

Counties Manukau District Health Board

Agenda

For the meeting to be held on Wednesday, 6 May 2009 at 1.00pm at CMDHB, 19 Lambie Drive, Manukau City

Item No	Time	Page No.
1. Attendance and Apologies (& Item 4) – Ms Lope Ginnen	1.00pm	
MEETING WILL PROCEED 'IN COMMITTEE' FROM 1 – 2.30PM APPROXIMATELY		
2. Confirmation of Minutes – 1 April 2009		1 - 11
3. Matters arising/update action points		
4. Procedural Issues		
i. Committee membership		12 – 18
ii. Register of interests		19 – 21
iii. Disclosure of special interests		22
iv. Quick reference guide – Conflicts of Interest		23
v. Gift Register		24
vi. Board Member details (for information)*	Confidential	25
vii. Meeting Attendance Schedule		26
5. Strategy		
i. Final DAP & Budget* (separate document)	Confidential	
ii. Research Strategy (Peter Gow)	2.30-2.40pm	27 - 52
6. Presentations		
i. Workforce Design (Sam Bartrum)	2.40-3.00pm	53 – 55
ii. Procurement – healthAlliance (Nigel Wilkinson & Horst Fischer)	3.00-3.20pm	56 - 57
7. Chair's Report		
i. Verbal Report	3.20-3.30pm	
ii. CMDHB Annual Board Agenda		58
Chair's Correspondence:		
i. MoH Letter – QIC Recommendations Serious & Sentinel Events		59 – 67
ii. Dr Elizabeth Berry Letter – Community Labs		68 – 69
iii. Minister's Letter – Community Labs		70
iv. QIC Letter – Improving Outpatient Processes		71 – 72
v. Minister's Letter – Expectations for Pay & Employment Conditions in the State Sector		73 – 76
vi. Letter to Minister – 2008 Business Case Clinical Services Block*	Confidential	77
8. Chief Executive		
- Chief Executive's Report	3.30-3.40pm	78
i. Community Labs* (Tim Wood/Janet Anderson-Bidois)	Confidential	79 – 98
ii. Guidelines – Complaints via Board Members*	Confidential	99 – 100

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- Report of Chief Medical Officer	3.40-3.45pm	101 – 102
- Report of Quality Improvement Unit (Mary Seddon)	3.45-3.55pm	103 – 119
i. Root Cause Analyses (presentation)		
- Report of Chief Operating Officer	3.55-4.00pm	120 – 154
i. Replacement of Graseby Syringe Drivers*	Confidential	155 – 156
- Report of Director Service Integration	4.00-4.05pm	157 – 166
- Report of Director Performance & Planning	4.05-4.10pm	167 – 168
- Report of Finance Director	4.10-4.15pm	169 – 181
i. Centre for Health Services Innovation Hub Proposal*	Confidential	182 – 183
- Risk Management*	Confidential	184 - 190
9. Community and Public Health Advisory Committee	4.15-4.20pm	
- Update from Chair (Anne Candy)		
10. Hospital Advisory Committee	4.20-4.25pm	
- Update from Chair (Paul Cressey)		
11. Pacific Health Advisory Committee	4.25-4.30pm	
- Update from Chair (Anae Arthur Anae)		191 – 193
i. LotuMoui Health Program		194 - 202
12. Pou	4.30-4.35pm	
- Update from Chair (Anne Candy)		
13. DiSAC	4.35-4.40pm	
- Update from Chair (Colleen Brown)		
14. Facilities Management & Planning Committee		
- Update from Chair* (Don Barker)	All Items	203
i. Independent Project Assurance Report – Towards 20/20*	Confidential	204 - 207
15. Audit Risk & Finance Committee	4.40-4.45pm	
- Update from Chair (Michael Williams)		
i. OAG Procurement Audit Letter – 27 April 2009*	Confidential	208 – 212
ii. Audit Arrangement Letter for the year ended 30 June 2009		213 - 226
16. Achievement Register		227 - 231
17. Information		
i. DHB Reporting from HDC*	Confidential	232 – 244
ii. Northern Regional Governance Group Minutes – 27 February 2009*	Confidential	245 - 248
18. General Business		
19. Glossary (for information)		249 - 254

* NOTE: Public will be excluded from all or part of these items under (OIAs 9(2)(i) and (j), Standing orders Schedule 2 cl 2(g) and (h)) to enable the carrying out of commercial activities and negotiations.

Next Meeting

Wednesday, 3 June 2009, Manukau Boardroom, 19 Lambie Drive, Manukau