Carried** Unanimously

Election Update

The update and Ministry of Health advice were noted.

Moved Pat Cressey

Seconded Arthur Anae

Carried Unanimously

District Strategic Plan Medium Term Outcomes

Key issues:

§ Oral health – Board members expressed frustration with oral health access for CMDHB residents and requested that the CEO be accountable for improvement of this indicator.

§ Home health services – Mr Mules will provide refreshed data to CPHAC.

§ Birth rate – Mr Mules was asked to provide Pou with data on pregnancy, STD, abortion, fertility, parental support .

§ Connectivity to be improved between the various reports provided to Board members.

Resolution

The Board noted the District Strategic Plan Medium Term Outcomes

Moved Pat Snedden

Seconded Arthur Anae

Carried Unanimously

Correspondence

Resolution

The Board noted the Minister's approval of the District Annual Plan

Moved Don Barker

Seconded Paul Cressey

Carried Unanimously

Report of the Chief Operating Officer

- Very pleasing end of year result with elective targets surpassed
- Acute growth demand is less than population growth
- Regional food services – the Spotless Services contract is due to expire in the near future and an independent review of options has been commissioned.
- ESPIs remain green
- ED – service redesign remains a priority
- A new MRI has been ordered and recruitment of radiologists is a priority to enable it to become operational

Resolution

The Board noted the Chief Operating Officer's report

Moved Bob Wichman

Seconded David Collings

Carried Unanimously

Report of the Chief Planning and Funding Officer

- A position paper on cardiovascular/diabetes risk screening and management has been developed, and is awaiting EMT sign off.
- AIMHI has achieved 10,000 school children assessments, and ongoing funding has been confirmed.
- CCM target enrolments have been exceeded. There has been a dramatic increase in enrolments into the depression module of the scheme, indicating an unmet need.
- The oral health initiative will be launched on 7 August, World Dental Day. A project manager has been recruited to this project.
- A variation to the Pharmacy Agreement for the metro Auckland DHBs is scheduled for release from 9 August.
- SPARC has requested a further review of the Counties Manukau Active proposal from Counties Manukau Sport, Manukau City Council and CMDHB (via LBD). SPARC's concerns appear to arise from their desire for identification of outcomes relating to sport and recreation, not just physical activity, and increased contribution from MCC and CMDHB if SPARC is to contribute their \$1.2m. Discussions are continuing.

- CMDHB has been formally advised that it has been successful in a contestable process to lead two new sickness and invalid beneficiary initiatives – Primary mental Health and Awaiting Treatment.

Resolution

The Board noted the report of the Chief Planning and Funding Officer

Moved Pat Snedden **Seconded** Don Barker **Carried** Unanimously

Report of General Manager Finance & Commercial

Key issues:

- Mr Pearson noted that \$8.8m surplus retained for 2006/07 is available for carry forward as at 30 June 2007, less \$1.5m allocated for 'below the line' expenditure for each of the following years.
- The Chairman commended the Finance team for the level and quality of financial detail provided to the Board.
- Following discussion at other DHBs, the Board requested information for the last three years confirming whether or not demographic funding has been used to fund the provider arm.

Resolution

The Board noted the General Manager Finance and Commercial's report noting that all financial information is Draft and Unaudited.

The Board commended the Finance team on the quality of information it provides. It also by acclamation acknowledged the financial performance for the financial year completed.

Moved Pat Snedden **Seconded** Paul Cressey **Carried** Unanimously

Audit NZ update

Mr Pearson noted a review with Audit NZ containing only one item of note, that relating to two petty cash reconciliations, from a number of years ago. Unfortunately these were not written out of the accounts as instructed at the time.

South Auckland Oral Health

The Board:

1. Noted that it has already approved the original capital request for \$1.2m for renovation and upgrading of current Buckland Rd facility, at its Board meeting December 2006. This approval consisted of \$300k from CMDHB, \$300k from SAHF Sky City and \$600k from MOH
2. Approved the revised plan for a full rebuild of the Buckland Road clinic;
3. Noted that our stakeholders are fully supportive of this proposal to re-build;
4. Noted that the original rationale for the need for this facility remains unchanged;
5. Noted that CMDHB revised building cost are forecast to be \$1.75m. The MOH contribution will increase to either the lesser of \$1.0m [if Sky City contribution is not received or applied] or \$0.70m (both subject to the final insurance recovery);
6. Noted that CMDHB is aware that MOH funding for this project will be consumed from the overall CMDHB allocation of the national Oral Health Funding.
7. Notes the anticipated building period of September 2007 – February 2008, in order to manage the timing of funding with associated expenditure requirements.
8. The Board approves the reinvestment of funds from the insurance claim recovery into the rebuild of the facility.

Moved Bob Wichman **Seconded** Bill Mudgway **Carried** Unanimously

Moved by Bill Mudgway/Don Barker that the public be excluded from the Industrial Relations update, South Auckland Health Foundation., Risk Register, (OIA s 9(2)(i), Standing orders Schedule 2 cl 2(g)) to enable the carrying out of commercial activities. The motion was carried unanimously.

The meeting was reopened to the public.

CPHAC

Key items:

- PHO performance
- Oral health

HAC (no quorum)

Discussion around a celebration between primary and secondary care clinicians. To be followed up by management.

PHAC

Workforce Plan

Pou

Key issues:

- Maaori Workforce Plan
- Whare Oranga initiative to go to tender
- Fit for purpose completed, to MoH for Maaori Provider Development Scheme funding for collective work with Maaori providers.

Moved by Ross Keenan/Paul Cressey that the public be excluded from the update from Project Excel 20:20, (OIA s 9(2)(i), Standing orders Schedule 2 cl 2(g)) to enable the carrying out of commercial activities. The motion was carried unanimously.

The meeting was reopened to the public at 2.30pm.

The meeting closed at 2.30pm.

The next meeting of the Board will be Wednesday 5 September 2007 at CMDHB, 19 Lambie Drive.

Signed as a true and correct record on 5 September 2007

Chair Mr Pat Snedden

The minutes of the meeting of the Counties Manukau District Health Board of 1 August 2007 are approved.

Recommendation (moved Bill Mudgway/seconded Airini Tokerangi)