

Counties Manukau District Health Board

Minutes

of the meeting of the members of the Counties Manukau District Health Board held on Wednesday, 3 May 2006 at 1pm at the CMDHB Board Room, 19 Lambie Drive, Manukau City

Present: Mr Pat Snedden (Chair), Ms Miria Andrews, Mr Don Barker, Mr David Collings, Mr Paul Cressey, Ms Jillian Dooley, Ms Airini Tokerangi, Mr Ross Keenan

Apologies Mr Bill Mudgway, Anae Arthur Anae, Mr Bob Wichman

In attendance: Mr Stephen McKernan (from 2.30pm), Mr Chris Mules, Mr Ron Pearson, Mrs Anna-Maree Harris

1. Welcome and apologies

The Chair welcomed members of the Board and representatives from the media and public to the meeting which opened at 1.00pm. The Chair noted the apologies from Bill Mudgway, Arthur Anae and Bob Wichman. Airini Tokerangi opened the meeting with a karakia.

3. Ratification of previous minutes (5 April 2006)

Resolution:

The minutes of the Board meeting held on Wednesday 5th April 2006, having been circulated, were taken as read and confirmed.

Moved Jillian Dooley Seconded Don Barker Carried Unanimously

4. Matters arising

A representative from Boardworks will present to the June meeting on options for a Board self-evaluation process.

5. Procedural issues

Register of Interests

The Board Secretary noted two amendments to the Register of Interests for Paul Cressey and Airini Tokerangi.

CPHAC Co-opted Membership

Resolution

That the Board:

Approved the extension of the terms of the following CPHAC co-opted members:

Yvonne Wattereus for a further twelve months until April 2007

Dr Lynne Lane for a further twelve months until May 2007

Noted that Yvonne Wattereus is supported by the Counties Manukau Mental Health and Addiction Network Committee (CM-MHAN Committee) to continue her participation in CPHAC for a further twelve months

Noted that Dr Lynne Lane provides a public health perspective for the Committee

Noted that the terms of the following co-opted CPHAC members are also about to end and processes are in place to review their membership:

- GPHO representatives
 - Dr Peter Didsbury May 06
 - Ms Jenny Prince May 06

- PHAC representative
 - Mrs Malia Hamani April 06
- Health of Older People representative
 - Mrs Eileen Fox May 06

Moved Paul Cressey

Seconded Airini Tukerangi

Carried Unanimously

CPHAC Terms of Reference

Resolution

That the Board:

Approved the amendments to the terms of reference for CPHAC specifically:

- to include the additional responsibility of Health of Older People's services and
- to include reference to mental health services

Noted the CPHAC terms of reference have not been reviewed or updated since October 2003, even though the Board had previously agreed to transfer the responsibility for Health of Older People's services from the Disability Support Advisory Committee to CPHAC, after the devolution of these services from the Ministry of Health.

Moved Paul Cressey

Seconded Jillian Dooley

Carried Unanimously

Finance and Audit Committee

The Chair noted that the next F&A Committee meeting would be Thursday 18 May, not Monday 18 May as stated in the revised Committee schedule.

Manawhenua representation

Following discussion regarding Manawhenua representation on all Committees, the Chair, Airini Tukerangi and Miria Andrews to discuss prior to the June Board meeting and make a recommendation to that meeting.

HAC membership

Airini Tukerangi advised that HAC membership recommendations would be available for discussion at the June Board meeting.

6. Presentation

- **Clinical Epidemiology – Evidence-based Medicine – Dr Rod Jackson, School of Population Health, University of Auckland**

Dr Jackson gave a presentation to the Board and invited PHO Chairs, CEOs and other interested PHO staff. This presentation centred around his work in epidemiology or evidence-based medicine in practice.

Key issues:

- The presentation centred on discussion around the evidential approach to comprehensive risk assessment of a population now available through the Predict programme and the impact that might have on resource allocation decisions.
- The Predict programme has evolved from the assessment chart (Framingham) which had low usage in General Practices to an improved electronic format. When linked with NHIs it will also be useful for systematic population risk assessment, in particular identifying the characteristics of groups where intervention brings the best health benefit return on investment.
- This is a primary care process where the majority of the risk assessment can be completed by a practice nurse.

7. Chief Executive's Report

Planning and Funding

The report was noted.

Key issues:

- 06/07 Let's Beat Diabetes planning is well advanced and the Social Marketing Plan will be presented to the Board in June. One initiative in this is the Schools Accord which has been a very challenging project due to the difficulty in getting the desired 30 minutes/day exercise into a tight school curriculum. The Accord will be based on successful initiatives which are already underway.
- There was discussion around CCM and whether PHOs are receiving adequate funding for this initiative. Mr Mules advised that pricing was agreed last year, however a review is underway to agree pricing for the coming year. The two issues for practices are the way they are structured as CCM is based on a structured multidisciplinary team approach, and IT where broadband is required for quick access. Mr Mules noted that CCM is operating well in over 50% of practices with the remaining practices working through implementation issues.
- Discussions are underway regarding the development of an Oral Health Centre on the Buckland Road site.
- Retinal screening should reach the target although it should be noted that the significant issue is ophthalmology staffing which is now part of a regional project.

Resolution

The Board received the report.

Moved Airini Tokerangi, **Seconded** Don Barker, **Carried Unanimously**

Financial Performance

The report was noted.

Key issues:

- Overall the positive trend continues with a very minor variance to budget.
- The Year End Forecast will be presented to the Finance & Audit Committee on 18 May and is expected to be similar to the current forecast level. We are anticipating the MoH funding of the sector agreement of non NZNO (PACT) nursing pay jolt payment and this is consistent with a large number of other DHBs
- Despite WIES being down, volumes are the same as last year. Airini Tokerangi noted that HAC had asked Mr Chris Fleming, General Manager, Surgical & Ambulatory Care for an updated forecast to target on the elective volumes objective.
- The Board discussed national access to surgery and noted that in 04/05 we achieved the overall national intervention rate; however there are variances from procedure to procedure, as well as around New Zealand. Ultimately, CMDHB has been providing more surgery for its own population.
- CMDHB is one of 7 DHBs that will not be able to achieve the FTE reporting by 1/7/06 because of payroll software limitations, as previously reported to the Board
- In the funder arm, pharmaceutical costs can be absorbed in 05/06, however there will be greater difficulty in absorbing the same level of increase in 06/07.

Resolution

The Board received the Financial report

Moved Pat Snedden **Seconded** David Collings **Carried Unanimously**

9. Community and Public Health Advisory Committee

Key issues:

- Paul Cressey suggested the Board ask Dr Allan Moffitt to re-present the PHO Performance Management Programme to the Board due to recent developments.
- CPHAC has requested a report on management's level of confidence in the school and preschool oral health targets set by the Auckland Regional Dental Service and the targets that Waitemata DHB has committed to.

10. Disability Support Advisory Committee

Key issue:

- Recruitment continues for a co-ordinator
- Taikura Trust presented details of changes within their service
- Learning and Development outlined responsiveness training that they will be offering

11. Hospital Advisory Committee

Key issues

- The increasing birth rate is of concern. Recent negative publicity regarding midwifery services has coincided with a 1.7% increase in caesareans compared with last year.
- The Committee has asked Mr Fleming for a report on the colposcopy waiting list.
- The National Burn Centre is opening on 16 June, with the Prime Minister scheduled to attend.
- Dr Mary Seddon gave a well received presentation on the Patient Safety Campaign which was introduced because of the high cost of adverse events. The campaign involves three streams: Medication Safety, Physiologically Unstable Patient Project (PUP) and 'Saving 100 lives'.

13. Pou

Key issue:

The Chair advised that Pou had signed off the Maori Health Plan.

15. Project Excel Towards 20.20

Key issue:

The Core Consolidated Component One was confirmed by the Minister.

The Board took a break at 2.30 pm for 15 minutes at which time the media and public left the meeting.

7. Chief Executive's Report

Key issues:

- Management hosted a study tour visit of Samoa's Director Generals of Health, Public Service Commission and Finance, and the Deputy Attorneys for General and Clinical Services. Samoa is restructuring its health service and is basing the reform on a model similar to the New Zealand model.
- Preparations are underway for the three-yearly accreditation visit by Quality Health New Zealand.
- A positive report was received from the Medical Council's accreditation with favourable comments received around the quality of training and support of junior doctors.
- The first leadership training programme for senior medical staff was run by the Cognitive Institute and will be offered to all Clinical Heads and senior clinicians with a desire to move into a leadership role in the future.
- The primary care fees rollout project is well underway.

Resolution

The Board received the Chief Executive's report

Moved Pat Snedden

Seconded Airini Tukurangi

Carried Unanimously

Maori Health Plan

Key issues:

Mr Te Paa joined the Board to discuss the sign off of the Maori Health Plan.

- The Chief Executive noted his strong support for the plan
- The Chair outlined the reasons there was an amendment to the original resolutions. It was agreed by Pou that a specific methodology was required for the approval process, to allow the Board confidence in a clear stated process, given Pou members' intertwining roles.
- It was agreed that the descriptor for the koru be placed earlier on in the document
- Ross Keenan asked for clarification of key indicators as these were not clear in the Plan. Mr Te Paa and the Chair reassured the Board that the implementation plan would have very clear measures and outcomes.

Resolved

That the Board

Noted the Maori Health Plan and amendments made to the Plan following input from the Pou Committee

Endorsed the Maori Health Plan as approved by the Pou Committee as its April 2006 meeting and in particular the following resolutions:

Resolution 1

That the Maori Health Plan be endorsed by the Pou Committee with the following notes:

1. That the methodology for implementing new initiatives as outlined above be used with an emphasis on the declaration of interests process for Pou representatives
2. That in approving new initiatives, Pou:
 - a. Seek to find practicable consensus in the first instance
 - b. In the event of lack of consensus a vote be taken
 - c. That in the event of a vote, all interested parties abstain
 - d. No casting vote and majority decides

Resolution 2

That all new initiatives over \$25,000 be required to come via management to Pou for formal business case/presentation and Pou approval/decline/amendments

Moved Jillian Dooley

Seconded Paul Cressey

Carried Unanimously

Moved by Airini Tukurangi/Ross Keenan that the public and media be excluded from the Chief Executive's Report, District Annual Plan, Culverden Update, Risk Collective Insurance, Asset Management Plan, Medico Legal and Legal updates, Regional Co-operation update, Core Consolidated Business Case, (OIA s 9(2)(i), Standing orders Schedule 2 cl 2(g)) to enable the carrying out of commercial activities. The motion was carried unanimously.

The meeting was reopened to the public at 4.05pm.

16. Achievement Register

The Board noted the Achievement Register.

17. General Business

Information Strategic Plan

Paul Cressey requested an update on key strategic IS issues to the next Board meeting.

The meeting closed at 4.10pm

The next meeting of the Board will be Wednesday 7 June 2006 at Lambie Drive.

Signed as a true and correct record on the 3rd day of May 2006

Chair Mr Pat Snedden

The minutes of the meeting of the Counties Manukau District Health Board of 3 May 2006 are approved.

Recommendation (moved A Tokerangi /seconded P Cressey)