

# Counties Manukau District Health Board

## Minutes

of the meeting of the members of the Counties Manukau District Health Board held on Wednesday, 4 October 2006 at 1pm at the CMDHB Board Room, 19 Lambie Drive, Manukau City

Present: Mr Pat Snedden (Chair), Ms Miria Andrews, Mr Don Barker, , Mr Paul Cressey, Ms Jillian Dooley, Ms Airini Tukurangi, Mr Ross Keenan, Mr Bill Mudgway, Anae Arthur Anae, Mr Bob Wichman, Mr David Collings

In attendance: Mr Ron Dunham, Mr Ron Pearson, Mr Chris Mules, Mrs Anna-Maree Harris

### 1. Welcome

The Chair welcomed members of the Board and representatives from the media. Miria Andrews opened the meeting with a karakia.

### 2. Ratification of previous minutes (6 September 2006)

#### Resolution:

The minutes of the Board meeting held on Wednesday 6 September 2006, having been circulated, were taken as read and confirmed.

Moved Airini Tukurangi                      Seconded Ross Keenan                      Carried Unanimously

### 3. Matters arising

There were no matters arising.

### 4. Presentation – Enhanced Core Consolidated Business Case III –Mr Ron Pearson

The outline of the revised business case for the next phase of building proposing a new ward block along with the relocation of gynaecology and early pregnancy service, relocation of learning and development and reconfiguration of the women's health entrance was presented. The fundamental changes are in the shape of the wards, six floors instead of four, and the layout of the wards within each floor.

The wards are designed to be flexible, with centralised administration and meet/greet stations, and will have a generic fitout to allow them to be used by a number of services. Security is increased with a staffed front desk on each floor. A temporary negative impact on parking is also noted.

There was a requirement for the new wards to be operational by winter 2009.

Funding requirements were:

New ward block	\$36.5m
Gynae relocation and 'other'	<u>\$3.2m</u>
	\$39.7m
Less identified permanent savings ex Stages I and II	<u>\$3.3m</u>
Total Stage III	\$36.4m
Balance ex earlier Board approval	\$30.0m
Shortfall	<u>\$6.4m</u>

**Resolution:**

That the Board approved the submission of the supplementary business case for Stage III of the Core Consolidated programme to the National Capital Committee for a sum of \$36.5m and noted the additional funding requirement would be subject to either allocation of free cashflow or further borrowings from the Crown..

Moved Bob Wichman

Seconded Paul Cressey

Carried Unanimously

**5. Procedural issues****PHAC membership****Resolution**

That the Board endorsed the nominations of the following new members to PHAC:

Louisa Lavakula

Peter Skelton

Dr Etuate Saafi

Moved Arthur Anae

Seconded Jillian Dooley

Carried Unanimously

**DiSAC co-opted membership****Resolution**

That the Board:

Approved the nomination of Mr Philip Beilby as a PHAC representative on DiSAC.

Moved Arthur Anae

Seconded Jillian Dooley

Carried Unanimously

**DiSAC co-opted membership****Resolution**

That the Board:

Noted the membership of Ms Denise Ewe ended in September 2006

Approved an extension to Ms Ewe's membership until December 2006 pending advice from Pou on Maori representation.

Moved Airini Tukerangi

Seconded Don Barker

Carried Unanimously

**2007 Meeting Dates**

The following dates were confirmed for 2007:

- Board meeting – 1<sup>st</sup> Wednesday of the month 1-4.30pm
- Board Planning Day – Thursday 1 February
- HAC – 4<sup>th</sup> Tuesday of the month 9-12pm
- CPHAC – 4<sup>th</sup> Tuesday of the month 1-4pm
- PHAC – 3<sup>rd</sup> Wednesday of the month 1-4pm
- Finance & Audit – 5 March, 7 May, 3 September, 1 October.

The following committees' meeting dates are to be confirmed following the October meetings:

- Pou
- DiSAC

**6. Chair's Report**

- Successful Sustainability Conference with excellent feedback received. Planning well underway for the second conference which is themed around funding. Learnings from the conference are being managed by the Workforce Development Sub-Committee.
- DHBNZ Chairs Conference has selected five areas for DHBs to look at collective ventures: IT, Workforce, Value for Money, Industrial Relations and Procurement. The target for procurement is a 15% reduction in costs in five big spend areas.
- CMDHB CEO appointment announced – Mr Geraint Martin commencing on 4 December.
- Media briefing for 2005/06 held with some media coverage received.
- DSP DVD is almost complete. Will be shown to the Board prior to the November meeting.

- Private hospital discussion between Pou and PHAC was held in September. The paper has now gone to Cabinet for consideration.
- The Turuki Family Start programme opening was well attended.

## 7. Chief Executive's Report

Key issues:

- The provider arm coped well with an extremely heavy winter load and importantly controlled the financial impact of the high volumes.
- The Clinical Audit was completed by the external auditor. It was positive overall although two areas needed improvement – histology reporting and ED triage times. These have been identified as priorities for the CMO.
- The formal Accreditation and Certification report has been received. A ceremony to mark the occasion will be held on 8 November and Board members will receive an invitation to this.
- We have hosted a large number of overseas visitors in the past month.
- CMDHB had an all time record in August for the number of births at 692.
- There was discussion around the impact of GP shortages in primary care on increased self referrals and presentations to EC, and whose role it is to manage the primary care situation.

### Resolution

The Board received the Acting CEO's report.

Moved Pat Snedden

Seconded Paul Cressey

Carried Unanimously

### *Planning and Funding*

The report was noted.

Key issues:

- CCM volumes continue to increase and are ahead of target YTD.
- As a commitment to continuous quality improvement in the primary sector, CMDHB made funding available in 05/06 to encourage uptake of general practice accreditation in the RNZCGP practice accreditation programme CORNERSTONE. CMDHB has the highest uptake in the country, with 50% of general practices either accredited or enrolled in the programme.
- SIA funding – support was not achieved by PHOs to have a more PHO-inclusive decision making process and hence the decision-making will remain with the DHB.
- 40% of providers have signed up for the new national policy for Very Low Cost Access which provides a top up of 15% on capitation funding for general practices.
- The business cases to access the \$100m capital funding and \$10.2m operational funding made available by Govt for oral health development are underway. These will be presented to the Board in early 2007.
- More than 1000 people participated in the inaugural Franklin Positive Ageing Expo. A further expo is planned for Franklin and Mangere.
- An overall plan for the development of Home Based Support Services in CMDHB will be presented to CPHAC in October and will be aligned with the findings of the ASPIRE trial announced by the Ministry.
- CMDHB has commenced development of a Health Services Plan (HSP) that will take a 'whole of society' look at health services in Counties Manukau for the next 20 years. This will build on the Clinical Services Plan and other work which has already been done to ascertain what services will be delivered, where and how they will be configured. The first stage will be looking at Mental Health, AT&R for older people, Auckland Spinal Unit services, Elective services, Acute Medicine, Maternity, Emergency Care/GP After Hours, and Primary and Community Health Centres. The HSP will be used to inform facility masterplanning processes and to meet MoH service planning requirements prior to their approval of capital expenditure business cases.
- Mr Mules provided an update on Rural Health planning as discussed at the August Board meeting. This will be provided to the Board on a quarterly basis.

## **Resolution**

The Board:

Received the Planning and Funding monthly report

**Moved** Bill Mudgway

**Seconded** Bob Wichman

**Carried** Unanimously

## ***Financial Performance***

### **Monthly Report**

Key issues:

- A good result in August despite the early start to the first 'real' hospital winter for three years. The Provider Arm produced a smaller deficit and therefore a favourable variance to budget.

Moved by Pat Snedden/Bob Wichman that the public and media be excluded from the Elective Services update, Chief Executive's Report, Contracts, Finance & Audit meeting update, Auckland Regional Lab Service, Risk Register and Regional Co-operation update, (OIA s 9(2)(i), Standing orders Schedule 2 cl 2(g)) to enable the carrying out of commercial activities. The motion was carried unanimously.

The meeting was reopened to the public at 4pm.

### **9. CPHAC Update**

Key issues:

DML's delegation delivering the petitions

The LBD report highlighting the excellent results achieved through the McDonalds' Zero Sprite drinks trial.

### **10. DiSAC**

Unsuccessful interviews for the co-ordinator role.

### **11. HAC**

Health Services Plan and primary/secondary care interface discussions.

### **12. PHAC**

Key issues:

- Progress with the MoU with the Cook Islands
- The second Lotu Moui symposium to be held on 22-23 November
- Pasifika Medical Association Annual Conference held

### **13. Pou**

The Chairman distributed summary notes from the recent Pou workshop which illustrated a strong springboard for Maori health issues

The Maori Health Plan will be rolled out at 3 hui.

### **14. Finance & Audit**

The Finance & Audit Committee meeting took place prior to the Board meeting at which the Committee passed a recommendation supporting the Annual Accounts and Report.

**15. Facilities**

Key issues:

- A new architect has been commissioned for the new ward block.
- All budgets are secure.

**16. Achievements Register**

Noted, with the addition of the Ageing Positively Expo and the sugar reduction achieved through the McDonalds Sprite Zero trial.

**17. General business**

Mr Dunham advised that the Director of Nursing, Ms Dale Oliff, had resigned to take up the role of General Manager Clinical Services at Lakes DHB.

The meeting closed at 4.20pm.

The next meeting of the Board will be Wednesday 1 November 2006 at Lambie Drive.

Signed as a true and correct record on 1 November 2006

Chair                      Mr Pat Snedden

The minutes of the meeting of the Counties Manukau District Health Board of 4 October 2006 are approved.

Recommendation (moved A Anae/seconded W Mudgway)