

# Counties Manukau District Health Board

## Minutes

of the meeting of the members of the Counties Manukau District Health Board held on Wednesday, 6 September 2006 at 1pm at the CMDHB Board Room, 19 Lambie Drive, Manukau City

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Present: Mr Pat Snedden (Chair), Ms Miria Andrews, Mr Don Barker, , Mr Paul Cressey, Ms Jillian Dooley, Ms Airini Tukerangi, Mr Ross Keenan, Mr Bill Mudgway, Anae Arthur Anae, Mr Bob Wichman

Apologies: Mr David Collings, Mr Ron Dunham.

In attendance: Mr Ron Pearson (Acting CEO), Mr Chris Mules, Mrs Anna-Maree Harris

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### 1. Welcome

The Chair welcomed members of the Board and representatives from the media. Airini Tukerangi opened the meeting with a karakia. The Board observed a minute's silence in recognition of the passing of Maori Queen Te Arikinui Dame Te Atairangikaahu.

#### Apologies

Apologies were noted from David Collings.

### 2. Ratification of previous minutes (2 August 2006)

#### Resolution:

The minutes of the Board meeting held on Wednesday 2 August 2006, having been circulated, were taken as read and confirmed.

Moved Bill Mudgway      Seconded Arthur Anae      Carried Unanimously

### 3. Matters arising

There were no matters arising.

### 4. Procedural issues

#### PHAC membership

##### Resolution

That the Board:

Endorsed the nomination of Mr Philip Beilby to PHAC and as PHAC's nomination to DiSAC

Noted that further nominations to PHAC will be considered at the October Board meeting

Moved Arthur Anae      Seconded Ross Keenan      Carried Unanimously

#### DiSAC membership

##### Resolution

That the Board:

Noted the resignation of Emily Charlton, Roine Lealaialoto and Bernadette Pone

Endorsed the nomination of Malcolm Wara by Pou as a Manawhenua rep to DiSAC

Moved Jillian Dooley      Seconded Bob Wichman      Carried Unanimously

## **Finance & Audit membership**

### **Resolution**

That the Board approved the extension of the term of Mr Alan Johnson to July 2007.

**Moved** Pat Snedden                      **Seconded** Arthur Anae                      **Carried** Unanimously

## **Manawhenua representation**

### **CPHAC**

#### **Resolution**

That Manawhenua reps on CPHAC will be extended by a further three months pending discussion at Pou in September.

### **HAC**

#### **Resolution**

That Manawhenua reps on HAC will be extended by a further three months pending discussion at Pou in September.

## **6. Chair's Report**

- A successful visit by the Minister of Health on 24 August with the impression that the Minister was energised by the work taking place at CMDHB.
- The Chair thanks Board members who were involved with Maori Queen Te Arikinui Dame Te Atairangikaahu's tangi.
- Registrations and interest in the Sustainability Conference is high. Members received an updated conference programme.

## **7. Chief Executive's Report**

### **Key issues:**

- A highlight for the month was the Minister's sign off on the Core Consolidated II Business Case.
- June and July were extremely heavy winter months in the provider arm, averaging 220 per day in ED. The Board discussed child admissions and this will be further discussed at the upcoming HAC meeting. POAC referral data was also requested for this discussion.

## **Labs Project**

- The project is now in the implementation phase with key individuals from Labtests Auckland leading each of the project areas.
- The judicial conference has not slowed down proceedings from Labtests perspective and Mr Mules noted that the hearing is focused only on the tender process.
- Board members expressed anxiety around monitoring and requested detailed reports on key milestones in the implementation plan. This was deferred to the Confidential section of the meeting.

### **Resolution**

The Board received the labs report.

**Moved** Pat Snedden                      **Seconded** Paul Cressey                      **Carried** Unanimously

## **Correspondence**

Correspondence was received as follows:

1. DAP 2006/07 sign off by Minister
2. Approval from the Minister for Component II of the Core Consolidated Business Case
3. Certification to provide health services to 8 August 2009 under the Health & Disability Services (Safety) Act 2001
4. Advice that CMDHB has moved from Performance Watch to Standard Monitoring on the DHB Monitoring and Intervention Framework.

### **Resolution**

The Board received the correspondence.

**Moved** Miria Andrews                      **Seconded** Bob Wichman                      **Carried** Unanimously

### ***Planning and Funding***

The report was noted.

Key issues:

- Evaluation of the McDonald's Sprite Zero trial showed a 17% reduction in sugar consumption with no adverse reaction from consumers. Discussions continue on how this might be extended and it is pleasing to note significant interest from other fast food chains in undertaking a similar programme. There was discussion around whether some of the Let's Beat Diabetes initiatives were overlapping. Mr Mules clarified the LBD approach as a whole of society approach, with ten separate but closely related action areas.
- Agreement has been reached with two providers who are eligible for primary care refugee top up funding. CMDHB has allocated \$150,000 of the \$200,000 received from the Ministry for this purpose.
- From 1 October additional funding is to be paid through the PHO capitation formula for practices that are charging very low fees. Approximately 20-30 CMDHB practices will benefit from this additional cashflow.
- The Workforce Development Team won one of six national awards from DHBNZ for Health Workforce Innovation for their work on promoting health careers in schools.
- The amalgamation of access management of short term home help and Meals on Wheels into the NASC team has been completed. The launch of NASC as a single point of contact for access to support services has also been completed. Waiting lists for NASC are being actively managed and recovery strategies being monitored closely by CPHAC.
- Oral health – the four northern DHB programme managers with Oral health responsibilities held a planning day with Ministry and NDSA staff to establish guidelines for the development of business plans for the 're-establishment of a seamless Child & Adolescent Oral Health Service' as required by the Minister.

### **Resolution**

The Board:

Received the Planning and Funding monthly report

**Moved** Don Barker

**Seconded** Bob Wichman

**Carried** Unanimously

### ***Financial Performance***

#### **Monthly Report**

Key issues:

- Noted the new format for the financial summary which was appreciated by Board members. Amendments requested included the addition of a brief (2 line) narrative explaining the differentials, consistency with the use of brackets and an additional line in the financial ratios indicating the people costs to total costs within the provider arm as well as the consolidated basis. An error was noted in the WIES numbers between the summary pages and the financial performance page.
- A good result for the month considering the high volumes in the provider arm
- Discussion around management of electives if the acute volumes remain high. This is currently managed by staff movements between the sites. Although initiatives are underway to improve patient flow, the Chair noted the importance of managing electives which was also signalled by the Minister during his recent visit.
- The Acting Chief Executive highlighted the improved banking ratio due to the \$90m revaluation impact.

### **Year End Financial Position**

- The high level audit only has been completed. The detailed audit results are due in 3-4 weeks.
- The narrative for the Annual Report is almost completed.

### **Resolution**

The Board received the Financial Performance report, unaudited Year End Financial Position report and the Acting Chief Executive's report.

**Moved** Ross Keenan                      **Seconded** Jillian Dooley                      **Carried** Unanimously

### **Capital Expenditure Approval**

#### **Water and Fire mains replacement (Pukekohe \$315k, Middlemore \$300k)**

Replacement was identified in the Asset Management Plan and is critical for both the Middlemore and Pukekohe sites during any downtime for construction activity.

### **Resolution**

The Board:

Approved the capital expenditure requests for replacement of water and fire main pipelines at Pukekohe and water main pipework at Middlemore Hospital

Required satisfaction from management in respect to sufficient fire protection at the Middlemore site

**Moved** Bob Wichman                      **Seconded** Miria Andrews                      **Carried** Unanimously

### **9. CPHAC Update**

Mr Cressey noted that CPHAC looks forward to a further reduction in NASC waiting times.

### **10. DiSAC**

Key issues:

- In conjunction with ADHB's DiSAC a submission was made to the Select Committee around disability issues. The Chair commended Ms Dooley for taking the lead on this proactive stance.
- A number of applicants have been received for the Disability Co-ordinator role.
- Discussions are taking place on the Webhealth and Healthpoint websites and incorporating disability issues in these.

### **11. HAC**

Key issues:

- Elective surgery strategies – Ms Tukurangi noted that HAC was not convinced volumes would be met and has requested a further report in October. This is in line with the Minister's expectation that volumes will be met or exceeded. A meeting will take place with the GM Surgical Services requesting detailed information for the shortfall in July.
- Radiology – HAC has requested frequent radiology reports. Mr Pearson noted that the General Manager is fully supportive of the provision of this information. The Board noted that it had expected to see an increase in community radiology volumes and that there must now be a focus on increasing volumes.

### **12. PHAC**

Key issues:

- Mr Philip Beilby was welcomed as a new member
- Discussion around the renal replacement policy
- Opening of the Pacific Women's Health Research Facility

### 13. Pou

There was no meeting in August due to the passing of Maori Queen Te Arikinui Dame Te Atairangikaahu.

### 14. Finance & Audit

The Finance & Audit Committee meeting took place prior to the Board meeting.

There was a full discussion with Audit NZ and it is expected that final accounts should be cleared for October sign off. The interim position is that Audit is predominantly comfortable with the way CMDHB is dealing with issues.

### 15. Facilities

Key issues:

- Peer review carried out on tunnels/corridors project
- Education space has been allocated
- Maori and Pacific health teams' space has been re-allocated on the Western Campus
- A seismic assessment of the Galbraith building shows that it will be safe for 20 years

#### Resolution

The Board received the reports from the CPHAC, DiSAC, HAC, PHAC, Finance & Audit and Facilities committees.

**Moved** Pat Snedden

**Seconded** Ross Keenan

**Carried** Unanimously

### 17. General business

Key issues:

The Chairman raised the issue of CMDHB boundaries. With regard to the Otahuhu boundary with ADHB, Mr Mules advised that the boundary is based on the local government boundaries and CMDHB considered appealing at the time of this decision due to the location of Middlemore. There has been much discussion with ADHB around CMDHB picking up responsibility for the population (and funding). It is agreed that extensive planning is required and current discussions with ADHB are continuing within the next week. It is important to note that the issue is one of capacity, not of funding.

With regard to the provision of services to residents of Niue, Cook Island and Tokelau although these people are NZ citizens and have health service access rights, CMDHB is not funded through PBF. It was agreed that management would confirm the unfunded level and update the Board on Ministry of Health progress in regard to inclusion in PBF.

*Airini Tukerangi left the meeting*

Moved by Pat Snedden/Ross Keenan that the public and media be excluded from the Chief Executive's Report, Auckland Regional Lab Service, Moratorium on Aged Residential Care Beds, Land and Buildings Revaluation, Audit update, MRI business case, Risk Register, Regional Co-operation update, Healthcare contracts, Orthotics contract, ACC Elective Services Surgical Treatment iSOFT briefing (OIA s 9(2)(i), Standing orders Schedule 2 cl 2(g)) to enable the carrying out of commercial activities. The motion was carried unanimously.

The meeting was reopened to the public at 4.10pm.

The meeting closed at 4.10pm.

The next meeting of the Board will be Wednesday 4 October 2006 at Lambie Drive.

Signed as a true and correct record on 4 October 2006

Chair                      Mr Pat Snedden

The minutes of the meeting of the Counties Manukau District Health Board of 6 September 2006 are approved.

Recommendation (moved A Tokerangi/seconded R Keenan)