

CONFIDENTIAL DRAFT

Minutes of the Meeting of the Members of the
Counties Manukau District Health Board
Held at 19 Lambie Drive, Manukau City
Tuesday 9th September 2003 at 1.00pm.

Present: Mr Ross Keenan (Chair), Mr Donald Barker, Mr Alan Johnson (until 4pm), Mr Brent Morrissey, Dr Charles Small, Mr Lindsay Smith, Ms Airini Tukerangi, Dr Juliet Walker, Mr Bob Wichman (until 2.30pm)

Apologies Mr Paul Cressey, Ms Maxine Moana-Tuwhangai

In attendance: Mr Stephen McKernan, Mr Chris Mules, Mr Ron Pearson, Ms Elisabeth Harding, (Board Secretary)

1. Welcome and apologies

The Chair welcomed Board Members and members of the public and media to the meeting. Apologies were received from Mr Paul Cressey, Ms Maxine Moana-Tuwhangai

2. Ratification of previous minutes (12th August 2003)

Resolution:

The minutes of the meeting of Board held on Tuesday 12th August 2003, having been circulated were taken as read and confirmed.

Moved Mr Bob Wichman **Seconded:** Mr Lindsay Smith, **Carried** unanimously.

3. Matters arising

Mr Ron Pearson advised members that the ARC had withdrawn its levy.

4. Procedural issues

The interest register was available for inspection.

Members were advised that the next PHAC would be 18th September 2003.

5. Single Transferable Vote (STV) DHB Elections

Dr Bruce Anderson Manager, Governance, and Mr David Pannett, Analyst, Governance, from the Ministry of Health provided members with an overview of the proposed changes in moving to STV elections for the next DHB elections. Copies of the presentation were distributed to Members. The Ministry is working with local authorities and the Department of Internal Affairs regarding the implementation of STV in time for the October 2004 elections.

Dr Anderson explained the ranking of candidates and the calculation of the results based on the ranking. Concerns were raised with regard to the prospect of elections being 'at large' rather than constituency based with the potential for smaller areas not to be represented by a local member. Dr Anderson advised that an 'at large' elections provided a better opportunity for Maori and Pacific representation. In addition, the cost to the candidate in an 'at large' election would be greater than if the elections were ward based and the candidate known within the ward. Guidance is awaited from Cabinet on this matter.

There will be a national communication strategy run by the Department of Internal Affairs informing the public about STV but candidates will be responsible for funding their own campaigns.

Dr Anderson and Mr Pannett were thanked for taking the time to talk to the Board on this subject.

8 Chief Executives report

The paper was noted. Key issues:

- There were many challenges ahead in the area of child and youth health but the result of the NZ Paediatric Society was very pleasing
- WINZ: Mr Brent Morrissey attended the first meeting and has been invited to continue to be involved with the workgroup and to provide nominations for Maori and Pacific representation.
- Mr Chris Fleming will be invited to present at a future Board meeting on the intersectoral project being piloted in South Auckland.

CONFIDENTIAL DRAFT

- The shared services agency incorporating ADHB is scheduled to become effective from July 2004. At this stage the proposed functions will be human resources, finance, information technology, procurement, chain supply and audit. hA Board meetings over the next nine months will comprise of the formal hA Board meeting in the morning with a planning oversight meeting to follow in the afternoon. Progress will continue to be reported to the Board.

Planning and Funding

- ***Devolution of services for Older People***

Mr Brent Morrissey advised Members of DiSAC interest on this matter, noting the challenge to improve the health of older people. The paper sets out the risk but DiSAC was also keen to keep a watch on the opportunities of building on existing relationships. DiSAC will continue to look for these opportunities, working with Management.

Providers were well informed about the changes although the general public were not considered to be informed. The first week of October is National Older Peoples' Week and this was considered timely with regard to communication regarding the implementation of the Health of Older People Strategy. Inquiries regarding the changes will be dealt with by the CMDHB planning and funding team.

Resolution

The Board

- Noted the risks associated with the devolution of older persons' disability support services that is planned to occur on 1 October 2003 and the key actions to mitigate them.
- Agreed to delegate authority to the Chair, Chair of Finance and Audit Committee and the Chief Executive to negotiate and sign the Crown Funding Agreement variation to allow the devolution to occur.

Moved Mr Brent Morrissey, **Seconded**, Mr Don Barker, **Carried**, Unanimously

- ***Pharmacy***

There is a tight time frame and the prospect of the Section 88 Notice commencing 1 January 2004 is receding. It is anticipated that a rollover position will be discussed with pharmacists and with the Pharmacy Guild.

The changes to dispensing come into effect 1 October 2003. The focus for the CMDHB remains access and safety issues and management is working with the northern region DHBs to develop guidelines to ensure continued access to dispensing services.

In the longer term, the role of the pharmacist as a member of the primary care team is being considered and already part of the chronic disease management programmes.

Correction page 40, first line, should state "would like to apply" rather than "will apply".

Financial Performance

Key points:

- The first month result is pleasing (slightly favourable) and in line with a zero deficit for the year-end.
- Once the DAP has been agreed the budget will be finalised.
- The volumes show a slight increase but costs are being contained.
- Information about FTEs was requested as part of report. DHBs are working towards a consistent FTE interpretation to enable benchmarking.
- The shortfall in the mental health workforce was noted, but also that the shortfall was getting smaller.
- All accrued leave is being reconciled to ensure the integrity of the information. This project is nearly complete.
- Meeting with the bankers indicated continuing support for CMDHB and an opportunity for additional funding. Once the DAP has been approved a full summary of the Plan will be given to the bankers.

7 Community and Public Health Advisory Committee

Mr Don Barker provided an update of the meeting held at Weymouth noting the comprehensive presentations provided.

8 Hospital Advisory Committee

CONFIDENTIAL DRAFT

Mr Lindsay Smith provided an overview of the meeting noting in particular the issue about accommodation and the linkages with the MHAC with regard to upgrades required for the Te Whare Rapu Ora.

Mr Bob Wichman left the meeting at 2.30pm.

Birthing pools: Management is working with Occupational Safety and Health to reduce patient and staff risks associated with the use of the birthing pools.

The terms of reference have been updated and a work plan for the year is being developed.

9 Disability Support Advisory Committee

Refer to discussion under devolution of services for older people.

10 Maori Health Advisory Committee

Ms Airini Tukerangi provided an overview of the meeting noting that it was hoped that two members of Manawhenua would provide representation on MHAC.

Management will consider the Maori Health Plan and it is expected to be presented at the next Board meeting.

11 Pacific Health Advisory Committee

Dr Juliet Walker noted that members of PHAC who were also on other Advisory Committees provided PHAC members with a brief update of the other meetings. It was agreed that other Advisory Committees would also include such updates.

The terms of reference were reviewed. No changes were recommended.

12 Finance and Audit Advisory Committee

A meeting will be arranged some time before the end of September.

13 Annual Report

The deadlines were noted. Members requested that there should be a Board photograph included in the report.

14 Great Auckland Collaboration

A meeting with the other two Auckland Board members is being organised for later in November. Items to be discussed include health Alliance, Mental health, information services strategic plan and services for older people. Once the agenda is finalised it will be circulated to members.

6. Chief Executives report (cont)

IS update

Mr Phil Brimacombe provided an overview of the 2002/2003 achievements. Copies of the presentation were distributed to members.

Information services strategic plan (ISSP) this was initially being developed for Waitemata and Counties DHBs but now ADHB is also part of the plan.

Integrated care: it was noted that primary care does not necessarily have the level of IT requirements needed to be able to utilise IT developments. One, potentially affordable, means of enabling primary care participation is the use of an application service provider (ASP) located centrally but networked to providers. Predict, an integrated care tool, was noted at the recent Asia Pacific Quality and Risk conference.

Sharing patient health information raises privacy issues. These are being addressed through privacy impact assessments and developing solutions to balance the desire for confidentiality against the importance of sharing relevant information between providers of health services

Clinical information systems: these include results reporting systems and systems to assist acute demand management in a primary care setting. The possibility of providing discharge information to pharmacies was also briefly discussed.

Community information systems: these systems are being developed to enhance care coordination for community workers through referral, assessment, care plan development, identification of tasks and concluding with discharge information to the GP. Full implementation is anticipated for the end of this financial year including coordination with secondary care services.

CONFIDENTIAL DRAFT

Moved by Ms Airini Tukerangi/seconded Mr Lindsay Smith) that the public and media be excluded from the items on the Chief Executives report Financial performance 2002/2003, District Annual Plan, the risk register and legal issues (OIA s 9(2)(i), Standing orders Schedule 2 cl 2(g)) to enable the carrying out of commercial activities. The motion was carried unanimously.

The meeting was reopened to the public.

Achievement register

- Top score in NZ Paediatric Society’s survey regarding the implementation of national policies and strategies to improve child and youth health.
- Participation of CMHDB employees and in particular the contribution of Ms Emma Bale, Quality Manager, and Dr Peter Gow, Chair, Clinical Board, in the organisation of the Third Asia Pacific Forum on Quality Improvement in Health Care.
- Management and DiSAC’s positive approach with regard to looking at opportunities while working to mitigate risk associated with the devolution of services for older people
- Financial position on track after the first months for zero deficit, noting the cost containment.
- CMDHB leading NZ with the development of the Nurse of the Future initiative.
- Manawhenua agreement to nominate two representatives for the MHAC.
- Information Services developments and achievements in 2002/2003 noting the regional collaboration towards an ISSP initially driven by CMDHB and IS focusing developments on improving health outcomes while assisting in cost savings.
- Ministry has agreed to provide funding to support relationships between Maori and CMDHB.

Dr Charles Small formally closed the meeting with a prayer.

The next meeting of the Board will be Tuesday 14th October 2003 at Counties Manukau District Health Board, 19 Lambie Drive, Manukau City, at 1pm.

The meeting closed at 4.15pm.

Signed as a true and correct record on the day of 2003

Chair:
Mr Ross Keenan

The minutes of the meeting of the Counties Manukau District Health Board of 9th September 2003 are approved.

Recommendation (moved /seconded)