

Minutes of the Meeting of the Members of the  
Counties Manukau District Health Board  
Held in the Board Room, 19 Lambie Drive, Manukau  
Tuesday 10<sup>th</sup> December 2002 at 10.00 a.m.

Present: Mr Ross Keenan (Chair), Mr Donald Barker, Mr Paul Cressey, Mr Alan Johnson, Ms Maxine Moana-Tuwhangai, Mr Brent Morrissey, Dr Charles Small, Mr Lindsay Smith, Ms Airini Tokerangi, Dr Juliet Walker, Mr Bob Wichman  
In attendance: Mr Stephen McKernan, Mr Chris Mules, Mr Ron Pearson Mr Brian Rousseau Ms Elisabeth Harding, (Secretary)

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**1. Welcome**

The Chair welcomed members and the meeting was opened at 10.25 am with a prayer from Dr Juliet Walker.

**2. Apologies**

There were no apologies.

***Resolution***

The Committee resolved that the public and the media be excluded from discussion on the Chief Executives monthly report (Part A), Presentation by Pharmac, Risk Register and Legal issues. due to commercial sensitivity.

**Moved** Mr Paul Cressey, **Seconded**, Mr Don Barker. **Carried** unanimously.

**1. Welcome**

The Chairman welcomed members of the media to the meeting.

**3. Ratification of previous confidential minutes (12<sup>th</sup> November 2002)**

**Resolution:**

The minutes of the meeting of Board held on Tuesday 12<sup>th</sup> November 2002, having been circulated were taken as read and confirmed

**Moved** Mr Paul Cressey, **Seconded:** Mr Don Barker, **Carried** unanimously.

**4. Matters arising**

Mr Chris Mules noted that further information regarding the regional planning and inter district flows would be provided at the January workshop for Board members.

**5. Procedural issues**

There were no deputations.

The register of interests was available for inspection.

All Committee appointments were noted.

Dates of the Board and Committee meetings for 2003 were provided to Members.

**10 Chief Executives report (Part B)**

• ***Funding advices 03/04***

Members were advised that the funding advice was expected 20<sup>th</sup> December 2002 from the Ministry for 03/04. There will follow the planning cycle with the draft annual plan expected by the Ministry by 12 March 2003 and finalisation by 12 May 2003. This will be covered in the Board's workshop in January 2003.

• ***Regional Planning***

Urgent work is being undertaken on analysis of the inter-district flows. Feedback from the PBF group is also expected soon but it is uncertain whether this work will be encapsulated in the funding advice expected on 20<sup>th</sup> December 2002.

The regional planning work is progressing well with the next meeting of the CEOs due on 17 December 2002.

CMDHB intervention rates are being contrasted with national intervention rates and an overview, from a planning perspective, will be provided to the planning day in January.

ADHB wants to start participating with healthAlliance, staged over the next few years, including sharing a common information technology strategy plan.

- ***CFA funding agreement:***

Mr Ron Pearson provided further background information on the outstanding issues and in particular maternity wash-up issues.

Recommendations in the paper were supported and approved by the Board

- ***DHBNZ:***

Mr Ross Keenan attends the DHBNZ meetings on behalf of the northern region DHBs. Mr Sid Bradley is the Chair of DHBNZ. The focus of DHBNZ is changing, becoming more advisory focused regarding national issues and providing links between DHBs and the Minister. The unity of the Northern DHBs has been conveyed to DHBNZ, as this is not well understood in Wellington.

### ***COO report***

- ***Parking:***

Staff continue to face difficulties, but patient visitor access is much improved. Mr Ron Pearson is continuing discussions, in conjunction with Mr Lindsay Smith, with the parking provider to enable better access for staff. Plans are on track for development of the larger parking facility.

### ***Funding and Planning***

- ***Procure/PHO development***

There will soon be two more PHOs in the CMDHB region. Total Health Care Otago and Procure are expected to commence as PHOs on 1 January 2003.

Total Health Care Otago has an estimated enrolment of 75,000 people with Procure an estimated 150,000, noting that approximately 20,000 of these people will be Otago residents.

Procure is working with CMDHB in developing its governance structure.

Other developing PHOs are in the Franklin region (estimated enrolment 40,000) and East Health (estimated enrolment 80,000).

The issue of duplication of enrolment was discussed. Under the present system it is anticipated that there will be less duplication with the use of NHI numbers and checking for double enrolments. However it is possible that the enrolment will be greater than population estimates, on the basis that the population in the region is greater than that identified in the Census.

- ***Referred services management***

East Health has agreed to the revised arrangement. Southmed has not accepted and the referred service management component will be terminated with three months notice. As providers move into PHOs this matter will be managed through arrangements with the PHOs.

The Ministry of Health has released a discussion paper on Referred service management. Feedback will be provided to the Ministry on the discussion paper.

### **Performance**

- ***Financial (paper):***

The following issues were noted:

- The budget, now revised as a forecast, is on track.
- The Crown is supporting cash flows. There has been no curtailing of service provision or community provision of services.
- The Medical FTE comparison is incorrect and will be corrected in for the next meeting.
- The private lending rate averaged 6.4% contrasted with 11% from the Crown.

**Information services programme:** noted

## **7 Board Committee reports**

**7.1 CPHAC:** Mr Paul Cressey tabled his report as Chair of CPHAC, noting in particular the oral health issues.

**7.2 HAC:** Mr Lindsay Smith provided further information regarding parking noting that in the long-term parking would not be free. Resolution with the parking company is hoped for early next year. The security issues raised are greater than just parking issues and need to be linked with CMDHB security provision. Management is taking the security issues very seriously.

It was also noted:

- Success of the new main entrance.
- Decrease in acute medical demand and the increase in elective surgery. Mr Alan Johnson sought clarification regarding resourcing and expenditure where acute volumes decrease.
- Renal demand and the need for intervention and education in primary care.
- Shortage of interventional radiology in the Auckland region and the need for improved community access to radiology.

**7.3 DiSAC:** Mr Brent Morrissey provided an update regarding the regional forum and noted that the December DiSAC meeting had been deferred to 11<sup>th</sup> December 2002. The level of regional cooperation was noted.

**7.4 Pacific Health Advisory Committee:** Dr Juliet Walker provided an update noting the achievements in Pacific health, set out in Dr Walker's report and minutes.

**7.5 Maori Health Advisory Committee:** Ms Maxine Moana-Tuwhangai provided an update noting that the establishment Committee had interviewed 8 candidates and sought to nominate 5 candidates for appointment to the Committee.

**Resolution:**

That the Board approve the appointment of the following people to the Maori Health Advisory Committee:

- Te Orohi Paul
- Atarua Brampton
- Maui Hudson
- Lance Watene
- Dunne Cooper

**Moved:** Ms Maxine Moana-Tuwhangai **Seconded:** Ms Airini Tukerangi **Carried** unanimously.

Mr Ross Keenan commended the progress that had been made in drafting a constitution of the Committee and the establishment terms of reference. It was noted that nominations for the Committee had been sought from Mana Whenua.

The Committee will meet on the 3<sup>rd</sup> Wednesday each month with an orientation on 18<sup>th</sup> December 2002, a meeting in January for planning purposes, with public meetings from February 2003.

## 8. Capital Expenditure

### Resolution

The Board approve the Capital expenditure request for \$465,000, covering the replacement of the Air Handling Units for theatres 7,8 and 9 in the Galbraith Building of Middlemore Hospital.

**Moved:** Mr Lindsay Smith, **Seconded** Mr Brent Morrissey **Carried** Unanimously.

## 11 General Items

### *Achievement register*

- Revised favourable forecasts
- Development and establishment of further PHOs.
- Regional cooperation and collaboration including the work of healthAlliance, DiSAC, NDSA and the ongoing development of regional planning processes. The Board also commended Mr Stephen McKernan and Management for the work in leading the strategic process regarding working together in the Auckland region.
- Establishment Maori Health Advisory Committee.
- Increases in elective surgery.
- Success of the new Main entrance to Middlemore Hospital.
- Achievements in Pacific health.

Mr Ross Keenan acknowledged the work and values of Mr Brian Rousseau noting that this would be his final CMDHB Board meeting before taking up his role as CEO at Otago DHB. Members thanked Mr Rousseau for his work and wished him well for the future.

### Valuation

Mr Ron Pearson tabled a letter from CMDHB's independent valuers having completed the componentisation valuation/analysis of the exercise. It was noted that Audit NZ had qualified the accounts on the basis that no separate componentisation valuation was completed. The

componentisation valuation confirms that there is no material difference from the earlier report. This letter has been provided to Audit NZ.

**Capital charge**

**Resolution:**

- To approve a capital charge payment (specified health payment) of \$1,404,480 payable on 20<sup>th</sup> December 2002 for the quarter ending September 2002
- To approve a capital charge payment (specified health payment) of \$1,293,416.67 payable on 20<sup>th</sup> January 2003 for the quarter ending December 2002

**Moved: Mr Lindsay Smith, Seconded Mr Brent Morrissey Carried Unanimously.**

It was noted that CMDHB continued to withhold Capital Charge payments equivalent to the two unpaid Maternity Wash-Ups from 1998/2000 and 2000/01.

**Planning meeting – January 2003**

The date for this meeting was confirmed as 30<sup>th</sup> January 2003 starting at 10am. Suggested agenda items include:

- Targeted health expenditure
- Overview of inter district flows
- PHO development
- Assumptions regarding the business planning process
- Governance issues
- Financial reporting education/analysis

The next meeting of the Board will be Tuesday 11<sup>th</sup> February 2003 at the DHB offices at 19 Lambie Drive, Manukau City. The confidential section of the meeting will commence at 10am with the public meeting to start at 1pm.

The meeting was closed at 3pm with a prayer from Dr Charles Small.

Signed as a true and correct record on the ..... day of ..... 2003

Chair: .....  
Mr Ross Keenan

The minutes of the meeting of the Counties Manukau District Health Board of 10<sup>th</sup> December 2002 are approved.  
Recommendation (moved...../seconded.....)