

Minutes of the Meeting of the Members of the
Counties Manukau District Health Board
Held at 19 Lambie Drive, Manukau City
Tuesday 11th November 2003 at 1.00pm.

Present: Mr Ross Keenan (Chair), Mr Donald Barker, Mr Paul Cressey, Mr Alan Johnson, Mr Brent Morrissey, Dr Charles Small, Mr Lindsay Smith, Ms Airini Tukerangi, Dr Juliet Walker, Mr Bob Wichman

In attendance: Mr Stephen McKernan, Mr Chris Mules, Mr Ron Pearson, Ms Elisabeth Harding, (Board Secretary)

1. Welcome and apologies

The Chair welcomed Board Members, members of the public and media to the meeting. Mr John Maasland and Mrs Pam Tregonning from the South Auckland Health Foundation were also welcomed to the meeting.
There were no apologies.

2. Ratification of previous minutes (14th October 2003)

Resolution:

The minutes of the meeting of Board held on Tuesday 14th October 2003, having been circulated were taken as read and confirmed.

Moved Mr Paul Cressey **Seconded:** Mr Bob Wichman, **Carried** unanimously.

3. Matters arising

Members referred to the tour of the provider arm facilities held on 10th November 2003, noting that the tour around the Manukau Surgery Centre and SuperClinic would be deferred to the day of the next Board meeting.

There were no matters arising from the minutes.

4. Procedural issues

The interest register was available for inspection.

5. South Auckland Health Foundation

Mr John Maasland, Chair and Mrs Pam Tregonning, Executive Director of the South Auckland Health Foundation (SAHF) provided information about the Foundation and achievements since its establishment in August 1999. Mr Maasland particularly acknowledged the work of Mrs Tregonning and her team. The SAHF was initially established to raise funds for SAH (as it was then) with an initial focus on Kids First and to raise the awareness of health issues facing Counties Manukau.

There are five new members of the SAHF, Mr Michael Heron, Ms Margaret Tapper, Mr Bob McMillan, Ms Suzie Walker and Mr David Clarke. The SAHF is further supported by the membership of Mr Stephen McKernan, Dr Ian Brown and Mr Ron Pearson, which helps strengthen the relationship between the SAHF and CMDHB. Mr Ross Keenan also attends Foundation Board meetings and executive meetings as required. The support of CMDHB clinicians was also acknowledged.

Key achievements:

- Increased the profile of Kidz First and CMDHB in the wider Auckland community.
- Increased profile nationally particularly with recent NICU and National Burn Centre appeals and campaigns.
- Significant funds raised for Kidz First and NICU.
- Establishment of a database of regular volunteers/sponsors/donors and the establishment of an event committee.

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- Establishment of a group of prestigious and very supportive key corporate organisations and individuals who use their position to speak highly of and support SAHF initiatives. For example the SAHF will be a recipient of some of the proceeds of the Trinity Garden Festival
 - Establishment of a group of corporate sponsors e.g. Lion Foundation, Sky City (and SCC Trust), ASB, Nuance Group, and Southern Trust.
 - Raised approx \$8m for CMDHB over the 4 year period esp. Kidz First and NICU
- SAHF is currently running the National Burn Centre campaign (November 3rd to 16th) and once again Saatchi and Saatchi has donated its creative expertise. The target is to raise \$1.75m. A project is also underway to raise funds for a spiritual centre to be on site at Middlemore Hospital.

Projects completed:

- 2 ear vans (Kidz First)
- Bone Density scanner – ortho-geriatrics (\$135,000)
- CT scanner – major contribution (\$220,000)
- NICU:
 - Lion Foundation \$1.3m
 - Ronald McDonald House Charity family accommodation wing \$500,000.
- 2 mobile anaesthetic machines – Kidz First burns (\$225,000.)
- Health scholarship – 7 scholarships confirmed
- Sim Man – resuscitation mannequin for CMDHB staff training (\$150,000)
- Auckland Spinal Unit: room upgrade (\$50,000)
- 37 pressure sensitive mattresses for adult surgery

It was noted that there was some interest from sponsors with regard to projects in the community and primary care.

Mr Maasland and Mrs Tregonning were thanked for their presentation and they left the meeting at 1.25pm.

8 Chief Executives report

The paper was noted.

Key issues:

- CMDHB is on target after the first three months (\$59k favourable)
- The elective volumes are down due to theatres 7, 8 and 9 being closed but it is intended to catch up these volumes and a better indication will be available around February/March. Total throughput is on track but the higher acuity of patients was noted.
- Employment of New Zealand first nurse practitioner in Emergency Care with a view to eventually working in Primary Health Care.
- Maori Health Plan: Ms Airini Tukerangi distributed the schedule of consultation meetings noting that the consultation starts on 13th November. There will be two consultation meetings with CMDHB staff.
- CMDHB has won the Bearing Point State Sector Award and overall Supreme Award for the development and implementation of the Kidslink programme a well child and immunisation co-ordination programme and register.
- Regional issues: the Chair noted that there was no intention to merge the three Auckland DHBs into one entity. The focus is on accelerating the efficiencies, which can be made by avoiding duplication. Overall the cooperation between the three DHBs is seen as encouraging.
- The future funding indication is expected 12th December 2003.

Planning and Funding

- ***Devolution of services for Older People***

The accountability documents (variation to Crown Funding agreement, Operation Policy Framework) and the risk sharing arrangements are still not complete. A Joint DHB/NZ/Ministry technical group is working on these documents and are expected to be available the end of November.

Staff previously working for the Ministry in the area of disability support service have transferred to the NDSA to help ensure continuity of knowledge. Regional issues are being managed by the NDSA with local issues managed by disability support services programme manager, Jenni Coles. In the interim there has been no disruption to providers being paid or the care being provided.

A meeting last week with providers was held to provide an update and obtain feedback from the sector with regard to how to make a difference and the implementation of the Health of Older People's Strategy.

- ***Pharmacy***

The paper sets out the process for consultation on the section 88 notice. Reference was also made to the Pharmacy paper in the October CPHAC papers, which set out options for regional service development.

It was noted that one pharmacy in the region has closed but the closure is not necessarily directly related to the changes to stat dispensing.

Financial Performance

- ***Monthly performance:***

- The budget does not currently include the capital value based on the revalued assets. This will be changed in the next month's budget. There will not be any effect on the bottom line.

- Ministry non-resident ACC (page 32) relates to an arrangement between the Ministry and ACC for the payment of these services. The detail is being resubmitted to the Ministry.

- ***Banking update***

The reporting/covenant requirements are being revised. The relationship with the bankers is good.

- ***Negative Pledge***

Noted the correction in the Compliance Certificate to reflect millions.

The Board:

- Approved the Compliance Certificate (with the amendment incorporated)

- Authorised either the Chair of the Board or the Chair of the Finance and Audit Committee together with the GM Finance and Commercial to sign the Compliance Certificate for the six months ended 30th June 2003.

Moved: Mr Alan Johnson **Seconded** Mr Don Barker **Carried** Unanimously

Information Services

The report was noted.

7 Community and Public Health Advisory Committee

Mr Paul Cressey made specific reference to the tour of the facilities and in particular highlighted focus within radiology of community services, the commitment of staff at Tamaki Oranga and the integrated approach to service delivery at Pukekohe.

Concerns were noted about the development of the regional Maori Mental Health Plan and in particular the lack of clarity, the risk of duplication and the development of ad hoc strategies. Mr Derek Wright, regional director of mental health and based at the NDSA is new into the role but will be working toward developing a plan ensuring appropriate consultation prior to referring to DHB Boards for finalisation.

The Board noted the resolutions of CPHAC.

Resolution:

The Board approved the reappointment of the following members whose term expires on 7 November 2003 for a further term of 12 months:

- Ms Miria Andrews
- Mr Eru Thompson

Moved, Mr Paul Cressey, **Seconded**, Mr Don Barker, **Carried** Unanimously

8 Hospital Advisory Committee

Mr Lindsay Smith provided an overview of the meeting.

Clarification was provided about the provision of elective surgery at Mercy/Ascot. The basis for the decision was to quickly reduce the waiting list (40 joint procedures in October and November. The funding for these services was coming from the Ministry in addition to the volumes in the DAP. There will be additional theatre lists carried out at Middlemore/MSD over the New Year period to catch up on the elective surgery volumes from the DAP and the extra volumes from the additional Ministry funding. Information was requested for the next Board meeting updating and reconciling the elective surgical volumes and reporting any progress being made toward Counties Manukau people obtaining elective services at the national average.

The role of HAC in considering community mental health services was discussed. The distinction was made between community services provided through the provider arm, reported through HAC and community services provided by non-government organisations and reported through CPHAC. Although there is a distinction it was noted that there is better integration of these services. The placement of community-based services in residential areas was also considered, linking the provision of services to intersectoral issues.

Resolution:

The Board approved the reappointment of the following members whose term expires on 7 November 2003 for a further term of 12 months:

- Ms Jo Cameron
- Mrs Pare Ruawhero

Moved, Mr Lindsay Smith, **Seconded**, Ms Maxine Moana-Tuwhangai, **Carried** Unanimously

9 Disability Support Advisory Committee

There has not been a meeting this month. The next meeting is the regional DiSAC next week where it is intended to look at the national review of Needs Assessment Service Coordination (NASC) services and an update on services for people under 65 years.

There was a brief discussion on how new service providers enter into service agreements. This was part of the prioritisation process by either reconfiguration of existing services or providing funding for new providers. With regard to Maori, consideration was given as to why Kuia and Kaumatua were not accessing current services. This could be attributable to them not living long enough, choosing not to access services or not being aware that the services existed.

Resolution:

The Board approved the reappointment of the following members whose term expires on 6 November 2003 for a further term of 12 months:

- Ms Donna Ruawhero
- Ms Nganeko Minhinnick

Moved, Mr Brent Morrissey, **Seconded**, Mr Lindsay Smith, **Carried** Unanimously

10 Maori Health Advisory Committee

Ms Maxine Moana-Tuwhangai provided an update with discussion focusing on organ donation. Concerns were also raised about people being enrolled in PHOs without their knowledge when they attended a particular practice.

Governance training was being arranged for members of MHAC. The Chair of MHAC was requested to consider whether there was a need to broaden the representation on MHAC.

Resolution

The Board approved the reappointment of the following members whose term expires in December 2003 for a further term of 12 months:

- Lance Watene
- Te Orohi Paul
- Maui Hudson
- Ataroa Brampton
- Whitiara Cooper

Moved, Ms Maxine Moana-Tuwhangai, **Seconded**, Ms Airini Tukerangi, **Carried** Unanimously

11 Pacific Health Advisory Committee

Dr Juliet Walker provided an update. In place of the November PHAC meeting there will be a workshop on the Pacific Service Plan. The Chair of PHAC requested that additional Pacific Health issues be included in the CPHAC meeting.

The work related to the development of a National Pacific Diabetes Framework was noted.

The Chair of PHAC was requested to consider whether there was a need to broaden the representation on PHAC.

Resolution

The Board approved the reappointment of Rev Tavake Tupou for a further term of 12 months.

Moved, Dr Juliet Walker, **Seconded**, Ms Maxine Moana-Tuwhangai, **Carried** Unanimously

14 Capital Charge

Resolution

The Board resolved to approve a capital charge payment (specified health payment) of \$825,715 for the three months ended 30th September 2003

Moved, Mr Ross Keenan, **Seconded**, Mr Bob Wichman, **Carried** Unanimously.

All members signed the resolution.

Dr Juliet Walker left the meeting at 3.20pm.

Moved by Mr Lindsay Smith/seconded Dr Charles Small) that the public and media be excluded from the items on the Chief Executive's report, Regional Collaboration, Risk Management, Health Alliance, development of District Annual Plan for 2004/2005 (OIA s 9(2)(i), Standing orders Schedule 2 cl 2(g)) to enable the carrying out of commercial activities. The motion was carried unanimously.

The meeting was reopened to the public.

16. Achievement register

- Bearing Point State Sector Award and Overall Supreme Award for the Kidslink programme, noting that this would now go forward to an international panel for review.
- Employment in Emergency Care of the first Nurse Practitioner in New Zealand.
- Additional funding confirmed for additional orthopaedic elective volumes to assist in reducing the orthopaedic waiting list.
- Completion of the theatre upgrades.
- Ministry funding of the Diabetes Project for develop the National Pacific Diabetes Framework.

17. General Business

Constituency Arrangements for DHB Elections under STV: it was suggested that members provide individual submissions on the impact the proposed changes might have on their own decisions regarding standing as a candidate in the future. In addition, the Chair will draft a commentary on how the Board has worked to date.

Manukau City Council: Mr Bob Wichman in his role as a Manukau City Council will make the first steps towards setting up this meeting.

Meeting with Manawhenua: Ms Maxine Moana-Tuwhangai and Ms Airini Tukerangi offered to start setting up the next meeting with Manawhenua.

Regional Board Meeting: 19th November (details to be provided to Members)

Meeting with MPs: 24th November, (details to be provided to Members)

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Dr Charles Small formally closed the meeting with a prayer.

The next meeting of the Board will be Tuesday 9th December 2003 at Manukau SuperClinic, Browns Road, at 1pm, preceded by a tour of the SuperClinic and Manukau Surgery Centre facilities at 11am.

The meeting closed at 4.45pm.

Signed as a true and correct record on the day of 2003

Chair:
Mr Ross Keenan

The minutes of the meeting of the Counties Manukau District Health Board of 11th November 2003 are approved.

Recommendation (moved /seconded)