

# Counties Manukau District Health Board

## Agenda

For the meeting to be held on Wednesday, 1 July 2009 at 1.00pm at CMDHB, 19 Lambie Drive, Manukau City

Item No	Time	Page No.
1. Attendance and Apologies (& Item 4) – Bob Wichman	1.00pm	
<b>MEETING WILL PROCEED 'IN COMMITTEE' FROM 1 – 2.30PM APPROXIMATELY</b>		
2. Confirmation of Minutes – 3 June 2009		1 - 10
3. Matters arising/update action points		
4. Procedural Issues		
i. Committee membership		11 – 17
ii. Register of interests		18 – 20
iii. Disclosure of special interests		21
iv. Quick reference guide – Conflicts of Interest		22
v. Gift Register		23
vi. Board Member details (for information)*	<b>Confidential</b>	24
vii. Meeting Attendance Schedule		25
5. Strategy		
6. Presentations		
i. Capex Process – Pauline Hanna	2.30-2.50pm	
ii. Case Study – Clinical Management Partnership – Alan Wilson & Andrew Connolly	2.50-3.10pm	
7. Chair's Report	3.10-3.20pm	
i. Verbal Report		
ii. CMDHB Annual Board Agenda		26
Chair's Correspondence:		
i. Minister's Letters – Towards 20/20 Future Growth Phase 1 Project – 11 May 2009 & 8 June 2009 & our response 29 May*	<b>Confidential</b>	27 – 33
ii. Minister's Letters – B4 School Checks – 21 May & 2 June 2009		34 – 37
iii. Hon Tariana Turia Letter – Respect & Dignity for all people receiving health services – 21 May 2009		38 – 39
iv. Letter to Minister – Admin Staff for New Ward Blocks – 2 June 2009*	<b>Confidential</b>	40
v. Letter to Minister – Community Labs – 28 May 2009, our response 4 June 2009 & Minister's acknowledgement letter – 9 June 2009*	<b>Confidential</b>	41 – 45
vi. Minister's Letter – Statement of Intent 2011/12 – 9 June 2009		46 -48
vii. Minister's Letter – In Good Hands 4 May 2009 & our response – 17 June 2009		49 - 53
viii. Minister's Letter – Four Hour Rule in ED (Australia) – 17 June 2009		54 – 74
ix. Letter from Dr Pete Brothers, MIT – 2 June 2009		75

Item No	Time	Page No.
8. Chief Executive		
- Chief Executive's Report	3.20-3.30pm	76 – 78
i. Memorandum of Understanding*	<b>Confidential</b>	79 – 98
ii. Community Labs* (Tim Wood) – <b>1.15pm</b>	<b>Confidential</b>	99 – 102
- Report of Chief Medical Officer	3.30-3.35pm	103 – 104
- Report of Quality Improvement Unit (Mary Seddon)	3.35-3.40pm	105 – 108
- Report of Chief Operating Officer (including <b>Confidential</b> Page)	3.40-3.45pm	109 – 146
i. Clinical & Clerical Uniform Contract*	<b>Confidential</b>	147 – 163
- Report of Director Service Integration	3.45-3.50pm	164 – 172
- Report of Director Performance & Planning	3.50-3.55pm	173 – 174
i. Locality Planning*	<b>Confidential</b>	175 – 183
- Report of Finance Director	3.55-4.00pm	184 – 194
i. Innovation Hub*	<b>Confidential</b>	195 – 198
- Risk Management*	<b>Confidential</b>	199 – 206
9. Community and Public Health Advisory Committee	4.00-4.05pm	
- Update from Chair (Anne Candy)		
10. Hospital Advisory Committee	4.05-4.10pm	
- Update from Chair (Paul Cressey)		
11. Pacific Health Advisory Committee	4.10-4.15pm	207 – 208
- Update from Chair (Anae Arthur Anae)		
12. Pou	4.15-4.20pm	
- Update from Chair (Anne Candy)		
13. DiSAC	4.20-4.25pm	
- Update from Chair (Colleen Brown)		
14. Facilities Management & Planning Committee	4.25-4.30pm	
- Update from Chair* (Don Barker)		
- Manukau Development Business Case & Presentation (& refer separate document) (Gill Cossey) – <b>2.15pm</b>	<b>Confidential</b>	209 – 210
15. Audit Risk & Finance Committee	4.30-4.35pm	
- Update from Chair* (Michael Williams)	<b>Confidential</b>	
16. Achievement Register	4.35-4.40pm	211 – 214
17. Information		
i. 21 DHBs Strategic Plan 2009/14		215 - 219
18. General Business		
19. Glossary (for information)		219 - 224

\* NOTE: Public will be excluded from all or part of these items under (OIAs 9(2)(i) and (j), Standing orders Schedule 2 cl 2(g) and (h) to enable the carrying out of commercial activities and negotiations.

#### Next Meeting

Wednesday, 5 August 2009, Manukau Boardroom, 19 Lambie Drive, Manukau